



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.e-voice.org.uk/wakescolne/

23RD FEBRUARY 2022

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 2ND MARCH 2022 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

(Subject to all Covid 19 restrictions at the time).

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
22/045	All Members	Welcome & Apologies of Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
22/046	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2021.	Decision
22/047	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
22/048	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	Information
22/049	All Members	Minutes. Item 1. To confirm the draft minutes of the Parish Council meeting held on 2 nd February 2022. Item 2. To confirm the draft minutes of the Personnel Committee Meeting held on 22 nd February 2022.	Decision
22/050	All Members	Planning Matters. TO CONSIDER ANY APPLICATIONS RECEIVED.	Decision
22/051	All Members	Matters Arising from previous minutes. Item 1. Previous minute number 21/071 Greensward - update. Item 2. Previous minute number 21/105 Solar Cats Eyes at Station Approach – fully funded and works commencement date 4 th March.	Information / Decision

		Item 3. Previous minute number 21/074 Flooding near the Post Office – update by Cllr Barber regarding signage this has been given approval as a scheme by LHP but they are waiting funding for it and permission/licence. Flood barriers have been delivered.																																								
22/052	All Members	Highways. Item 1. Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 this has been given approval as a scheme by LHP but they are awaiting funding for it. Item 2. Station Road – acknowledgement received 6 th May 2021 - no new reference number; public meeting to be held about road safety for Station Road, A1124 and the crossroads on 9 th March at the Village Hall, 7pm. Item 3. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, see item 2. Item 4. Previous Minute No. 21/163 item 4 Vehicle Activated Sign – Static VAS near village hall – application for permission/licence requested. Item 5. Previous minute Number 21/173 Planter’s application for permission/licence requested.	Decision																																							
22/053	All Members	Footpaths. Report/update by Cllr Fisher.	Information /Decision																																							
22/054	All Members	Street Lights. To consider the Street Light maintenance agreement with A&J Lighting.	Decision																																							
22/055	All Members	Asset Register. To discuss, consider and confirm the asset register for 2022-2023.	Decision																																							
22/056	All Members	Annual Parish Assembly. To confirm Monday 23 rd May 2022, same evening as Chappel Parish Council.	Decision																																							
22/057	All Members	Local Council Award. Wakes Colne Parish Council to discuss and consider if they wish to obtain re-accreditation and at which level.	Decision																																							
22/058	All Members	To receive reports from outside bodies, training courses, village representatives and Parish Council working groups.	Information																																							
22/059	All Members	Clerk’s Report.	Information																																							
22/060	All Members	Financial Matters. 1) Financial Statement for February/March (Items to be approved for payment and signed as per payment schedule). <table border="1" data-bbox="371 1220 1345 1637"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Fluvial Innovations Ltd (Final Invoice)</td> <td>101369</td> <td>954.00</td> </tr> <tr> <td>EE (Inv. No. V01960393407 calls made in February)</td> <td>DD</td> <td>21.43</td> </tr> <tr> <td>HandyKing (Inv. No. 170)</td> <td>101370</td> <td>75.00</td> </tr> <tr> <td>EALC (Inv.No. 15170) Training for Cllr Latarche</td> <td>101371</td> <td>108.00</td> </tr> <tr> <td>D. Jacob (Expenses for February)</td> <td>101372</td> <td>50.03</td> </tr> <tr> <td>D. Jacob (Salary for March)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for March)</td> <td>101373</td> <td>39.98</td> </tr> <tr> <td>HM Revenue & Customs (for March)</td> <td>101374</td> <td>2.20</td> </tr> <tr> <td>Essex Pension Fund (for March)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for March)</td> <td>101375</td> <td>22.92</td> </tr> <tr> <td>Dove Support (Inv. No. 1384)</td> <td>101376</td> <td>453.46</td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall (Inv. No. 0222)</td> <td>101377</td> <td>50.00</td> </tr> </tbody> </table> 2) MONTHLY BUDGET STATEMENT.		CHEQUE No.	TOTAL	Fluvial Innovations Ltd (Final Invoice)	101369	954.00	EE (Inv. No. V01960393407 calls made in February)	DD	21.43	HandyKing (Inv. No. 170)	101370	75.00	EALC (Inv.No. 15170) Training for Cllr Latarche	101371	108.00	D. Jacob (Expenses for February)	101372	50.03	D. Jacob (Salary for March)	SO	500.00	D. Jacob (Salary adjustment for March)	101373	39.98	HM Revenue & Customs (for March)	101374	2.20	Essex Pension Fund (for March)	SO	140.00	Essex Pension Fund (Adjustment for March)	101375	22.92	Dove Support (Inv. No. 1384)	101376	453.46	Chappel & Wakes Colne Village Hall (Inv. No. 0222)	101377	50.00	Decision
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22/061	All Members	To Exclude the Press and Public. Public Bodies (Admission to Meetings) Act 1960 ‘That the public be excluded from the meeting during consideration of Agenda Item 22/062, 22/063 and 22/064 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.	Decision																																							
22/062	All Members	Personnel Matters. Clerk’s Annual Appraisal. National Pay Scales (NALC, SLCC). Annual Salary Increment. Office Rent. Pension Contributions. (Contract of employment to be signed to reflect any changes).	Decision																																							

22/063	All Members	Payroll Contract. To discuss and consider the contract from the payroll provider.	Decision
22/064	All Members	Complaint. Update.	Decision
22/065	All Members	Date of Next Meeting. Parish Council Meeting 6 th April 2022 (7.15pm). Parish Council Annual Parish Meeting followed by Parish Council Meeting 4 th May (7.15pm). Annual Parish Assembly 23 rd May 2022 (7.30pm)	Information /Decision

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG