

Wotton Parish Council

To: All Parish Councillors

27 April 2022

Members of **Wotton Parish Council** are summoned to attend the **Annual Meeting** of the Council to be held on **Tuesday 3 May 2022** to be held in **Wotton Village Hall**, Wotton, RH5 6QQ. **The Meeting will commence at 7pm.**

Public Questions

Ten minutes will be available for the public to express a view or ask a question on relevant matters on the agenda.

AGENDA

- 1 Apologies for Absence
- 2 Appointment of Chairman
- 3 Declaration of Acceptance of Office
- 4 Appointment of Vice Chairman
- 5 Declarations of Interest
- 6 Public Questions
- 7 Agree and sign Minutes of Parish Council Meeting on 1 February and Annual Parish Meeting on 8 March
- 8 Matters Arising: (i) Defibrillator installation update (ii) Road signs at Sheephouse Lane (iii) Reports made to Satnav companies (iv) Wolvens Lane BOAT 526 notices (see 14 April email)
- 9 Police Report (police sending on Monday)
- 10 To review and adopt new Standing Orders & LGA Code of Conduct (emailed today)
- 11 Planning: (i) To note planning applications since 1 February (attached) (ii) Surrey Hills Boundary Review: end date for comments 2 May (email 25 March) (iv) Local Government Boundary Commission Review: end date for comments 6 June
- 12 Highways: (i) Litter picking (email 14 March) (ii) Speed limit reductions
- 13 District Councillor's Report
- 14 Clerk's Report: (i) PKF Littlejohn require full AGAR for year to 31 March 2022 as exemption certificate not submitted for year to 31 March 2021 (ii) Recommend adopting Financial Regulations (iii) Website improvements
- 15 Finance: (i) Sign new bank mandate form (ii) Note bank balances (iii) Agree payments and sign cheques
- 16 Correspondence: (i) Request by resident for new grit bins (28 March email) (ii) Letter from NALC asking smaller councils what issues they want to raise (14 March email) (iii) GLEAM green lanes/off roading (14 Feb email)
- 17 Dates of meetings
- 18 Any other business for note or inclusion on a future agenda