

WOTTON PARISH COUNCIL

Minutes of the Meeting of Wotton Parish Council held at 7pm on Tuesday 1 February 2022 in the Village Hall

Present: Chairman Peter Evelyn, Vice Chairman Jo Mansfield-Tubb, Councillors Laurence Matthews, Gary Burgess, Andy Cole, David Mir

In Attendance: Cllr Hazel Watson (SCC & MVDC) and Clerk

1. **Apologies for Absence:** Steve Hackett
The Chairman thanked everyone for coming and spoke about the sad passing of Jacqui. The Chairman asked that condolences be sent to Cllr Hackett and his family on behalf of the Council.
2. **Declarations of Interest:** None.
3. **Appointment of Clerk:** The appointment of Lesley Bignell as the new Parish Clerk was proposed by the Chairman, seconded by Cllr Matthews and agreed by all present.
4. **Public Questions:** None.
5. **Minutes of the Previous Meeting:** The minutes of the meeting on 5 October 2021 were agreed by all present and signed by the Chairman.
6. **Matters Arising:** Defibrillator: an email from the Village Hall Committee had been circulated. Councillors agreed that arrangements would be made to remove the damaged defibrillator cabinet from the Village Hall wall. The Committee had specified the work be done by Sell Electrical. Cllr Mansfield-Tubb said she would ask Rosemary Wakeford why. *(In a later email Rosemary Wakeford said David Fanthorpe at MVDC had recommended them)*. The Clerk agreed to ask the Wotton Hatch pub manager for permission to install a defibrillator on their wall. *(The manager has agreed to the installation)*. It had been suggested that David Fanthorpe might help with a replacement defibrillator and/or heated cabinet.
7. **Police Report:** The following incidents covering the period October to January had been notified:

Incident report of drug dealing in area.
Crime public order over fear of provocation of violence between employees.
Domestic incident enquiries from another force.
Domestic incident.
Two vehicle collision with minor injury junction Hollow Ln and Guildford Rd.

The Chairman noted that an incident of trespassing/poaching, which had been reported to the police by Cllr Matthews, was not on this list. Cllr Matthews agreed to provide details about this to the Clerk to follow up with the police.
8. **Planning:** There were no planning applications for Wotton notified by MVDC for week ending 28 January. It was noted that approval had been given to application MO/2021/2183 for removal of a garage and erection of extensions at 7 Sheephouse Green.
9. **Highways:** The usual problem of leaves everywhere at this time of the year was mentioned. Councillors discussed the unsuitability of the route along Sheephouse Lane to Leith Hill Road for heavy goods vehicles. It was suggested that satnavs are directing drivers of large vehicles along these narrow lanes. Cllr Hazel Watson said it was possible to contact satnav companies and ask them to amend their software programmes so that large vehicles are directed away from unsuitable narrow country lanes. *(After the meeting HW sent the clerk details of how to contact sat nav companies – see attached)* It was suggested that as many people as possible who live along the unsuitable lanes should be encouraged to contact the satnav companies individually to add weight to the request for amendment of the software programmes.

Signed

The signage at the junction of Sheephouse Lane with Guildford Road was discussed. There is a width restriction sign at the junction, but it was suggested this might not be sufficient to warn drivers about the difficulties of the route to Leith Hill Road. It was suggested that a sign could be placed at the entrance of Surrey Hills Business Park to warn drivers that the road was not suitable for HGV's beyond the Business Park. HW explained that only certain signs were legally enforceable. Councillors agreed to look at possible ways to improve the signage.

10 **Reports:**

- (i) Cllr Hazel Watson said an 'omicron grant' of £2,667 was available to village halls. HW had requested that various highways signs be repaired or replaced, and rubbish cleared along the road at Wotton Hatch and West Lane. This work had been done. The Committee had decided to 'go to advertisement' to make the Wolvens Lane temporary restriction permanent. The notice has yet to be issued. The Chairman asked if the restriction would be for all vehicles. HW said the restriction would be for 4-wheeled vehicles only. It would not be possible to restrict motor bikes. Cllr Matthews said they had put up barriers two months ago and tried to make it wider to take horses. He disagreed with this and thought it should be narrower. However, within days, the poles had been pulled up. They were not placed widely enough for quad bikes. Councillors were pleased with the proposal to make the restriction permanent. HW said when the advertisement goes out there will be an opportunity for people to express support or objections before the final decision is made. Cllr Cole suggested it might be worth doing something similar at Ranmore Common. HW said the Police had provided funding to the County Council to do a speed limit review concentrating on the 60mph limit south of the A25 and west of the A24. With regard to Damphurst/Sheephouse/Wolvens lanes, HW thinks the current 60mph limit on those roads is not appropriate. The speed surveys have been carried out and will be considered by the Local Committee on 9 March.
- (ii) The Clerk asked Councillors for their preferred contact phone numbers to put on a contact information sheet for the noticeboards.

11 **Finance:**

- (i) The Clerk had circulated to Councillors a draft calculation for the Precept request in the sum of £7,264. This was proposed by the Chairman, seconded by Cllr Matthews and agreed by all present. The Chairman and Cllr Burgess signed the Precept request form for MVDC.
- (ii) The bank balance was estimated at £6,568. No current bank statements were available.
- (iii) No payments were made as no cheque book was available. It was agreed that a letter should be written to Natwest Bank asking for replacement bank statements and a cheque book. There was a discussion about current signatories. It was RESOLVED that a new bank mandate form should be completed as follows: (i) authorised cheque signatories should be Mr Peter Evelyn, Mrs Joanna Mansfield-Tubb, Mr Laurence Matthews; (ii) previous councillors should be removed from the mandate; (iii) a 'change of details' form should be completed to enable the Parish Clerk to receive statements etc on behalf of the Council.

12 **Correspondence:** None

13 **Dates of next meetings:**

Annual Parish Residents Meeting	Village Hall	8 March 2022
Annual Council Meeting	Village Hall	3 May 2022
Council Meeting	Village Hall	5 July 2022
Council Meeting	Village Hall	4 October 2022
Council Meeting	Village Hall	10 January 2023
Annual Parish Residents Meeting	Village Hall	7 March 2023
Annual Council Meeting	Village Hall	2 May 2023

There was a discussion about who to ask to attend as speakers for the Annual Parish Residents Meeting on 8 March 2022. The Chairman suggested David Sadler the rural crimes officer and the Reverend David Grundy, Rector of Wotton and Holmbury churches. Cllr Mansfield-Tubb suggested the date of the Annual Parish Meeting should be put in the local magazine.

14 **Any other business:** None.

The meeting closed at 19.45.

Signed **Date**.....

HOW TO REPORT HGV PROBLEM ROUTES AND OTHER SATNAV MAPPING ERRORS TO THE SATELLITE NAVIGATION MAPPING COMPANIES

Satnav technology enables lorry specific satnavs to filter out minor unsuitable routes. You can report any satnav routing errors or changes to local roads to the satnav companies. They will investigate the problem location and change the mapping if appropriate.

The companies use a combination of data from a variety of sources. Base mapping is provided by the Ordnance Survey. Most satnav systems now use specialist mapping provided by **TomTom** (formally teleatlas) and **here.com** (formally navteq).

Making a map change report to TomTom

- Go to <http://www.tomtom.com/mapshare/tools/>
- You will need to enter an email address and password the first time you use it
- This should take you to the TomTom Map Share Reporter page
- Enter address (village name is ok) or enter post code in the **find location** box in the top right-hand corner of the map to select area where map change is needed.
- Zoom in to precise location using +/- tool at bottom of page
- Select an icon from “**choose what to report**” on the left on the screen. You may need to zoom in to your precise location. A **push-pin** icon will appear in the left-hand panel
- Drag the pin to your location. This will open up a dialogue box in the left-hand panel
- Enter a description of the problem in the box and submit
- An orange disk will appear on the map at the report location
- Go back to the map at a later date and check the status of your report by clicking on the orange disk

Reporting a mapping error to Here:

- Go to www.here.com
- Open up home page. You will need to enter an email and password
- Select **Map Creator** from top menu bar
- Enter address (village name is ok) or enter post code at “**find an area to edit**” on top menu bar to select area where map change is needed.
- Zoom in to precise location using +/- tool at bottom of page
- Right click on location to open up address box
- Click on “**Report map changes**” and then select type of change
- Enter a description of the problem in the dialogue box and submit
- You will be sent an email on the status of your report

The here.com mapping website may not be fully compatible with Surrey County Council’s website browser. Issues relating to satnav errors can be sent to: satnav.report@surreycc.gov.

If you would like a copy of this leaflet sent to you by email, please contact the Parish Clerk at:

clerkwottonsurrey@wottonparishcouncil.org