

# Wotton Parish Council

To: All Parish Councillors

27 September 2023

Members of **Wotton Parish Council** are summoned to attend a Meeting of the Council to be held on **Tuesday 3 October 2023** at **Wotton Village Hall**, Guildford Road, RH5 6QQ. The Meeting will commence at 7pm.

## Public Questions

The public are welcome to attend meetings. Ten minutes will be available for the public to express a view or ask a question on relevant matters on the agenda.

## AGENDA

- 1 Apologies for absence
- 2 Election of Vice Chairman
- 3 Co-opting of new Councillor(s) if any (two vacancies)
- 4 Declarations of interest relating to matters on this agenda
- 5 Public questions
- 6 Minutes of meeting held on 4 July 2023
- 7 Police report
- 8 Planning: (i) Applications/decisions (attached) (ii) Gatwick expansion
- 9 Highways
- 10 Approve/revise Standing Orders, Code of Conduct, Financial Regulations, Risk Assessment (on website [www.e-voice.org.uk/wottonpc](http://www.e-voice.org.uk/wottonpc) )
- 11 Reports: (i) County Councillor (ii) District Councillor (iii) Clerk
- 12 Finance: (i) Sign Exemption Certificate for PKF (ii) Approve payments (iii) Sign bank statement (iv) Income and expenditure update
- 13 Correspondence
- 14 Dates of meetings
- 15 Any other business for note or inclusion on a future agenda

Mrs Lesley Bignell  
Parish Clerk

27 September 2023

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