

# Wotton Parish Council

## To: All Parish Councillors

All Members of **Wotton Parish Council** are summoned to attend the **Annual Meeting of the Council** to be held at **7pm on Tuesday 5 May 2026** at **Wotton Village Hall**.

**Public Questions:** Ten minutes will be available for the public to express a view or ask a question on relevant matters on the agenda. Members of the public are welcome to attend all Parish Council meetings.

## AGENDA

- 1 Appointment of Chairman
- 2 Appointment of Vice Chairman
- 3 Declarations of Interest
- 4 Public Questions
- 5 Minutes of Parish Council Meeting on 6 January 2026 and Annual Parish Residents Meeting on 3 March 2026 to be agreed and signed
- 6 Police Report
- 7 Clerks Report. To include approval of Deborah Jones and Stuart McLachlan as Parish Council representatives on MVDC's Standards Committee
- 8 Planning: To note/comment on planning applications and decisions since Parish Council Meeting on 6 January 2026 (attached)
- 9 Highways
- 10 Other Reports: (i) SCC (ii) MVDC
- 11 Applications for grant funding from CIL monies:  
(i) St John's Church £3,656 (ii) Village Hall £4,685
- 12 Approve and sign Accounts for year to 31 March 2026
- 13 Review/approve Risk Assessment, Financial Regulations, Standing Orders
- 14 Dates for Public to Inspect Documents: 3 June to 14 July 2026
- 15 Note/accept Report from Auditor following internal audit on 15 April 2026
- 16 Review/approve Annual Governance Statement (Section 1 of AGAR)
- 17 Review/approve Accounting Statements (Section 2 of AGAR)
- 18 Finance: (i) Note bank balance; two Councillors to sign bank statements  
(ii) Agree payments; two Councillors to sign summary page
- 19 Correspondence
- 20 Dates of future meetings: 7 July 2026, 6 October 2026
- 21 Any other business for note or inclusion on a future agenda

Mrs Lesley Bignell  
Parish Clerk

29 April 2026

07958 519350  
email: [clerkwottonsurrey@wottonparishcouncil.org](mailto:clerkwottonsurrey@wottonparishcouncil.org)  
[www.e-voice.org.uk/wottonpc](http://www.e-voice.org.uk/wottonpc)

## POLICE REPORT

To Follow

## PLANNING MATTERS NOTIFIED BY MVDC SINCE 6 JANUARY 2026

## APPLICATIONS:

**Application Ref:** MO/2025/02513  
**Link**  
**Location:** **COAST HILL FARM**, SHEEPHOUSE LANE, WOTTON, RH5 6QH  
**Proposal:** Proposed construction of agricultural building over existing consented silage clamps, associated landscaping and use of existing farm track.  
**Case Officer:** Sue Read  
**Registration Date:** **29/10/2025 (DEVELOPMENT COMMITTEE DISCUSSING 29/04/26)**  
**Applicant Name:** Laurence Matthews  
**Ward:** Mickleham, Westcott & Okewood **Parish/Area:** **Wotton**

## DECISIONS:

**Application No.:** MO/2026/00046  
**Link**  
**Location:** **MOBILE 2 COAST HILL FARM SHEEPHOUSE LANE**  
 WOTTON RH5 6QH  
**Proposal:** Certificate of Lawfulness for an existing development in respect of a mobile home (Mobile 2) has been sited on the land for in excess of 10 years and continually occupied for residential purposes.  
**Decision:** **APPROVED**  
**Decision Date:** 11-Feb-2026  
**Ward:** Mickleham, Westcott & Okewood  
**Parish:** **Wotton** (Unparished)

**Application No.:** MO/2026/00032  
**Link**  
**Location:** **WOTTON HOUSE** GUILDFORD ROAD WOTTON RH5 6HS  
**Proposal:** Repairs to the brickwork to the west turret adjacent to the hotel reception (application for Listed Building Consent).  
**Decision:** **APPROVED WITH CONDITIONS**  
**Decision Date:** 27-Feb-2026 **Ward:** Mickleham, Westcott & Okewood **Parish:** **Wotton**

**Application No.:** MO/2025/02510  
**Link**  
**Location:** **West Lane Barn** West Lane Wotton Dorking RH5 6QF  
**Proposal:** Certificate of Lawfulness for existing use in respect of re-concreting of existing hardcore farmyard.  
**Decision:** **APPROVED**  
**Decision Date:** 02-Mar-2026 **Ward:** Mickleham, Westcott & Okewood **Parish:** **Wotton**

**Application No.:** MO/2026/00392  
[Link](#)  
**Location:** **WOTTON HOUSE** GUILDFORD ROAD WOTTON RH5 6HS  
**Proposal:** Discharge of Condition 3 and 4 of planning permission MO/2026/00032 for repairs to the brickwork to the west turret adjacent to the hotel reception (application for Listed Building Consent).  
**Decision:** **CONDITIONS APPROVED**  
**Decision Date:** 02-Apr-2026 **Ward:** Mickleham, Westcott & Okewood **Parish:** Wotton

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**Application No.:** MO/2026/00097  
[Link](#)  
**Location:** **LEYLANDS SHEEPHOUSE LANE** ABINGER RH5 6JS  
**Proposal:** Proposed single storey rear extension and internal alterations.  
**Decision:** **REFUSED**  
**Decision Date:** 16-Apr-2026 **Ward:** Mickleham, Westcott & Okewood **Parish:** Wotton

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## APPENDIX 3

### Meeting Dates for 2026 - 2027

#### 2026

Parish Council Meeting	6 January
Residents Annual Parish Meeting	3 March
Annual Parish Council Meeting	5 May
Parish Council Meeting	7 July
Parish Council Meeting	6 October

#### 2027

Parish Council Meeting	5 January
Residents Annual Parish Meeting	2 March
Annual Parish Council Meeting	4 May
Parish Council Meeting	6 July
Parish Council Meeting	5 October