

# Wotton Parish Council

To: All Parish Councillors

3 January 2024

Members of **Wotton Parish Council** are summoned to attend a Meeting of the Council to be held on **Tuesday 9 January 2024** at **Wotton Village Hall**, Guildford Road, RH5 6QQ. The Meeting will commence at 7pm.

## Public Questions

The public are welcome to attend meetings. Ten minutes will be available for the public to express a view or ask a question on relevant matters on the agenda.

## AGENDA

- 1 Apologies for absence
- 2 Declarations of interest relating to matters on this agenda
- 3 Public questions
- 4 Minutes of meeting held on 3 October 2023 to be approved and signed
- 5 Police Report
- 6 Planning:
  - (i) Decisions received since last meeting: MO/2023/1004 Vale Close; MO/2023/0873 Stephan Langton Inn; MO2023/1395 Leith Hill Place.
  - (ii) Applications received/awaiting decision: MO/2023/1602 Ranmore Court; MO/2023/1780 Mandrakes; MO/2023/1606 Wotton House; MO/2023/1955 15 Sheephouse Green; MO/2023/1960 Coast Hill Farm.
- 7 Highways
- 8 Reports: (i) MVDC/SCC (ii) Parish Clerk
- 9 Finance: (i) Approve and sign draft budget for 2024-2025 (ii) Sign Precept request (iii) Approve and sign list of payments (iv) Sign bank statements
- 10 Correspondence
- 11 Speakers for Annual Residents Meeting on 5 March 2024
- 12 Dates of meetings 2024-2025
- 13 Any other business for note or inclusion on a future agenda

## PLANNING MATTERS NOTIFIED BY MVDC SINCE 3 OCTOBER 2023

### DECISIONS:

**Application No.:** MO/2023/1004/PLAH  
[Link](#)  
**Location:** **Vale Close, Balchins Lane**, Westcott, Dorking, Surrey, RH4 3LP  
**Proposal:** Infill central yard with single storey extension with skylights; add new dormer to inside elevation to form bedroom in roof space; add new porch to west elevation plus replacement windows and doors.  
**Decision:** **APPROVED WITH CONDITIONS**  
**Decision Date:** **13-Oct-2023**  
**Ward:** Mickleham, Westcott and Okewood **Parish:** **Wotton**

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**Application No.:** MO/2023/0873/CU  
[Link](#)  
**Location:** **Stephen Langton Inn (PH)**, Friday Street Road, Abinger, RH5 6JR  
**Proposal:** Change of use from public house (Use Class Sui Generis) to residential dwelling (Use Class C3).  
**Decision:** **APPROVED WITH CONDITIONS**  
**Decision Date:** **27-Oct-2023**  
**Ward:** Mickleham, Westcott and Okewood **Parish:** **Wotton**

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**Application No.:** MO/2023/1395/LBC  
[Link](#)  
**Location:** **Leith Hill Place**, Leith Hill Lane, Holmbury St Mary, Dorking, RH5 6LY  
**Proposal:** Taking down to roof level and reconstruction of two East chimney stacks, which were found to be unstable and considered dangerous. (Application for Listed Building Consent)  
**Decision:** **APPROVED WITH CONDITIONS**  
**Decision Date:** **07-Nov-2023**  
**Ward:** Mickleham, Westcott and Okewood **Parish:** **Wotton**

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### APPLICATIONS:

**Application Ref:** MO/2023/1602/PCL  
[Link](#)  
**Location:** **Ranmore Court**, Hogden Lane, Ranmore Common, RH5 6SY  
**Proposal:** Certificate of Lawfulness for the proposed development in respect of the installation of solar panels.  
**Case Officer:** Sue Read  
**Registration Date:** **06-Nov-2023**  
**Applicant Name:** Mr James Tarbuck  
**Ward:** Mickleham, Westcott and Okewood **PSH/Area:** **Wotton**

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**Application Ref:** MO/2023/1780/PLAH  
[Link](#)  
**Location:** **Mandrakes**, Tillingbourne, Wotton, Dorking, Surrey, RH5 6JY  
**Proposal:** Erection of a two storey rear extension following demolition of existing conservatory, erection of a front porch following demolition of existing.  
**Case Officer:** Helen Clarke  
**Registration Date:** **20-Nov-2023**  
**Applicant Name:** Mary Prentice  
**Ward:** Mickleham, Westcott and Okewood **PSH/Area:** **Wotton**

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**Application Ref:** MO/2023/1606/LBC  
[Link](#)

**Location:** **Wotton House**, Guildford Road, Wotton, Dorking, Surrey, RH5 6HS  
**Proposal:** Removal of bell towers in the courtyard of building to restore and re-construction in same position. Repairs to the Chapel gable roof.

**Case Officer:** Aidan Gardner  
**Registration Date:** 08-Dec-2023  
**Applicant Name:** Mr Stevie Masterson, Wotton House Properties Opco Ltd.  
**Ward:** Mickleham, Westcott and Okewood **PSH/Area:** **Wotton**

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**Application Ref:** MO/2023/1955/CC  
[Link](#)

**Location:** **15, Sheephouse Green**, Wotton, Dorking, Surrey, RH5 6QW  
**Proposal:** Variation of condition 2 of approved planning permission MO/2022/2030 for the erection of a single storey rear extension following demolition of existing conservatory, to allow a change of roof design from pitched to flat roof behind parapet.

**Case Officer:** Sue James  
**Registration Date:** 21-Dec-2023  
**Applicant Name:** Mr Graeme Allan  
**Ward:** Mickleham, Westcott and Okewood **PSH/Area:** **Wotton**

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**Application Ref:** MO/2023/1960/DEA  
[Link](#)

**Location:** **Coast Hill Farm**, Sheephouse Lane, Wotton, Dorking, RH5 6QH  
**Proposal:** Prior notification for the proposed engineering works to create 2 No. silage clamps measuring 40 metres x 16 metres.

**Case Officer:** Aidan Gardner  
**Registration Date:** 22-Dec-2023  
**Applicant Name:** Mr Laurence Matthews  
**Ward:** Mickleham, Westcott and Okewood **PSH/Area:** **Wotton**

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