

Notice of Ordinary Meeting of BRADENHAM PARISH COUNCIL on Monday 2nd November 2020 @ 7.00pm @

Agenda

1. Apologies
2. Disclosure of interest in items on the agenda
3. To confirm the minutes of the ordinary meeting of 7th September 2020
4. To report on matters arising from the minutes not on the agenda.

The meeting will be closed for a Public Session - (15 minutes in total) - Members of the public are invited to attend and speak on items on the agenda or on matters of concern within the village at this point. Items to be raised in advance with clerk by email.

5. Reports:
 - a. Buckinghamshire Councillors
 - b. Police
 - c. RAF
 - d. Chairman
 - e. Clerk:
 - i. Monthly HMRC information submitted.
 - ii. Defibrillator checked
 - iii. Members regularly updated on (Covid 19) with information supplied by the Local Authority.
6. National Trust
 - a. Discuss ideas to improve the track that runs along the green up the hill
7. Meetings/training attended-
 - Community Board Meeting-Chairman
 - 17/09/20-WDALC meeting-clerk, minutes circulated.
 - 20/10/20- SLCC meeting-clerk
8. Consider new projects for 2021-22
9. Planning:
 - a. WDC decisions: None
 - b. New planning applications: None
10. Consider 2021/22 budget/precept
11. Finance:
 - a. Review the accounts year to date.
 - b. Receipts: £3,717.50 2nd half precept from BC.
 - c. To approve S/O for staff costs Oct/Nov @ £340.00 per month.
 - d. Clerk hours:
 - Monthly contracted hours 25.16 hours
 - Holiday 2.7 hours per month.
 - Hours worked:31/08/20 to 26/10/20-hours worked hours: 39 hrs. Paid hours incl holiday 44.9hrs. hrs short 5.9 Overtime bfw10.4 hrs less 5.9= 4.5 overtime cfw
 - e. To approve the following payments as listed below:

Payments to be approved at the meeting:		£
TBS Hygiene Ltd	Dog bin emptying Sept/Oct	108.00
Princes Risborough Town Council	Grass cutting	226.80
Parish Council Website	<i>Domain name</i>	<i>19.98</i>
	<i>2 New pages and incorporating NT photographs</i>	<i>100.00</i>
	<i>2nd half website design</i>	<i>175.00</i>
	Total	294.98
D Hansen	Clerk's expenses Sept/Oct	46.45
D Hansen	Clerk salary back pay September	9.06
Total		685.29

Funds available:	£
Opening balances 20/10/20	
HSBC Current account	8,439.81
HSBC no2 account	776.00
NS&I @ 31/12/19	<u>2,549.08</u>
	11,764.89
Less Oct salary	340.00
Less expenditure incl Nov payments	685.29
FUNDS AVAILABLE Nov. 2020	<u>10,739.60</u>

12. Members' questions.

13. To confirm date of the next ordinary meeting as Monday 11th January 2021

Future meeting dates:

Monday 1st March 2021

Election Thursday 6th May 2021

Monday 17th May 2021 to include Annual Parish meeting and Annual Parish Council meeting

Monday 5th July 2021

Monday 6th September 2021

Monday 1st November 2021.

Deirdre Hansen 23/10/20

Clerk to the Council,

Riva, Naphill Common, Naphill, High Wycombe, Bucks. HP14 4SZTel: 01494-562254,
e-mail: clerkbradenhampc@gmail.com

The meeting is open to the public and members of the press.

APPENDIX I: Accounts year to date:

Expenditure	Ytd 09/11/20 £	Budget as set £	Est full yr £	Variance £
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Clerk's salary	2380.00	4015	4080	-65
Admin expenses	136.56	500	225	275
Working from home all	0	500	500	0
Phone	0	10	0	10
New website	469.98	0	470	-470
Website management	0	0	0	0
Election	0	400	0	400
Insurance	323.69	324	324	0
Audit fee	50.00	50	50	0
Subscriptions	129.70	130	130	0
Donations	160.00	480	360	120
Donations 2019/20 bdgt	200.00		200	-200
Std maintenance	90.00	450	150	300
Fete	0	200	0	200
Dev. services grass cut.	567	680	756	-76
Siding out	412	0	412	-412
Training	0	150	0	150
Sundry	0	250	85	165
Pond	0	100	50	50
Dog waste collection	300.00	550	520	30
Vat	267.98	0	0	0
TOTAL	5486.91	8789	8312	477

Income	Ytd £ 09/11/2020	Budget as set £
Precept	7435.00	7435
WDC VE day grant	125.00	0
WDC devolved services	0	105
BC devolved services	575.29	575
BC Cllr grants	0	250
Vat	452.02	452
Interest NS&I	0	18
TOTAL	8587.31	8835