

**WOTTON PARISH COUNCIL : Income, Expenditure, AGAR calculations, Bank reconciliation**

**1 April 2025 - 31 March 2026**

Date	Name	Detail	INCOME		EXPENDITURE			BANK STATEMENT
			Precept	Other	Staff Costs	Admin	Misc	Month End
31-Mar	Unity Trust Bank	Balance b/f						4134.18
04-Apr	MVDC	Precept	3850					8139
04-Apr	MVDC	Grant		154.5				
28-Apr	Clerk	Salary & exps			408.88	20		
28-Apr	HMRC	Tax & Employers NIC			116.31			
30-Apr	Unity Trust Bank	Service charge				6		7587
20-May	Village Hall	Hall hire				30		
20-May	Surrey CA	Payroll/end year filing Inv 7236				48		
20-May	SALC/NALC	Annual subs				212.25		
20-May	Viking	Laminating pouches				44.08		
20-May	Zurich	Annual Insurance				241		
20-May	Mulbery LAS	Internal Audit				195		
28-May	Clerk	Salary & exps			408.88	20		
28-May	HMRC	Tax & Employers NIC			116.31			
29-May	Helpdesq	Annual Subs MS365 8 licences				575.81		
31-May	Unity Trust Bank	Service charge				6		5690
30-Jun	Clerk	Salary & exps			408.88	20		
30-Jun	HMRC	Tax			116.31			
30-Jun	Unity Trust Bank	Service charge				6		5139
07-Jul	Village Hall	Hall hire				30		
07-Jul	Helpdesq	Email security				20.4		
07-Jul	Surrey CA	Payroll				18		
28-Jul	HMRC	Tax & Employers NIC			116.31			
28-Jul	Clerk	Salary & exps			408.88	20		
31-Jul	Unity Trust Bank	Service charge				6		4519
28-Aug	Clerk	Salary & exps			408.88	20		
28-Aug	HMRC	Tax & Employers NIC			116.31			
28-Aug	Unity Trust Bank	Service charge				6		3968
05-Sep	MVDC	Precept	3850					
05-Sep	MVDC	Grant		154.5				

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29-Sep	Clerk	Salary & exps		408.88	20		
29-Sep	HMRC	Tax & Employers NIC		116.31			
30-Sep	Unity Trust Bank	Service charge			6		7421
13-Oct	Surrey CA	Payroll			18		
13-Oct	Helpdesq	2nd email added to group			15.3		
13-Oct	Village Hall	Hall hire			30		
13-Oct	Clerk	Travel expenses			93		
20-Oct	HMRC	VAT refund	206.7				
28-Oct	Clerk	Salary & exps		408.88	20		
28-Oct	HMRC	Tax & Employers NIC		116.31			
31-Oct	MVDC	CIL income	17801				
31-Oct	Unity Trust Bank	Service charge			6		24721
28-Nov	Clerk	Salary & exps		408.88	20		
28-Nov	HMRC	Tax & Employers NIC		116.31			
30-Nov	Unity Trust Bank	Service charge			6		24169
28-Dec	Clerk	Salary & exps		408.88	20		
28-Dec	HMRC	Tax & Employers NIC		116.31			
29-Dec	SP Services	Defibrillator battery				387.49	
31-Dec	Unity Trust Bank	Service charge			6		23231
06-Jan	Village Hall	Hall hire			30		
06-Jan	Surrey CA	Payroll			18		
28-Jan	Helpdesq	MS365 Business Annual			151.28		
28-Jan	Clerk	Salary & exps		408.88	20		
28-Jan	HMRC	Tax & Employers NIC		116.31			
31-Jan	Unity Trust Bank	Service charge			6		22480
28-Feb	Unity Bank	Service charge			6		
28-Feb	Helpdesq	Domain renewal/anti-virus			65.92		22408
02-Mar	Clerk	Salary & exps		408.88	20		
02-Mar	HMRC	Tax & Employers NIC		116.31			
05-Mar	Village Hall	Hall hire			30		
05-Mar	ICO	GDPR			52		
31-Mar	Clerk	Salary & exps		408.88	20		
31-Mar	HMRC	Tax & Employers NIC		116.31			
31-Mar	Unity Bank	Service charge			6		21229.48
			<b>7700</b>	<b>18316</b>	<b>6302.28</b>	<b>2230.04</b>	<b>387.49</b>
			Box 2	Box 3	Box 4	Box 6	Box 6

Signed: P Evelyn

**Annual Return 31 March 2026**

Box 1	4134.18 b/f
Box 2	7700 Precept
Box 3	18316 Other income
Box 4	6302.28 Staff costs
Box 6	2617 Other expenditure
Box 7	21,229.48 Total Bal & reserves
Box 8	21,229.48 Bank reconciliation
Box 9	1770 Assets

**Box 7 calculation**

Total Boxes 1 + 2 + 3:	30150
Less: Total Boxes 4 + 6:	8919
	<b>21231</b>

**Bank Reconciliation**

Bank Balance 31 Mar 26	21229
Rounding adjustment	2
	<b>21231</b>