

WOTTON PARISH COUNCIL

Minutes of the Meeting of Wotton Parish Council held at 7pm on Tuesday 4 July 2023 in Wotton Village Hall

Present: Cllrs Peter Evelyn (Chairman), Jo Mansfield-Tubb, Laurence Matthews, Andy Cole, Daniel Bennet

In Attendance: David Mir, the Clerk

- 1 **Apologies for Absence:** Cllr Steve Hackett, SCC Cllr Hazel Watson, MVDC Cllrs Chris Budleigh, Abhiram Magesh, Leah Mursaleen-Plank.
- 2 **Declarations of Interest:** Cllr Evelyn (MO/2023/0873)
- 3 **Co-option of New Councillors:** Cllr Mansfield-Tubb proposed co-option of David Mir as a member of the council, Cllr Evelyn seconded the proposal and all present agreed. David Mir was duly elected as councillor and signed Acceptance of Office and Declaration of Interest forms.
- 4 **Public Questions:** None.
- 5 **Minutes of previous meeting:** Minutes of the Annual Meeting held on 9 May 2023 were proposed by Cllr Matthews, seconded by Cllr Cole, agreed by all present and signed by the Chairman.
- 6 **Police Report:** (Annex 1) Noted.
- 7 **Planning:** (Annex 2) Planning applications and decisions received from Mole Valley District Council since the 9 May meeting had been circulated. The application for change of use to residential by owners of the Stephan Langton Inn was discussed by councillors, with the exception of Cllr Evelyn who had declared an interest. Councillors commented that the pub had been used by a lot of local people over the years but had suffered from the covid restrictions and finally closed. The application had only been notified by MVDC a few days ago and councillors wanted to look at the documents in detail before deciding whether to comment on the application.
- 8 **Tillingbourne Falls:** Westcott Local History Group was concerned about the lack of water at the Falls as they are a tourist attraction. Cllr Evelyn said the problem was caused by a large beech tree which had come down and caused significant damage. It was proving difficult to get equipment into the area to enable removal of the beech tree. Solutions to this problem were currently being considered.
- 9 **Highways:**
 - (i) Sheephouse/Damphurst Lane: Most of the potholes have now been repaired and the mud in the middle of the road has been removed.
 - (ii) Hollow Lane manhole cover: Following a complaint at the last meeting about the dangerous location of the water company's manhole cover near the junction of Hollow Lane and Brickyard Lane, this matter was followed up by SCC Cllr Watson. Cllr Mansfield-Tubb said all the manhole covers have now been safely relocated off the road and are no longer a danger to road users.

Signed

- (iii) SCC Notice to reduce speed limits on Ranmore Common roads: It was agreed that this was a very positive step towards improving road safety in the area. Cllr Cole said the Ranmore verges had not been cut this year and were now very high. This was creating dangerous conditions for drivers and other users particularly at entrances to side roads. The clerk was asked to write to the National Trust to ask them to cut the verges as soon as possible.
 - (iv) North Downs 50km walking/running event: Notification of this event on 22 July had been received from the event manager and circulated. The event starts and ends at Surrey Sports Park in Guildford and the route goes through Ranmore Common. No roads will be closed.
 - (v) New SCC Highways focus group: The group consists of representatives from 6 parish councils in Surrey. Mole Valley councils are represented by the Betchworth Parish Council clerk. Their first meeting is on 6 September.
- 10 **Reports.** Clerks Report: (i) Details of training sessions available from NALC and Mulberry (on behalf of SALC) had been circulated. The council has a budget for training and the clerk said she would send a complete list of all the sessions available to councillors. (ii) Minutes of the Clerks/MVDC meeting on 14 June had been circulated to councillors and various items were discussed.
- 11 **Finance:**
- (i) Bank balances were noted. Payments were proposed by Cllr Matthews, seconded by Cllr Mir, and agreed by all. The payments list attached to the invoices was signed by Cllr Evelyn and Cllr Mansfield-Tubb. Payments will be made online. (Annex 3)
 - (ii) Bank statements were signed by Cllr Evelyn and Cllr Mansfield-Tubb.
 - (iii) The mandate form to add Cllr Cole as an additional signatory was signed.
- 12 **Correspondence:**
- (i) MVDC proposal for new banking hub. Councillors supported this proposal in light of the ongoing closure of all bank branches in Dorking.
 - (ii) Surrey cycling challenge. This 55-mile event had taken place on 17 June starting and ending at Coverwood Farm. No complaints had been received and no roads had been closed.
- 13 **Dates of meetings:**
- | | |
|----------------|---------------------------------|
| 3 October 2023 | Parish Council Meeting |
| 9 January 2024 | Parish Council Meeting |
| 5 March 2024 | Residents Annual Parish Meeting |
| 7 May 2024 | Annual Parish Council Meeting |
- 14 **Any other business:** Cllr Mansfield-Tubb said she was resigning as a councillor as she was retiring from employment and moving to Dorset. On behalf of all the councillors, Cllr Evelyn thanked Cllr Mansfield-Tubb for her 20 years of service as a member of the council, said she would be greatly missed, and wished her a long and happy retirement.

The meeting ended at 7.45pm.

Signed Date

POLICE REPORT

Wotton Parish Council Meeting 4th July 2023

Wotton / Ranmore Common

WOTTON	BURGLARY RESIDENTIAL	ATTEMPTED BURGLARY DAMAGE CAUSED TO BACK DOOR LOCK.
WOTTON	BURGLARY RESIDENTIAL	SAME ADDRESS AS ABOVE PERSON ENTERED, PROPERTY STOLEN.
RANMORE	THEFT OF VEHICLE	CAR STOLEN

ANNEX 2

PLANNING MATTERS SINCE MEETING ON 9 MAY 2023

Application Ref: MO/2023/0604/PLAH[Link](#)

Location: **Garden Cottage, Abinger Road**, Leith Hill, Dorking, RH5 6LX
Proposal: Amendment to planning permission MO/2022/0715 to allow changes to the side extension, cladding and detached garage, addition of railway sleeper retaining wall to the rear of the garage and relocation of front door.

Case Officer: Donna Bulbeck**Registration Date:** **24-Apr-2023** **APPROVED 20 June 2023****Applicant Name:** Mr & Mrs R De Beneducci**Ward:** Mickleham, Westcott and Okewood **PSH/Area:** Wotton**Application No.:** MO/2023/0429/ECL[Link](#)

Location: **Keepers Cottage**, Ranmore Common Road, Ranmore Common, Dorking, Surrey, RH5 6AZ

Proposal: Certificate of Lawfulness for an existing use in respect of a building being used as an independent dwelling for in excess of 4 years.

Decision: **APPROVED****Decision Date:** **19-Jun-2023****Ward:** Mickleham, Westcott and Okewood **Parish:** Wotton**Application Ref:** MO/2023/0859/PLAH[Link](#)

Location: **Ashcombe Cottage**, Ranmore Common Road, Ranmore Common, Dorking, Surrey, RH5 6SP

Proposal: Removal of existing motor shed and erection of a detached oak framed garage.

Case Officer: Sue James**Registration Date:** **22-Jun-2023****Applicant Name:** Sue Watkins, RB Designs Ltd**Ward:** Mickleham, Westcott and Okewood **PSH/Area:** Wotton

Application Ref: MO/2023/0873/CU
[Link](#)

Location: **Stephen Langton Inn (PH)**, Friday Street Road, Abinger, Dorking, Surrey, RH5 6JR

Proposal: Change of use from public house (Use Class Sui Generis) to residential dwelling (Use Class C3).

Case Officer: Caroline Hall

Registration Date: **22-Jun-2023**

Applicant Name: Mr Gavin Haynes, Stephan Langton Inn Ltd

Ward: Mickleham, Westcott and Okewood **PSH/Area:** Wotton

ANNEX 3

Bank Balances, Receipts and Payments

Unity Trust Bank Account

Bank Balance at 31 May 2023 **7,187.34**

Less: Payments 30 June

Service Charge	18.00	
Clerk (June)	338.40	
Tax	<u>79.60</u>	<u>436.00</u>

Bank Balance at 30 June 2023 **6,751.34**

Payments 4 July 2023:

Hall Hire (4 July) Inv WVH120	30.00		
SCA (payroll) Inv 6871	18.00	3.00	VAT
Helpdesq:			
Inv 13581, New user a/c	54.00	9.00	VAT
Inv 0264, Domain annual	14.94	2.49	VAT
Inv 12907:	<u>349.28</u>	418.22	58.22 VAT
Anti virus clerk annual			
MS365 standard clerk annual			
MS365 basic 7 cllrs half-yearly			
		<u>466.22</u>	<u>72.71</u> VAT reclaimable

Signed *Peter Evelyn*

Signed *Joanna Mansfield-Tabb*

Date: 4 July 2023