

WOTTON PARISH COUNCIL

Minutes of the Meeting of Wotton Parish Council held at 7pm on Tuesday 2 July 2024 in Wotton Village Hall

Present: Cllrs Andy Cole (Vice Chairman), Laurence Matthews, Steve Hackett, Daniel Bennett, Janet Hunt, Gary Burgess

In Attendance: MVDC Cllr Budleigh

- 1 **Apologies for absence:** Cllrs Peter Evelyn and David Mir. SCC Cllr Hazel Watson.
- 2 **Declarations of interest:** Cllr Matthews (MO/2024/0855 Manor Farm)
- 3 **Public questions:** None
- 4 **Minutes of previous meeting:** Minutes of the Parish Council Meeting on 7 May 2024 were proposed for acceptance as a true record by Cllr Matthews, seconded by Cllr Bennet, agreed by all and signed by Cllr Cole. Cllr Matthews demonstrated the two new litter pickers purchased previously, as noted in the minutes. A further ten had now been purchased and it was suggested that each councillor should have one, with the remaining spares held for use by other volunteers. Cllr Bennett agreed to take charge of these.
- 5 **Police report:** Noted. (Annex 1) Recent incidents of fly tipping were discussed.
- 6 **Planning:** Noted. (Annex 2)
- 7 **Highways:** See item 12(iv) below.
- 8 **Reports:** No reports received.
- 9 **New Financial Regulations:** A resolution adopting the new Financial Regulations was proposed by Cllr Matthews, seconded by Cllr Burgess, and agreed by all.
- 10 **Internal Auditors:** The appointment of Mulberry & Co as internal auditors for the financial year 2024-2025 was proposed by Cllr Matthews, seconded by Cllr Burgess, and agreed by all.
- 11 **Finance:**
 - (i) The Parish Council's banking arrangements were reviewed, as required by the Financial Regulations, and it was agreed to continue using Unity Trust Bank.
 - (ii) Payments were proposed for approval by Cllr Matthews, seconded by Cllr Burgess, and agreed by all. Cllr Cole and Cllr Burgess signed the list. (Annex 3)
 - (iii) Cllr Cole and Cllr Burgess signed the bank statements.
- 12 **Correspondence previously circulated:**
 - (i) Email dated 15 May from Neighbourhood Police, with a link to the new Police Crime Prevention Handbook.
 - (ii) Email dated 22 May from Ron Bailey, researcher/parliamentary adviser, asking for support for campaign to improve safety of lithium batteries. After discussion, Cllr Matthew proposed, Cllr Hackett seconded, and all agreed that the Parish Council should support this.
 - (iii) Email dated 9 June from SCC Highways re the dangers of the Oak Processionary Moth. Cllr Matthews said he was interested in this item and there was a general discussion. Cllr Hunt had seen the moths and said they are quite striking in appearance and should not be touched.

Signed: Peter Evelyn.

- (iv) Email dated 18 June from Highways about the largest ever road surfacing programme scheduled 17-23 June. Cllr Cole said he had written twice to SCC regarding the dangerous narrowing of Ranmore Road. Vehicles are driving at speed and crossing the faded median line on the bends rather than keeping to the edges of the road which are broken down in several places. Cllr Cole said he had received a reply that day to his complaints. Cllr Matthews proposed that a letter be written to Cllr Watson about the problems on Ranmore Road. Cllr Bennett seconded the proposal and all agreed.
- (v) Email dated 20 June from Surrey Nature, asking for input to new survey. Cllr Matthews spoke about the problems caused by the ban on pesticides. He agreed to complete the Surrey Nature survey.
- (vi) Update re neighbourhood policing and highways matters from the minutes of a MVDC/clerks meeting on 5 June.

13 **Dates of meetings:**

Parish Council Meeting	1 October 2024
Parish Council Meeting	7 January 2025
Residents Annual Parish Meeting	4 March 2025
Annual Parish Council Meeting	6 May 2025
Parish Council Meeting	1 July 2025
Parish Council Meeting	7 October 2025

- 14 **Any other business for note or inclusion on a future agenda:** Cllr Hackett asked what to do with one of the tin soldiers he still had in storage and was advised that it had been agreed at a previous meeting that these should remain on display.

The meeting ended at 7.40pm.

Signed: Peter Evelyn

Date: 1 October 2024

POLICE REPORT

Wotton Parish Council Meeting Police Report 7th May – 2nd July 2024

Wotton / Ranmore Common

Theft	Guildford Rd	Made off without payment from hotel.
Missing Person	Ranmore Common Road	Teenager lost on common. Later found safe and well.
Theft	Ranmore Common Road	Vehicle stolen from public car park.
Exposure	Guildford Road	Man exposed himself to walkers on rural footpath.
Public Order	Ranmore Common	Altercation between dog walkers.

ANNEX 2

PLANNING

No Applications received since meeting on 7 May 2024.

DECISIONS:

Application No.: MO/2024/0673/PLAH

[Link](#)

Location:

Proposal:

Fig Tree Cottage, Abinger Road, Leith Hill, Dorking, Surrey, RH5 6LX
Demolish existing porch, replace existing windows with new steel-framed windows, erection of a single storey extension and conservatory.

Decision:

Decision Date:

Ward:

APPROVED WITH CONDITIONS

24-Jun-2024

Mickleham, Westcott and Okewood

Parish: Wotton

Application No.: MO/2024/0855/DEA

[Link](#)

Location:

Proposal:

Manor Farm, Guildford Road, Wotton, Dorking, Surrey, RH5 6QF
Prior notification for the erection of an agricultural building of 60 metres x 15 metres.

Decision:

Decision Date:

Ward:

PRIOR APPROVAL REFUSED

26-Jun-2024

Mickleham, Westcott and Okewood

Parish: Wotton

Bank Balances, Receipts and Payments

Unity Trust Bank Account

Bank Balances

Bank Statement 30 May 2024	6,785.46			
Less: Helping Hand Co, litter pickers		161.16	26.86	VAT
Bank Statement 30 June 2024	6,606.30			

Payments 2 July 2024

Hall Hire Inv WVH 192 (2 July)		30.00		
Helpdesq Inv 16118, set up new laptop, data transfer, reactivate email, secure disposal of old laptop		161.10	26.85	VAT
		_____	_____	
		191.10	53.71	VAT
		_____	_____	

Signed *Andy Cole*

Signed *Gary Burgess*

Date: 2 July 2024