

**Minutes Ordinary Meeting of BRADENHAM PARISH COUNCIL on Monday 10th JANUARY
2022 at Bradenham Cricket Club commencing at 7.00 pm**

Present:

Cllr Peggy Ewart

Cllr Teif Jones

Chair

Cllr Richard Langridge

Cllr Susan Nims

Cllr Paul Oborn

Vice-Chair

Cllr Paul Wooster

And also present:

Deirdre Hansen

Clerk

		Action
67	Apologies received and accepted from Cllr Andrew Stubbings	
	<p>The Chair informed the Council that sadly, last week, he learned of the death of Ivor Herbert.</p> <p>Ivor had been Chairman of Bradenham Parish Council for over 40 years during which time much progress had been made in the development of the Parish. Ivor had been materially involved with the establishment of the “constructors’ road” in the early 1980’s, which diverted a large number of trucks away from Bradenham Woods Lane. He had also been responsible for the establishment of the pavement in Bradenham village.</p> <p>We extend our condolences to Ivor’s family and friends and give thanks for his many years of service.</p> <p>Cllr Richard Langridge mentioned that the family was thinking of a bench for Ivor Herbert in the church yard and would the PC consider contributing to this? He was tasked with investigating possibilities and costs. Reporting back to the next meeting</p>	Cllr R. Langridge
68	Declarations of interest: None	
69	Approval of minutes The minutes of the ordinary meeting of 1 st November 2021 were confirmed as a true record and signed by the Chair.	
70	Public question tie: No public present.	
71	<p>Reports:</p> <p>a. Buckinghamshire Councillors:</p> <p>b. BC Cllrs Shade Adoh, Robert Carington and Carl Etholen gave their apologies. No report.</p> <p>c. RAF: RAF representative Wg Cdr Ady Morris gave his apologies. He had reported that the Shana hedges have been cut, but now the pavement needed siding out. He had volunteered to report this on Fix my Street.</p> <p>d. Chair’s report.</p> <p>i. He noted that the church notice board had been repaired and looked a lot better.</p> <p>ii. Problems caused by parking on Bradenham Wood Lane. With the increase in parked cars in Bradenham there are no longer passing places. The meeting discussed the problem. Could more use be made of driveways? This would not make much difference as there are only a few in the village. It was agreed to invite Transport for Buckinghamshire (TfB) to the next meeting to see if a solution could be found. Action clerk. Any ideas welcome.</p> <p>e. Clerk:</p>	Clerk

	<ul style="list-style-type: none"> i. It was noted that regular HMRC information has been submitted. ii. It was noted that the defibrillator has been checked by Cllr Paul Wooster. iii. Copy submitted to Naphill and WA Gazette. iv. The PC has been updated regularly with all correspondence from BC and other parties. 	<p>Clerk Clerk</p>
72	<p>Meetings/training attended noted.</p> <ul style="list-style-type: none"> • 15/12/21- BALC report writing course. Clerk had attended the course and had picked up some useful guidance. • 16/12/21- WDALC. The Vice-Chair and clerk had attended. The Vice-chair reported that Resilience Planning had been a big topic, mainly dealt with by large PCs &TCs. The Parish Council Charter has still not been agreed. Some councils felt it did not recognise their statutory rights of response to planning application properly. The charter erodes this right. 	
73	<p>Updates on activities:</p> <ul style="list-style-type: none"> i. Rectory Lane bridleway work- A member of the public thanked the PC for its persistence in getting the National Trust (NT) to carry out the improvement works on the track. The PC felt that the extensive repair work that has been instructed by the NT exceeds expectation. The runoffs have been opened and new ones installed, pits dug, and all have been fenced off. Some of the deepest ruts on the track have been filled in and the ditch parallel to Rectory Lane its functioning well. Standing water on Rectory Lane has been greatly reduced. The clerk has written to the NT and the contractor thanking them for the work. The next issue is maintenance. TfB have promised to patch and plane Rectory Lane next. Clerk to request them to carry out the work. ii. Pond carpark resurfacing. TfB have put down type1 on the edge of the carpark/verge. Although this does not solve the problem, it does make exit and entry to the car park easier. The stone edging of the carpark needs to remain higher than the road to stop water flowing into the carpark. Parking around the carpark is a problem. Clerk to places notices requesting people not to park on the pavement. iii. HS2 road safety fund. HS2 have approved funding for our projects: white lining and red road markings at the junction, instead of the proposed inferior cat's eyes. iv. Information Board- Cllr Susan Nims showed the PC the latest versions of Bradenham information board after some NT amendments. The PC comments on an excellent piece of work. Via the clerk Cllr Andrew Stubbings asked for a correction to some text. The Sarsen "Millennium "stone, which has a plaque on it stating that it was placed there by the PC to commemorate the Millennium, seems to imply that the stone was placed there by the PC. The stone was placed there by Cllr Andrew Stubbings and friend and the plaque by the PC. The meeting discussed appropriate wording. Cllr Susan Nims will make some suggested amendments and present her latest draft to the NT for approval. It is the intention that the document will be positioned on weatherproof board on the NT notice board by the carpark. This notice board does need some work doing to it. 	<p>Clerk</p> <p>Clerk</p> <p>Cllr Susan Nims</p>

	v. National Trust -no reply yet. Clerk to chase. vi. Progress with TfB re hedge cutting along New Road. See item 71c.	Clerk
74	Devolved services: The original contract with WDC to be moved to BC and extended to 31/12/2024. Annual payment to be increased by 3% to £108.91. PC agreed new contract. Chair and clerk to sign. Clerk to return to BC.	Clerk
75	Celebrating the Queen's Jubilee The meeting discussed how to celebrate the Queen Jubilee. It was agreed to hold a party similar like the meet the village party august 2021. It was agreed to ask the Cricket club and the Church to be involved. It was agreed that the party will be held Sunday 5 th June. Cllr Richard Langridge will organise a jazz band and liaise with the church. Cllr Paul Wooster will liaise with the cricket club and ask Olivia Wooster to be involved. Clerk to ask Wg Cmdr. Morris how to request a flypast. BC Cllrs to be invited. Jubilee tree: the PC has agreed to buy and oak tree. They have also agreed to apply to the BC free 1000 tree project. 1 oak tree was requested to be placed with NT agreement on the corner of the carpark by the cricket club next to the old oak tree. If we are not successful, clerk to purchase 1 oak tree.	Cllr Richard Langridge Cllr Paul Wooster Olivia Wooster Clerk
76	Bradenham Notice Board repairs required urgently. Clerk has 2 quotes for repair. It was agreed that restating of the whole notice board at the same time should be done. Clerk to get quotes. PC to agree work by email.	Clerk
77	Planning: a. BC decisions: None b. New planning applications: none.	
78	Consider 2022/23 budget and set precept for 2022/23. The PC discussed the proposed budget which exceeds income. The budget for the jubilee celebrations was reduced as was the amount budgeted for new projects. The total budget was set at £9539. It was agreed to increase the precept by 4% to £7732. Aiming to have a neutral budget in two years' time. Clerk to submit precept to BC.	Clerk
79	Finance: a. HSBC has stopped all community accounts, charging £8 per month for each account held. It was agreed to close the second account ASAP. Action clerk. Clerk to investigate further any other free accounts. The PC acknowledged the trouble that comes with opening a new bank account or changing bank signatories. b. Bank reconciliation checked and signed. c. Consider other donations; it was agreed to make a £100 S137 donation to the Saunderton hostel in Tesco vouchers. Action clerk. d. Staff costs December & January @ £ 340.00 per month approved including the clerk WFH allowance of £500. e. Clerk hours noted: <ul style="list-style-type: none"> • Monthly contracted hours 25 hours and 10 minutes • Holiday 2.7 hours per month. Hours worked: from 25/10/21 to 03/01/22 (10 weeks= 58 hrs net 51.7) 47 hrs 4.7 hrs short O/T bfw 2 hrs O/T CFW 2.7hrs short	Clerk Clerk

	<p>f. The following payments as listed below were approved:</p> <table border="1" data-bbox="268 163 1161 728"> <thead> <tr> <th>Payments approved</th> <th></th> <th>£</th> </tr> </thead> <tbody> <tr> <td>TBS Hygiene Ltd</td> <td>Dog bins emptying- November</td> <td>48.00</td> </tr> <tr> <td>TBS Hygiene Ltd</td> <td>Dog bins emptying- December</td> <td>60.00</td> </tr> <tr> <td>BALC</td> <td>Report writing course clerk</td> <td>25.00</td> </tr> <tr> <td>D Hansen</td> <td>Working from Home allowance 2021/22</td> <td>500.00</td> </tr> <tr> <td>D Hansen</td> <td>Clerk's expenses incl SLCC membership @ £98</td> <td>138.34</td> </tr> <tr> <td></td> <td>Tesco vouchers for Saunderton Hostel</td> <td>100.00</td> </tr> <tr> <td>HSBC automatic charge</td> <td>Bank charges x2 @ £8 each</td> <td>16.00</td> </tr> <tr> <td>Total</td> <td></td> <td>887.34</td> </tr> </tbody> </table> <table data-bbox="268 768 997 1108"> <tr> <td>Funds available:</td> <td>£</td> </tr> <tr> <td>Opening balances 03/01/22</td> <td></td> </tr> <tr> <td>HSBC Current account</td> <td>6,108.80</td> </tr> <tr> <td>HSBC no 2 A/c Fete</td> <td>776.00</td> </tr> <tr> <td>NS&I @ 31/12/20</td> <td><u>2,567.43</u></td> </tr> <tr> <td></td> <td>9,452.23</td> </tr> <tr> <td>Less expenditure incl January payments</td> <td>887.34</td> </tr> <tr> <td>Less Jan Salary</td> <td>340.00</td> </tr> <tr> <td>FUNDS AVAILABLE January 2021</td> <td><u>8,224.89</u></td> </tr> </table>	Payments approved		£	TBS Hygiene Ltd	Dog bins emptying- November	48.00	TBS Hygiene Ltd	Dog bins emptying- December	60.00	BALC	Report writing course clerk	25.00	D Hansen	Working from Home allowance 2021/22	500.00	D Hansen	Clerk's expenses incl SLCC membership @ £98	138.34		Tesco vouchers for Saunderton Hostel	100.00	HSBC automatic charge	Bank charges x2 @ £8 each	16.00	Total		887.34	Funds available:	£	Opening balances 03/01/22		HSBC Current account	6,108.80	HSBC no 2 A/c Fete	776.00	NS&I @ 31/12/20	<u>2,567.43</u>		9,452.23	Less expenditure incl January payments	887.34	Less Jan Salary	340.00	FUNDS AVAILABLE January 2021	<u>8,224.89</u>	Clerk
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80	<p>Members questions:</p> <p>i. The Chair brough Cllr Andrew Stubbings work and presence in "a case study of the Chilterns Farmer Cluster"- Nature's recovery- Farmers Leading the Way, to the attention of the PC.</p> <p>ii. Cllr Paul Wooster was informed that he had been nominated by the PC for a Terry Cook Unsung Hero award. Cllr Susan Nims had compiled and written the recommendation.</p>																																														
	<p>The date of the next ordinary meeting was confirmed as Monday 14th March 2022</p> <p>Future meeting dates: Monday 9th May 2022 to include Annual Parish and Annual Parish Council meetings. Monday 11th July 2022. Monday 12th September 2022 Monday 14th November 2021. All meetings start at 7pm.</p>																																														

The Chairman.....date.....

APPENDIX I: Accounts year to date:

Expenditure	Ytd 03/01/22 £	Revised budget £
Clerk's salary	3060.00	4,121
Admin expenses	282.73	475
WFH allowance	500.00	500
Phone	0	0
Insurance	326.08	330
Audit fee	50.00	50
Subscriptions	127.93	145
Donations	227.50	200
Donations in lieu of rent	160.00	160
Fete	0	0
Std maintenance	200.00	300
Devolved services grass cutting	979.80	922
Training	145.00	150
Sundry	299.99	345
Pond	0	100
Election	83.03	83
Dog waste collection	440.00	560
HS2 road safety	0	500
Flooding	0	0
Bank charges	16.00	0
Vat	306.56	0
TOTAL	7204.62	8,941

Income	Ytd £ 03/01/22	Revised budget
Precept	7435.00	7435
WDC devolved services	0	108
BC devolved services	575.29	575
BC grants	0	0
Vat	440.78	441
Interest NS&I	0	8
TOTAL	8451.07	8,567