

WOTTON PARISH COUNCIL - Income & Expenditure 1 April 2024 - 31 March 2025

Date	Name	Detail	Precept	Other	Staff Costs	Admin	Misc	Bank Statement	Notes
31-Mar	Unity Bank	Balance						5249	Reconciled 5176
05-Apr	MVDC	Precept	3632						(HMRC o/s 73.00)
05-Apr	MVDC	Grant		154.5					
29-Apr	Clerk	Salary & exps			386.4	20			
29-Apr	HMRC	Tax			96.6			8532.48	
14-May	SP Services	Defibrillator pads					68.16		
14-May	Surrey CA	Payroll/end year filing Inv 7236				48			
14-May	SALC/NALC	Annual subs				197.87			
14-May	Village Hall	Hall hire				30			
29-May	Clerk	Salary & exps			386.4	20			
29-May	HMRC	Tax			96.6				
30-May	Helpdesq	Annual Subs MS365 7 licences				502.99			
30-May	Zurich	Annual Insurance				241			
30-May	Mulberry Auditors	Internal Audit				156		6785.46	
19-Jun	Helping Hand	Community litter pickers					161.16		
30-Jun	Unity Bank	Service charge Apr-Jun				18		6606.3	
01-Jul	Clerk	Salary & exps			386.4	20			
01-Jul	HMRC	Tax			96.6				
15-Jul	HP Inc	Laptop & printer					748.79		
15-Jul	Helpdesq	Setup new laptop/dispose old				161.1			
15-Jul	Village Hall	Hall hire				30			

15-Jul	Surrey CA	Payroll Inv 7370*		18	
29-Jul	HMRC	Tax		96.6	
29-Jul	Clerk	Salary & exps		386.4	20
29-Aug	HMRC	Tax		96.6	
29-Aug	Clerk	Salary & exps		386.4	20
06-Sep	MVDC	Precept	3632		
06-Sep	MVDC	Grant	154.5		
30-Sep	Clerk	Salary & exps		386.4	20
30-Sep	HMRC	Tax		96.6	
03-Oct	Helpdesq	Reset password (AC)			15.3
03-Oct	Surrey CA	Payroll Invs 7370* & 7490			36
03-Oct	Clerk	Exps/mileage			103.05
03-Oct	Village Hall	Hall hire			30
18-Oct	HMRC	VAT refund	435.43		
29-Oct	Clerk	Salary & exps		386.4	20
29-Oct	HMRC	Tax		96.6	
31-Oct	Unity Bank	Service charge			5.4
26-Nov	SP Services	Defibrillator pads			68.16
29-Nov	Clerk	Salary & exps		386.4	20
29-Nov	HMRC	Tax		96.6	
30-Nov	Unity Trust Bank	Service charge			6
30-Dec	Clerk	Salary & exps		386.4	20

*Inv 7370 pd
twice

4642.41

4139.41

7422.91

7147.59

6570.43

30-Dec	HMRC	Tax		96.6				
31-Dec	Unity Bank	Service charge			6		6061.43	
10-Jan	Village Hall	Hall hire			30			
10-Jan	Surrey CA	Payroll			18			
10-Jan	Helpdesq	MS365 Business Annual			151.34			
10-Jan	HP Inc	Printer toner			52.99			
29-Jan	Clerk	Salary & exps		386.4	20			
29-Jan	HMRC	Tax		96.6				
31-Jan	Unity Bank	Service charge			6		5300.1	
28-Feb	Clerk	Salary & exps		386.4	20			
28-Feb	HMRC	Tax		96.6				
28-Feb	Unity Bank	Service charge			6		4791.1	
19-Mar	Helpdesq	Domain renewal/anti-virus			65.92			
19-Mar	Village Hall	Hall hire			30			
20-Mar	ICO	GDPR			52			
31-Mar	Clerk	Salary & exps		386.4	20			
31-Mar	HMRC	Tax		96.6				
31-Mar	Unity Bank	Service charge			6		4134.18	
			7264	744.43	5796	2262.96	1046.27	
			Box 2	Box 3	Box 4	Box 6	Box 6	

**Annual Return 31 March
2025**

Box 1	5176	b/f
Box 2	7264	Precept
Box 3	744	Other income
Box 4	5796	Staff costs
Box 6	3309	Other expenditure
Box 7	4,079.00	Total Bal & reserves
Box 8	4,079.00	Bank reconciliation
Box 9	1770	Assets

Box 7 calculation

Total Boxes 1 + 2 + 3:	13184
Less: Total Boxes 4 + 6:	9105
	4079

Bank Reconciliation

Bank Balance 31 Mar 25	4134
Less: Adjustment	55
	4079

Adjustment:

31-Mar-24: b/f HMRC o/s	73
03-Oct-24: SCA Inv 7370 *	18
	55