

Woodham Mortimer and Hazeleigh Parish Council
ORDINARY (VIRTUAL) COUNCIL MEETING (online via Zoom)
MINUTES - TUESDAY 21 JULY 2020
Commenced at 7:30pm

In attendance: Parish Councillors; Simon Brady, Chairman (SB), Kim Broadhurst (KB), Pauline McDonald (PM), Kim McDonald (KM), Stephen Pemberton (SP).
District Cllr Karl Jarvis (KJ) joined during Planning Item Oaklea Burnham Road
Andrew Ritchings (AR) – Clerk to the Council recording proceedings

69.20 APOLOGIES OF ABSENCE

Cllr Richard Britton had advised having technical difficulties associated with broadband speed and joining via Zoom, he had hoped to join the meeting but it seems technical difficulties prevented him.

70.20 DECLARATIONS OF INTERESTS

None

71.20 PUBLIC FORUM

No members of public had requested to join the meeting.

72.20 PREVIOUS MINUTES

Minutes of Ordinary Council Meeting 16 June 2020 were agreed as a true record of events by Cllrs in attendance at that meeting.

73.20 PLANNING

ENF/17/00048/03 WOODHAM MORTIMER PLACE – *Painting and landscaping of approved new outbuilding to be completed by 11/08/2020.* No further information.

20/00074 - LAND SOUTH OF WYCKE HILL AND LIMEBROOK WAY MALDON - *Variation of condition 10 (speed review strategy), 20 (pedestrian/cycle crossing of Limebrook Way) & 22 (public footpath 52 improvements) on approved application 18/00071/FUL (Variation of conditions 5,13,21,25,43,53,55,61,63,67,68,69,74,81,84 on approved application OUT/MAL/14/01103 (Outline application for up to 1000 dwellings, an employment area of 3.4 hectares (Use Classes B1, B2 and B8 uses), a local centre (Use Classes A1-A5, B1a, C2, C3, D1 and D2 uses), a primary school, two early years and childcare facilities, general amenity areas and formal open space including allotments, sports playing fields, landscaping, sustainable drainage measures including landscaped storage basins and SuDs features, vehicle accesses onto the existing highway network and associated infrastructure.))* **APPROVED**

20/00443 LODGE FARM LODGE ROAD HAZELEIGH – *Removal of condition 2 (demolition of existing dwelling) on approved planning permission 14/01109/FUL (variation of condition 2 on approved application FUL/MAL/09/00994 (New detached double garage to residential family room) to allow the provision of a double front entrance door instead of a single door as approved, and change to the front porch on the northern elevation of the dwelling).* **TO BE ADVISED BY LPA**

20/00396 MILTON GRANGE POST OFFICE ROAD WOODHAM MORTIMER
Alterations to rear balcony, external windows and doors, elevations to be clad and rendered. Alterations of the internal layout and conversion to the loftspace and insertion of roof lights. Cllrs did not think the changes would represent a detrimental effect on the current street scene and recommend GRANTING the application.

20/00536/HOUSE – OAKLEA BURNHAM ROAD WOODHAM MORTIMER – *2 storey front extension, single storey rear extension with balcony, new porch canopy, extension of main roof to extend footprint of first floor.* By a majority vote Cllrs resolved that due to the location of the property on a prominent hill rise setting, the increase of height from a single

storey property to two stories would have a detrimental impact on the surrounding area and recommend REFUSING planning permission.

20/00619/LDE - THE PIGHTLE SOUTHEND ROAD WOODHAM MORTIMER ESSEX - *Claim for a lawful development certificate for the existing occupation of The Pightle in non compliance with the agricultural occupancy condition.* Cllrs have no concerns with the occupation and have no comments to send to the Planning Authority.

74.20 DISTRICT/COUNTY COUNCILLORS REPORT

District Cllr Karl Jarvis provided The Council with a report of recent MDC activities including the following items: Accounts and Budgets, Bradwell B Consultation, High Street Social Distancing, Green Bins 'capacity issue', Leisure Centres reopening, MDC Committees, MDC Planning, Community Initiative Fund/Micro grants. The full report will be made available on The Councils website.

KJ advised that a sum of £10,000 has been made available to County Cllrs for community funding, should the Council be considering any projects it would be advisable to contact Penny Channer who could advise the various grants available.

KJ has finally been able to clarify why the Council has been charged 2x Election costs; the sum is a standard figure arrived at by MDC finance and applies to each Parish with the potential of holding elections. Both Woodham Mortimer and Hazeleigh have separate Cllrs elected and therefore are both subject to the standard election charges.

SB asked KJ if MDC were likely to celebrate and remember VJ Day? KJ will seek further information from MDC Officers/Members.

75.20 HIGHWAY MATTERS

MALDON LOCAL HIGHWAYS PANEL SCHEMES

Fambridge Road (Limebrook Way RAB to Royal Oak PH) - Detailed design of footpath (LMAL142006 £7,000) (originally requested 22/04/2014) and **(LMAL162099) - Walkable verge/footway.**

A414 Maldon Road Oak Corner to Post Office Road – Detailed design and legal elements of a speed reduction to 50mph (LMAL182016 £6,500), from Wycke Hill to the junction with B1010 Burnham Road.

Southend Road and B1010 Burnham Road – Speed limit reduction (LMAL182028 allocated budget £12,500).

Lodge Road – (adjacent to Old Mill House) (enquiry No. 2525149 logged 15/07/2017) rotten verge reflector posts.

Lodge Road Essex Highways storage compound – (ECC61171240119 & Ecc5099301 08 18) fly tipped contaminated waste (reported in July 2018).

Footway Repair Programme – Parish Council's request to clear the length of footway/pavement between Runsell Green Danbury and Woodham Mortimer Church (PC response to Member request for schemes May 2019).

Cllrs continue to be disappointed and frustrated at the lack of County Council action and responses to the above ongoing issues. AR to contact Cllr Durham and LHP Officer Thomas Eng for updates.

Highway Authority Complaint – Letter sent to Cllr Bentley on 23/07/2019. A response has finally been received to the Council's letter sent to Cllr Bentley 12 months ago. The response however was sent to County Cllr Penny Channer and not directly to the Council which Cllrs considered discourteous with the content of the response being of little help.

76.20 PUBLIC RIGHTS OF WAY MATTERS

In the absence of Cllr Andrew Macmorland AR advised Cllrs that overgrown paths reported at the May meeting have now been cut, namely; FP11 Hazeleigh (behind the graveyard) and part of FP18 WM (west of Lodge Road). AR also advised that the part of FP18 WM across the field was very difficult to access and would advise Cllr Macmorland.

77.20 COUNCILS RISK ASSESSMENT UPDATE

Amendments made to the Councils Risk Assessment of activities to reflect potential effects of Covid-19 was approved and adopted by all Cllrs present.

78.20 FINANCIAL MATTERS

Annual Governance and Accountability Return Year ending March 2020

78.20.1 – Cllrs reviewed the Accounting Statements April 2019 to March 2020 and considered the report provided by the Internal Auditor. No comments or matters of concern were raised by Cllrs. The Council certified that during financial year 2019/20 total gross income and expenditure did not exceed £25,000 and Confirmed it meets the **Certificate of Exemption** criteria as set out in Part 2 of the AGAR 2109/20.

78.20.2 – Cllrs confirmed adherence to the Governance Statements as provided in Section 1 of the AGAR 2019/20

78.20.3 – Having reviewed the Accounting Statements provided by the Clerk and audited by the Internal Auditor Cllrs were in agreement to approve the accounts.

78.20.4 – AR confirmed signature completion for matters appertaining to the Clerk and would forward the AGAR document to SB for signing in due course.

First Quarter Financial Review – an Accounting Statement for business matters 01/04-30/06/2020 had been circulated to Cllrs prior to the meeting along with Bank Account statements for the same period, no matters of concern were raised.

Balance of Accounts - AR advised there had been no banking activity since the end of June and therefore the figures shown on the aforementioned quarterly review reflected current deposits, (i.e. T1 Current Account £270.86; Instant Access Account £4,772.89)

Authorisation of payments - Payments were authorised for: Internal Audit Fee £170.00; Zoom monthly subscription £14.39. At the previous meeting Cllrs resolved to commit to an Annual Subscription to the Zoom virtual meeting platform, however AR was unable to purchase this as there is currently a £100 maximum spend limit on the Councils Debit Card and the annual subscription amounts to £119.88 +VAT. Cllrs resolved to raise the current limit of the Lloyds Debit Card to £200, AR to arrange.

79.20 INFORMATION ONLY

KB reported that Police Traffic Officers had set up vehicle speed checks recently in the Royal Oak PH car park and advised that in a short period of time had caught at least 16 vehicles which would all receive penalty notices.

SB was happy to report the proprietors of The Hurdlemakers Arms had agreed to hold stocks of pink recycling sacks for easier access by parishioners.

KM advised activity in the field adjacent to the A414 that is currently subject to the special Planning Restriction Order had been reported but landownership was unknown. There was also some confusion whether a Footpath at the same location was affected. AR would circulate an extract of the Definitive Map showing the route of the legal Public Right of Way and KM would supply AR a marked up plan of the exact location so that he could search Land Registry data seeking the relevant landownership.

Cllrs debated whether to hold a meeting in August which is usually a recess month, it was decided as meetings were now working quite well via the Zoom platform an August meeting would be advantageous to control the amount of Agenda items potentially building up for a meeting in a further 2 months, it would also allow the Council to be able to revert back to its usual 2nd Tuesday of each month commencing in September.

Date of next meeting Tuesday 18 August at 19:30 via Zoom

.....*Andrew Ritchings*..... (Clerk to the Council) 18 August 2020