

Wotton Parish Council

To: All Parish Councillors

31 December 2025

Members of **Wotton Parish Council** are summoned to attend a Meeting of the Council to be held on **Tuesday 6 January 2026** at **Wotton Village Hall**, Guildford Road, RH5 6QQ. The Meeting will commence at 7pm.

Public Questions

The public are welcome to attend meetings. Ten minutes will be available for the public to express a view or ask a question on relevant matters on the agenda.

AGENDA

- 1 Apologies for absence
- 2 Declarations of interest relating to matters on this agenda
- 3 Public questions
- 4 Minutes of meeting held on 7 October 2025 to be approved and signed
- 5 Police Report
- 6 Clerks Report
- 7 Planning: Note/comment on planning matters received since 7 October meeting (attached)
- 8 Highways: (i) Note/comment on matters raised previously (ii) Discuss any new matters
- 9 Reports: (i) SCC (ii) MVDC
- 10 Finance: (i) Discuss and agree Budget for 2026-27
(ii) Agree Precept and sign request form
(iii) Agree payments; two Councillors to sign summary page
(iv) Note bank balance; two Councillors to sign bank statements
- 11 Correspondence
- 12 Speakers for Annual Residents Meeting on 3 March 2026
- 13 Dates of meetings 2026-2027
- 14 Any other business for note or inclusion on a future agenda

Mrs Lesley Bignell
Parish Clerk & RFO
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PLANNING MATTERS SINCE MEETING ON 7 OCTOBER 2025

APPLICATIONS:

Application Ref: MO/2025/02510
[Link](#)
Location: **West Lane Barn**, West Lane, Wotton, Dorking, RH5 6QF
Proposal: Certificate of Lawfulness for existing use in respect of re-concreting of existing hardcore farmyard.
Case Officer: Mrs Helen Clarke
Registration Date: **28/10/2025**
Applicant Name: Laurence Matthews
Ward: Mickleham, Westcott & Okewood **Parish/Area:** **Wotton**

Application Ref: MO/2025/02513
[Link](#)
Location: **COAST HILL FARM**, SHEEPHOUSE LANE, WOTTON, RH5 6QH
Proposal: Proposed construction of agricultural building over existing consented silage clamps, associated landscaping and use of existing farm track.
Case Officer: Sue Read
Registration Date: **29/10/2025**
Applicant Name: Laurence Matthews
Ward: Mickleham, Westcott & Okewood **Parish/Area:** **Wotton**

Application Ref: MO/2025/02535
[Link](#)
Location: **MOBILE 1, COAST HILL FARM**, SHEEPHOUSE LANE, WOTTON, RH5 6QH
Proposal: Certificate of Lawfulness for an existing use in respect of a mobile home (Mobile 1) being sited on the land for a period in excess of 10 years and continually occupied for residential purposes.
Case Officer: Caroline Hall
Registration Date: **04/11/2025**
Applicant Name: L Matthews
Ward: Mickleham, Westcott & Okewood **Parish/Area:** **Wotton**

Application Ref: MO/2025/02579
[Link](#)
Location: **COAST HILL FARM**, COAST HILL FARM, SHEEPHOUSE LANE, WOTTON, RH5 6QH
Proposal: Change of use to light industrial (Use Class E(g)(iii)) and storage (Use Class B8) with external changes to building, infilling of bays with provision of a fire exit door and staircase and window on the northern elevation.
Case Officer: Caroline Hall
Registration Date: **12/11/2025**
Applicant Name: L Matthews
Ward: Mickleham, Westcott & Okewood
Parish/Area: **Wotton**, Within 20m of Westcott

DECISIONS:

Application No.: MO/2025/02343
Location: **COAST HILL FARM** COAST HILL FARM SHEEPHOUSE LANE WOTTON RH5 6QH
Proposal: Certificate of Lawfulness for an existing development in respect of a mobile home (Mobile 2) has been sited on the land for in excess of 10 years and continually occupied for residential purposes and an existing use in respect of the erection of an outbuilding.
Decision: **REFUSED**
Decision Date: **07-Nov-2025**
Ward: Mickleham, Westcott & Okewood **Parish:** **Wotton**

Application No.: MO/2025/02342
Link
Location: **OLD DENE CHAPEL LANE** WESTHUMBLE RH5 6BA
Proposal: Alterations to outbuilding including changing the roof from flat to pitched, installation of solar panels and changes to fenestration.
Decision: **APPROVED WITH CONDITIONS**
Decision Date: **14-Nov-2025**
Ward: Mickleham, Westcott & Okewood **Parish:** **Wotton**

Application No.: MO/2025/02580
Link
Location: **WOTTON HOUSE**, GUILDFORD ROAD WOTTON RH5 6HS
Proposal: Discharge of Condition 4 of approved planning permission MO/2023/1606/LBC for the removal of bell towers in the courtyard of building to restore and re-construction in same position. Repairs to the Chapel gable roof.
Decision: **CONDITIONS APPROVED**
Decision Date: **19-Nov-2025**
Ward: Mickleham, Westcott & Okewood **Parish:** **Wotton**

Application No.: MO/2025/02568
Link
Location: **MANOR FARM** GUILDFORD ROAD WOTTON RH5 6QF
Proposal: Certificate of Lawfulness for a proposed development in respect of the replacement of hard surfacing.
Decision: **APPROVED**
Decision Date: 15-Dec-2025
Ward: Mickleham, Westcott & Okewood **Parish:** **Wotton**

Application No.: MO/2025/02543
Link
Location: **2 GARLIC COTTAGES** HOGDEN LANE RANMORE COMMON RH5 6SY
Proposal: Change of use of garage from ancillary use to habitable accommodation ancillary to the main dwelling including replacement of garage door, replacement of external landing and stairs with decking and associated internal alterations.
Decision: **REFUSED**
Decision Date: 18-Dec-2025
Ward: Mickleham, Westcott & Okewood **Parish:** **Wotton**