

Woodham Mortimer and Hazeleigh Parish Council  
**ORDINARY (VIRTUAL) COUNCIL MEETING (online via Zoom)**

**MINUTES - TUESDAY 16 JUNE 2020**

Commenced at 7:30pm

**In attendance:** Parish Councillors Simon Brady - Chairman (SB), Kim Broadhurst (KB), Pauline McDonald (PM), Kim McDonald (KM), Stephen Pemberton (SP).

County Councillor Penny Channer (PC)

Andrew Ritchings (AR) – Clerk to the Council recording proceedings

One member of Public

**58.20 APOLOGIES OF ABSENCE**

District and County Cllr Mark Durham was otherwise engaged at another Zoom meeting.

**59.20 DECLARATIONS OF INTERESTS**

There were no declarations made by Councillors.

**60.20 PUBLIC FORUM**

A member of the public in attendance explained to Cllrs reasons for not wishing to demolish the existing cottage subject to Planning Application 20/00443 Lodge Farm, Lodge Road Woodham Mortimer. The intention being to retain the attractive character of the property as an ancillary building that would not be separated as an additional dwelling.

**61.20 PREVIOUS MINUTES**

The minutes of Annual Council Meeting 19 May 2020 were approved as a true record of events, as proposed by KB and seconded by KM; agreed by Cllrs in attendance at that meeting, signed as such by the Clerk (AR) as delegated by the Council.

**62.20 PLANNING**

**ENF/17/00048/03 WOODHAM MORTIMER PLACE** – *New development within grounds reported (04/02/2019) – Appeal Ref: APP/X1545/C/19/3234346 Unauthorised operational development for the erection of a building on the land. No activity to report.*

**20/00074 - LAND SOUTH OF WYCKE HILL AND LIMBROOK WAY MALDON** - *Variation of condition 10 (speed review strategy), 20 (pedestrian/cycle crossing of Limebrook Way) & 22 (public footpath 52 improvements) on approved application 18/00071/FUL (Variation of conditions 5, 13, 21, 25, 43, 53, 55, 61, 63, 67, 68, 69, 74, 81, 84 on approved application OUT/MAL/14/01103 (Outline application for up to 1000 dwellings, an employment area of 3.4 hectares (Use Classes B1, B2 and B8 uses), a local centre (Use Classes A1-A5, B1a, C2, C3, D1 and D2 uses), a primary school, two early years and childcare facilities, general amenity areas and formal open space including allotments, sports playing fields, landscaping, sustainable drainage measures including landscaped storage basins and SuDs features, vehicle accesses onto the existing highway network and associated infrastructure.))* **TO BE DETERMINED BY LPA**

**20/00229/FULL – BARN AT OLD MILL HOUSE VINEYARD HAZELEIGH HALL LANE WOODHAM MORTIMER** – *Convert agricultural barn into vineyard manager's dwellinghouse with associated internal and external alterations.* **REFUSED**

**20/00302/HOUSE BARN APPROXIMATELY 20 METRES WEST OF TYNDALES SOUTHEND ROAD** – *Proposed detached garage/cart lodge.* **APPROVED**

**20/00333/KINVARA MANOR LODGE ROAD HAZELEIGH** – *Proposed altered vehicular access and replacement garage.* **REFUSED**

**20/00443 LODGE FARM LODGE ROAD HAZELEIGH** – *Removal of condition 2 (demolition of existing dwelling) on approved planning permission 14/01109/FUL (variation of condition 2 on approved application FUL/MAL/09/00994 (New detached double garage to residential family room) to allow the provision of a double front entrance door instead of a single door as approved, and change to the front porch on the northern elevation of the dwelling). Cllrs feel sympathetic to the potential loss of the existing cottage stood at the site*

for many years and SUPPORT the removal of condition 2, however The Council would like to see a condition imposed that restricts the dwelling to ancillary use only and not to be partitioned or utilised as a separate dwelling. The cottage should also be conditioned that it will be continually maintained to an acceptable standard commensurate with its original character and rural environment.

## 63.20 DISTRICT/COUNTY COUNCILLORS REPORT

County Cllr Channer advised that most information coming to her attention from the County Council was being disseminated immediately for Parishes to circulate. The most important message at present is to maintain the 2 metre rule, hand washing and hygiene practices and to move into the economic recovery stage. Ways at providing more footway and pavement room for pedestrians are being reviewed so that members of the public have confidence to return to high streets and provide businesses with much needed trade.

There are various scams in circulation particularly involving online shopping and many well known organisations such as BT, TV licence, HMR&C names are being used fraudulently. KB advised that he understands HMRC only send out information by letter not by email.

SB mentioned that a MDC Press Release advised opportunities for footpath widening requests, PC advised these are a temporary status generally to be utilised in town centres. PC advised there is likely to be a combined response from ECC and MDC in respect to the Bradwell B Development consultation.

## 64.20 HIGHWAY MATTERS

### MALDON LOCAL HIGHWAYS PANEL SCHEMES

**Fambridge Road (Limebrook Way RAB to Royal Oak PH) - Detailed design of footpath (LMAL142006 £7,000)** (originally requested 22/04/2014) and **(LMAL162099) - Walkable verge/footway**. There has been no further updated information provided to the Council and AR would contact Essex Highways for clarification of the latest situation.

**A414 Maldon Road Oak Corner to Post Office Road – Detailed design and legal elements of a speed reduction to 50mph (LMAL182016 £6,500)**, from Wycke Hill to the junction with B1010 Burnham Road.

**Southend Road and B1010 Burnham Road – Speed limit reduction (LMAL182028 allocated budget £12,500)**. These two items have not been updated on MDC's LHP List since last meeting. Some confusion has arisen in respect to a potential surgery invitation with Cllr Bentley for Cllrs to seek answers to matters associated with speed restrictions and other highway issues including the abandonment of potential crossing points on the A414 however PC advised the original intention was to discuss speed restrictions associated with the B1010 and Southend Road which has since been progressed to a design stage. Cllrs still wish to request measures to aid pedestrian crossing of the A414 as agreed at a previous site meeting with Essex Highways Officers. Cllrs and AR will check back through old email correspondence in order to locate evidence of anything agreed.

### OTHER HIGHWAY MATTERS

**Lodge Road – (adjacent to Old Mill House) (enquiry No. 2525149 logged 15/07/2017)** rotten verge reflector posts. No activity.

**Lodge Road Essex Highways storage compound – (ECC61171240119 & Ecc5099301 08 18) fly tipped contaminated waste (reported in July 2018)**. It was noted that following another promise that the waste would be removed via information sent to PC the site has still not been cleared. PC suggested that the Council write to Cabinet member Simon Walsh providing previous email correspondence.

**Footway Repair Programme – Parish Council's request to clear the length of footway/pavement between Runsell Green Danbury and Woodham Mortimer Church (PC response to Member request for schemes May 2019)**. There continues to be confusion whether the Council's request has been accepted and County Cllr Channer will seek further information from Peter Rose.

**Highway Authority Complaint – Letter sent to Cllr Bentley on 23/07/2019**. Following intervention by County Cllr Channer apologies were passed to the Council, enquires are

being made by the Cabinet Office and arrangements for a response will be sent as advised on 05/06/2020.

#### **65.20 PUBLIC RIGHTS OF WAY MATTERS**

A request has been sent to the Highway Authority for advice when overgrown paths are going to be cut.

#### **66.20 COVID-19 RISK ASSESSMENT**

Cllrs considered the impact of the Coronavirus on Council activities and resolved that in order to adhere to social distancing rules the Council would continue to meet virtually on the Zoom platform and to maintain communication and dissemination of correspondence electronically until further restrictions are relaxed by the government. AR to update Risk Assessment spreadsheet for adoption at the next meeting,

#### **67.20 FINANCIAL MATTERS**

**Balance of accounts:** AR advised balances of; Unity Trust Instant Access Account £4,768.66; T1 Current Account £1,282.87; Total funds on deposit = £6,051.53

##### **Authorisation of Payments**

Clerk emoluments: Salary Nett £580.80, PAYE HMR&C £145.20, Home working allowance 14 weeks £56.00. Printer ink £28.52.

A practice Zoom meeting allowed the free use of the platform for up to 40 minutes and in order be able to lengthen meetings a monthly fee of £11.99 (+VAT) is required. As the payment was required to be made before this 16 June meeting the Chairman utilised his discretionary allowance and instructed the Clerk to subscribe to a one month payment. Cllrs debated the ongoing feasibility for meetings to be held virtually, a 12 month subscription is available at a discounted cost, the meeting on Zoom proceeded with less difficulty than Microsoft Teams and Cllrs resolved to subscribe to Zoom for a 1 year discounted subscription at £9.99 (+VAT) per month (£119.88).

All the aforementioned payments as proposed by SP and seconded by KB were approved by all Cllrs present.

#### **68.20 INFORMATION ONLY**

The Council have been invited to enrol in the annual Salt Bag Partnership Scheme, SP who currently stores the Council's current supply advised there is still plenty of salt in stock and no further salt is needed.

The Council have been advised that external lighting at the industrial site in Hazeleigh along the B1010 is now probably more prevalent since foliage and hedging have been cleared in order to construct a new car park. Cllrs understand lighting requirements have probably been installed for security reasons but consider lower downward lighting would be less obtrusive and mitigate light pollution nuisance for residents and the local environment. SB asked if Cllrs knew of any appropriate locations where pink recycling bags could be stored, a few locations have been considered but have proved unviable. There did not appear to be a suitable location where bags could be stored and made available during normal working hours without being kept at either the Clerk or one of the Cllrs home addresses which was not considered appropriate.

AR advised the following application was received just after the Agenda had been published and would be included in next month's meeting unless Cllrs wished to convene an extraordinary meeting in order to submit a representation within the 28 day time limit:

##### **20/00396 MILTON GRANGE POST OFFICE ROAD WOODHAM MORTIMER**

*Alterations to rear balcony, external windows and doors, elevations to be clad and rendered. Alterations of the internal layout and conversion to the loftspace and insertion of roof lights.*

Date of next meeting Tuesday 21 July 2020

.....*Andrew Ritchings*..... (Clerk; delegated on behalf of the Council) 21 July 2020