

Wotton Parish Council

To: All Parish Councillors

All Members of **Wotton Parish Council** are summoned to attend the **Annual Meeting of the Council** to be held **at 7pm on Tuesday 7 July 2026** at **Wotton Village Hall**.

Members of the public are welcome to attend all Parish Council meetings.

Public Questions: Ten minutes will be available for the public to express a view or ask a question on relevant matters on the agenda.

AGENDA

- 1 Apologies for Absence
- 2 Vice chairman to sign Acceptance of Office form (elected at previous meeting)
- 3 Declarations of Interest
- 4 Public Questions
- 5 Minutes of Parish Council Meeting on 5 May 2026 to be agreed and signed
- 6 Clerks Report
- 7 Co-option of councillor to fill vacancy
- 8 Grant application from St Barnabus Church at Ranmore for £5,500
- 9 Planning: To note/comment on planning matters notified since Parish Council Meeting on 5 May 2026 (attached) and any other planning matters
- 10 Highways
- 11 Other Reports: (i) SCC (ii) MVDC
- 12 Finance: (i) Note bank balance; two Councillors to sign bank statements
(ii) Agree payments; two Councillors to sign summary page
- 13 Correspondence (attached)
- 14 Dates of future meetings (attached)
- 15 Any other business for note or inclusion on a future agenda

Mrs Lesley Bignell
Parish Clerk

1 July 2026

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PLANNING

NO DECISIONS HAVE BEEN NOTIFIED SINCE 5 MAY 2026. THE FOLLOWING NEW APPLICATIONS WERE RECEIVED:

Application Ref: MO/2026/00655
Link
Location: **1 & 2 LEITH HILL PLACE COTTAGES**
 LEITH HILL LANE, HOLMBURY ST MARY, RH5 6LY
Proposal: Replacement of roof tiles with Keymer handmade plain clay tiles.
Case Officer: Chris Yeoell
Registration Date: **21/05/2026**
Applicant Name: Hannah Silva
Ward: Mickleham, Westcott & Okewood **Parish/Area:** **Wotton**

Application Ref: MO/2026/00713
Link
Location: **4 FOX COTTAGES**, RANMORE COMMON ROAD
 RANMORE COMMON, RH5 6SR
Proposal: Erection of side extension to outbuilding to facilitate storage.
Case Officer: Sue Read
Registration Date: **02/06/2026**
Applicant Name: Downs
Ward: Mickleham, Westcott & Okewood **Parish/Area:** **Wotton**

Application Ref: MO/2026/00727
Link
Location: **WOTTON HOUSE**, GUILDFORD ROAD, WOTTON, RH5 6HS
Proposal: Dismantle 2 No. chimneys to a safe level and rebuild chimneys on a like for like basis using a combination of saved brick, reclaimed and special bricks.
Case Officer: Sue James
Registration Date: **04/06/2026**
Applicant Name: Stephen Jameson
Ward: Mickleham, Westcott & Okewood **Parish/Area:** **Wotton**

Application Ref: MO/2026/00855
Link
Location: **2 GARLIC COTTAGES**, HOGDEN LANE
 RANMORE COMMON, RH5 6SY
Proposal: Conversion of garage to habitable accommodation including an erection of solar panels to western roof slope, rearrangement of solar panels to rear roof slope, alterations to fenestration and enlargement of external staircase. Installation of Air Source Heat Pump, solar battery and gateway box to western side.
Case Officer: Chris Yeoell
Registration Date: **24/06/2026**
Applicant Name: Mr & Mrs Phillips
Ward: Mickleham, Westcott & Okewood **Parish/Area:** **Wotton**

Correspondence received since 5 May 2026

1. Email requesting support for the Big Marsden Trek event taking place on Sunday 13 September 2026. The event is a full marathon hike starting at Milton Court Farm in Dorking and finishing at the Royal Marsden Hospital in Sutton. The event is raising funds for the Royal Marsden Cancer Charity. 1000 participants expected.
 2. Email update from Ron Bailey on behalf of Lord Foster regarding disposal of lithium-ion batteries. The issue of battery disposal will not be covered in the new Regulations.
 3. Email from SALC enclosing a survey about Project Keystone. This is a strategic review of the National Association of Local Councils' relationship with county associations.
 4. Email from MVDC with an update on progress of their 2025/26 Climate Action Plan, a summary of their Carbon Footprint Report, and recommendations of the 2026/27 Climate Change Action Plan, to be considered by the Scrutiny and Cabinet meetings.
 5. Email from SALC about the Councillors Forum on 17 June.
 6. Email from MVDC advising that a permanent banking hub provided by Cash Access UK is to open at the old NatWest premises in Dorking this summer.
 7. Various emails from Surrey Highways containing updates on planned road improvements.
 8. Email attaching minutes of 3 June MVDC/Clerks meeting containing a police update.
 9. Several emails about the reduction of provision of police reports and attendance at parish council meetings.
 10. Various Neighbourhood Watch updates.
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Meeting Dates**2026**

Parish Council Meeting	6 October
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2027

Parish Council Meeting	5 January
Residents Annual Parish Meeting	2 March
Annual Parish Council Meeting	4 May
Parish Council Meeting	6 July
Parish Council Meeting	5 October