

Wotton Parish Council

To: All Parish Councillors

3 May 2023

All Members of **Wotton Parish Council** are summoned to attend the **Annual Meeting of the Council** to be held at **7pm on Tuesday 9 May 2023** at **Wotton Village Hall**.

Public Questions: Ten minutes will be available for the public to express a view or ask a question on relevant matters on the agenda. Members of the public are welcome to attend all Parish Council meetings.

AGENDA

- 1 Appointment of Chairman
- 2 Co-option of Councillors
- 3 Appointment of Vice Chairman
- 4 All Councillors to sign Declarations of Acceptance of Office
- 5 Declarations of Interest
- 6 Public Questions
- 7 Agree and sign Minutes of Parish Council Meeting on 10 January 2023 and Annual Parish Residents Meeting on 7 March 2023
- 8 Matters Arising
- 9 Police Report
- 10 Formally adopt new policies: Publication Scheme (mandatory, under Freedom of Information Act ss19-20); Data Protection Policy; Co-option Policy; Document Retention Policy; Training and Development Policy
- 11 Planning: To note/comment on planning applications since 10 January 2023
- 12 Highways: Sheephouse Lane complaint
- 13 Approve accounts for year to 31 March 2023
- 14 Accept Report of Internal Auditor
- 15 Discuss and approve Annual Accounting Statements (AGAR)
- 16 Chairman to sign AGAR
- 17 Finance: (i) Note bank balance, sign bank statement (ii) Agree payments
- 18 Reports: (i) SCC Cllr Watson (ii) Clerk
- 19 Correspondence
- 20 Dates of meetings
- 21 Any other business for note or inclusion on a future agenda

Mrs Lesley Bignell
Parish Clerk

3 May 2023

07958 519350

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POLICE REPORT

To Follow

APPENDIX 2

PLANNING MATTERS SINCE MEETING ON 10 JANUARY 2023

<u>Application Ref:</u>	MO/2022/2030/PLAH	APPROVED 16-Feb-2023
<u>Link</u>		
<u>Location:</u>	15, Sheephouse Green , Wotton, Dorking, Surrey, RH5 6QW	
<u>Proposal:</u>	Erection of a single storey rear extension following demolition of existing conservatory.	
<u>Case Officer:</u>	Sue James	
<u>Registration Date:</u>	22-Dec-2022	
<u>Applicant Name:</u>	Mr & Mrs G Allan, C/O Agent	
<u>Ward:</u>	Leith Hill	<u>SH/Area:</u> Wotton
<u>Application Ref:</u>	MO/2023/0055/EBC	NO OBJECTION
<u>Link</u>		
<u>Location:</u>	Chapel Farm , Ranmore Common Road, Ranmore Common, RH5 6AZ	
<u>Proposal:</u>	To install high voltage underground cable through Chapel Farm to allow removal of high voltage overhead line spans. To install new pole supports in existing line to allow for movement of pole mounted transformer to maintain supply.	
<u>Case Officer:</u>	Donna Bulbeck	
<u>Registration Date:</u>	10-Jan-2023	
<u>Applicant Name:</u>	UK Power Networks	
<u>Ward:</u>	Leith Hill, Mickleham, Westhumble & Pixham, Within 20m of Leith Hill Ward, Within 20m Mickleham, Westhumble, Pixham	
<u>PSH/Area:</u>	Westhumble (Unparished), Wotton	
<u>Application Ref:</u>	MO/2022/2143/EBC	NO OBJECTION
<u>Link</u>		
<u>Location:</u>	Ashcombe Farm , Ranmore Common Road, Ranmore Common, RH5 6SP	
<u>Proposal:</u>	Alterations to the high voltage (HV) and low voltage (LV) overhead lines.	
<u>Case Officer:</u>	Donna Bulbeck	
<u>Registration Date:</u>	04-Jan-2023	
<u>Applicant Name:</u>	UK Power Networks	
<u>Ward:</u>	Leith Hill	<u>PSH/Area:</u> Wotton
<u>Application Ref:</u>	MO/2023/0136/PLAH	REFUSED 27-Mar-2023
<u>Link</u>		
<u>Location:</u>	7, Sheephouse Green , Wotton, Dorking, Surrey, RH5 6QW	
<u>Proposal:</u>	Removal of detached garage and erection of single storey rear extension, single storey side extension and front porch extension	
<u>Case Officer:</u>	Sue James	
<u>Registration Date:</u>	31-Jan-2023	
<u>Applicant Name:</u>	Mr Alistair Nesbitt	

Ward: Leith Hill **PSH/Area:** Wotton

Application Ref: MO/2023/0158/PLA **APPROVED** 19-Apr-2023

[Link](#)

Location: **Denbies Farm**, Ranmore Common Road, Ranmore Common, RH5 6SP

Proposal: **Replacement of an agricultural building.**

Case Officer: Aidan Gardner

Registration Date: 27-Feb-2023

Applicant Name: Mr Chris White, Denbies Wine Estate Ltd

Ward: Dorking North, Leith Hill, Within 20m of Dorking North Ward, Within 20m of Leith Hill Ward **PSH/Area:** Dorking (Unparished), Wotton

Application No.: MO/2022/1201/ECL **APPROVED** 06-Mar-2023

[Link](#)

Location: **Keepers Cottage**, Ranmore Common Road, Ranmore Common, Dorking, Surrey, RH5 6AZ

Proposal: **Certificate of Lawfulness** for an existing use in respect of the occupation of a building as an independent dwelling for in excess of 4 years. (The Studio)

Ward: Leith Hill **Parish:** Wotton

Application No.: MO/2022/1202/ECL **REFUSED** 03-Mar-2023

[Link](#)

Location: **Keepers Cottage**, Ranmore Common Road, Ranmore Common, Dorking, Surrey, RH5 6AZ

Proposal: **Certificate of Lawfulness** for an existing use in respect of the occupation of a building as an independent dwelling for in excess of 4 years. (Olli's Barn)

Ward: Leith Hill **Parish:** Wotton

Application No.: MO/2022/1204/ECL **REFUSED** 01-Mar-2023

[Link](#)

Location: **Keepers Cottage**, Ranmore Common Road, Ranmore Common, Dorking, Surrey, RH5 6AZ

Proposal: **Certificate of Lawfulness** for an existing use in respect of the occupation of a building as an independent dwelling for in excess of 4 years. (Stable Cottage)

Ward: Leith Hill **Parish:** Wotton

Application Ref: MO/2023/0429/ECL

[Link](#)

Location: **Keepers Cottage**, Ranmore Common Road, Ranmore Common, Dorking, Surrey, RH5 6AZ

Proposal: **Certificate of Lawfulness** for an existing use in respect of a building being used as an independent dwelling for in excess of 4 years.

Case Officer: Adelle Krzyzanowski

Registration Date: **22-Mar-2023**

Applicant Name: Jenifer Jenkins

Ward: Leith Hill **PSH/Area:** Wotton

Application No.: MO/2022/2094/PLAH **REFUSED** 28-Mar-2023

[Link](#)

Location: **Vale Close**, Balchins Lane, Westcott, Dorking, Surrey, RH4 3LP

Proposal: Raise ridge height and add dormer windows to the north, east and west elevations to create first floor accommodation; erection of a two

storey infill extension within existing internal courtyard, and installation of solar panels on south west elevation; and the erection of a porch.

Ward: Leith Hill **Parish:** Wotton

Application Ref: MO/2023/0406/PLAH

[Link](#)

Location: **The Old Cottage**, Broadmoor Road, Abinger, Dorking, RH5 6JY
Proposal: Demolish existing shed and erect a shed of similar dimensions, demolish greenhouse and replace with a paving area of same footprint as the greenhouse.

Case Officer: Adelle Krzyzanowski

Registration Date: **20-Mar-2023**

Applicant Name: Mr Stuart Jennings

Ward: Leith Hill **PSH/Area:** Wotton

Application Ref: MO/2023/0407/LBC **WITHDRAWN** 20-Apr-2023

[Link](#)

Location: **The Old Cottage**, Broadmoor Road, Abinger, Dorking, RH5 6JY
Proposal: Demolish existing shed and erect a shed of similar dimensions, demolish greenhouse and replace with a paving area of same footprint as the greenhouse (**Application for Listed Building Consent**).

Case Officer: Adelle Krzyzanowski

Registration Date: **20-Mar-2023**

Applicant Name: Mr Stuart Jennings

Ward: Leith Hill **Parish:** Wotton

Application Ref: MO/2023/0456/PLAH

[Link](#)

Location: 7, Sheepphouse Green, Wotton, Dorking, Surrey, RH5 6QW
Proposal: Removal of detached garage and erection of single storey rear extension, single storey side extension and front porch extension.

Case Officer: Sue James

Registration Date: **31-Mar-2023**

Applicant Name: Mr Alistair Nesbitt

Ward: Leith Hill **PSH/Area:** Wotton

APPENDIX 3

Meeting Dates for 2023 – 2024

2023

Parish Council Meeting	10 January
Residents Annual Parish Meeting	7 March
Annual Parish Council Meeting	9 May
Parish Council Meeting	4 July
Parish Council Meeting	3 October

2024

Parish Council Meeting	9 January
Residents Annual Parish Meeting	5 March
Annual Parish Council Meeting	7 May
Parish Council Meeting	2 July
Parish Council Meeting	1 October