

# Wotton Parish Council

## To: All Parish Councillors

All Members of **Wotton Parish Council** are summoned to attend a **Meeting of the Council** to be held at **7pm on Tuesday 1 July 2025** at **Wotton Village Hall**.

**Public Questions:** Ten minutes will be available for the public to express a view or ask a question on relevant matters on the agenda. Members of the public are welcome to attend all Parish Council meetings.

## AGENDA

- 1 Chairman to sign Acceptance of Office
- 2 Declarations of Interest
- 3 Public Questions
- 4 Minutes of Parish Council Meeting on 6 May 2025 to be agreed and signed
- 5 Police Report
- 6 Planning: To note/comment on planning applications and decisions received since the Parish Council Meeting on 6 May 2025
- 7 Highways
- 8 Finance: (i) Note bank balance; two Councillors to sign bank statements (ii) Agree payments; two Councillors to sign summary page
- 9 Reports: (i) SCC (ii) MVDC (iii) Clerk
- 10 Correspondence
- 11 Dates of meetings
- 12 Any other business for note or inclusion on a future agenda

Mrs Lesley Bignell  
Parish Clerk

25 June 2025

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[www.e-voice.org.uk/wottonpc](http://www.e-voice.org.uk/wottonpc)

## APPENDIX 1

### POLICE REPORT

To Follow

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## APPENDIX 2

### PLANNING MATTERS NOTIFIED BY MVDC SINCE 6 MAY 2025

#### APPLICATIONS:

Application Ref: MO/2025/0367/PLAH

Link

Location: **Old Dene, Chapel Lane**, Westhumble, Dorking, RH5 6BA

Proposal: Alterations to outbuilding including changing the roof from flat to pitched, installation of solar panels and changes to fenestration.

Case Officer: Ella Barrett-Patel

Registration Date: **06-May-2025**

Applicant Name: Mr N Ventham

Ward: Mickleham, Westcott and Okewood

PSH/Area: **Wotton**

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Application Ref: MO/2025/0609/PLAH

Link

Location: **10, Sheephause Green**, Wotton, Dorking, Surrey, RH5 6QW

Proposal: Erection of a two storey/ single storey side extension and a new front porch extension.

Case Officer: Hannah Suchy

Registration Date: **08-May-2025**

Applicant Name: Hunter

Ward: Mickleham, Westcott and Okewood

PSH/Area: **Wotton**

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Application Ref: MO/2025/0756/PLAH

Link

Location: **The Old Cottage, Broadmoor Road**, Abinger, Dorking, RH5 6JY

Proposal: Replacement of 85 square metre worn tarmac drive with one comprising charcoal concrete pavers.

Case Officer: Sue Read

Registration Date: **14-May-2025**

Applicant Name: Mr Stuart Jennings

Ward: Mickleham, Westcott and Okewood

PSH/Area: **Wotton**

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Application Ref: MO/2025/0080/PLA

Link

Location: **Wotton Hatch Hotel**, Guildford Road, Wotton, Dorking, Surrey, RH5 6QQ

Proposal: Proposed erection of a stretched tent structure to rear.

Case Officer: Sue James

Registration Date: **08-May-2025**

Applicant Name: Mitchells & Butlers plc

Ward: Mickleham, Westcott and Okewood

PSH/Area: **Wotton**

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**Application Ref:** MO/2025/0740/AC  
[Link](#)

**Location:** **3 and 4, Old Dene Cottages**, Ranmore Common Road, Westhumble, Dorking, Surrey, RH5 6AZ

**Proposal:** Discharge of condition 1, 2, 3, 4 and 5 of approved planning permission MO/2024/1640 for the remodelling and extending two neighbouring private residential properties into 1 No. Dwelling. Erection of a two storey side extension, single storey side extension and first floor rear extension with a cover over existing well to the front elevation patio and side terrace and sculpture feature, solar panels to existing car port roof.

**Case Officer:** Sue Read  
**Registration Date:** 22-May-2025  
**Applicant Name:** Jacqueline Howe  
**Ward:** Mickleham, Westcott and Okewood  
**PSH/Area:** Westhumble (Unparished), **Wotton**

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**Application Ref:** MO/2025/0861/AC  
[Link](#)

**Location:** **Rose Cottage**, Ranmore Common Road, Ranmore Common, Dorking, Surrey, RH5 6SR

**Proposal:** Discharge of Condition 3 of planning permission MO/2024/0241 for the creation of parking area for 2 No. vehicles and relocation of heating oil storage tank.

**Case Officer:** Chris Yeowell  
**Registration Date:** 16-May-2025  
**Applicant Name:** Sarah Archer, The National Trust  
**Ward:** Mickleham, Westcott and Okewood  
**PSH/Area:** **Wotton**

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**Application Ref:** MO/2025/0898/AC  
[Link](#)

**Location:** **Polesden Farm**, Polesden Road, Great Bookham, Dorking, Surrey, RH5 6BE

**Proposal:** Discharge of conditions 3, 7, 8, & 21 of approved planning application MO/2022/0907 (Appeal Ref: APP/C3620/W/23/3332649) for the development proposed is demolition of four barns. Construction of biomass plant building, 1 x 4 bedroom dwelling. Conversion of tithe barn to 1 x 5 bedroom dwelling and conversion of former stables/workshop buildings to 2 x 3 bedroom dwellings. Retention of original farmhouse. Creation of new hard and soft landscaping, car parking, turning and driveway areas.

**Case Officer:** Donna Bulbeck  
**Registration Date:** 21-May-2025  
**Applicant Name:** The National Trust  
**Ward:** Bookham West, Within 20m of Mickleham, Westcott and Okewood  
**PSH/Area:** Bookham (Unparished), **Wotton**

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**Application Ref:** MO/2025/0925/AC  
[Link](#)

**Location:** **Leith Hill Place**, Leith Hill Lane, Holmbury St Mary, Dorking, Surrey, RH5 6LY

**Proposal:** Discharge of Condition 4 of approved planning permission MO/2022/1656 for the stripping and re-roofing of existing roof covering

to the main house, reinstatement in natural slate (to pitched roofs) and lead (to existing flat roofs), improved eaves detailing, rationalisation of gutters, reinstatement of original secret gutter detail. Rationalisation of rainwater and soil pipes to external elevations. Render repairs and application of decorative coating to rendered surfaces. Repair and redecoration of windows. Remedial works to Portland cladding. Insulation at roof level. Minor internal alterations associated with external works. Remedial works to chimneys. Structural repairs following investigation and opening up. Remedial works to restrain and conserve leaning wall.

**Case Officer:** Chris Yeoell  
**Registration Date:** 27-May-2025  
**Applicant Name:** James Crick  
**Ward:** Mickleham, Westcott and Okewood **PSH/Area:** Wotton

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## DECISIONS:

**Application No.:** MO/2024/1225/1/NMA  
[Link](#)  
**Location:** **4, Fox Cottages**, Ranmore Common Road, Ranmore Common, Dorking, Surrey, RH5 6SR  
**Proposal:** Non-material amendment to replace approved brick finish to rear garden studio/store with brick plinth, vertical Douglas fir cladding & lime render  
**Decision:** **APPROVED**  
**Decision Date:** **06-May-2025**  
**Ward:** Mickleham, Westcott and Okewood **Parish:** Wotton

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**Application No.:** MO/2025/0541/PL  
[Link](#)  
**Location:** **27, Sheephause Green**, Wotton, Dorking, Surrey, RH5 6QW  
**Proposal:** Erection of single storey rear extension.  
**Decision:** **APPROVED WITH CONDITIONS**  
**Decision Date:** 21-May-2025  
**Ward:** Mickleham, Westcott and Okewood **Parish:** Wotton

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**Application No.:** MO/2025/0789/AC  
[Link](#)  
**Location:** **4, Fox Cottages**, Ranmore Common Road, Ranmore Common, Dorking, Surrey, RH5 6SR  
**Proposal:** Discharge of condition 3 of approved planning MO/2024/1225 for the erection of a rear garden studio/store.  
**Decision:** **CONDITIONS APPROVED**  
**Decision Date:** 29-May-2025  
**Ward:** Mickleham, Westcott and Okewood **Parish:** Wotton

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**Application No.:** MO/2024/1225/2/NMA  
[Link](#)  
**Location:** **4, Fox Cottages**, Ranmore Common Road, Ranmore Common, Dorking, Surrey, RH5 6SR  
**Proposal:** Non-material amendment to change the internal layout of the building to include a w.c. and kitchenette.

Decision: APPROVED  
Decision Date: 09-Jun-2025  
Ward: Mickleham, Westcott and Okewood Parish: Wotton

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Application No.: MO/2025/0580/TFC  
Link  
Location: Yew Tree Acre, Ranmore Road, Dorking, Surrey, RH4 1TL  
Proposal: T1, Common Beech - Crown reduce western part of the crown by approximately 1.5 metres. T2, Common Beech - Crown reduce by approximately 5 metres.  
Decision: APPROVED WITH CONDITIONS  
Decision Date: 13-Jun-2025  
Ward: Dorking North, Within 20m of Mickleham, Westcott and Okewood  
Parish: Dorking (Unparished), Wotton

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## APPENDIX 3

### Meeting Dates for 2025 - 2026

#### 2025

Parish Council Meeting	7 January
Residents Annual Parish Meeting	4 March
Annual Parish Council Meeting	6 May
Parish Council Meeting	1 July
Parish Council Meeting	7 October

#### 2026

Parish Council Meeting	6 January
Residents Annual Parish Meeting	3 March
Annual Parish Council Meeting	5 May
Parish Council Meeting	7 July
Parish Council Meeting	6 October