

Woodham Mortimer and Hazeleigh Parish Council  
**ORDINARY COUNCIL MEETING**  
**MINUTES – TUESDAY 14 SEPTEMBER 2021**

Convened at Woodham Mortimer & Hazeleigh Village Hall at 7:30pm

**In attendance:** Parish Councillors Simon Brady (Chairman SB), Pauline McDonald (PM), Kim McDonald (KM), Richard Britton (RB), Stephen Pemberton (SP), Andrew Macmorland (AM), Kim Broadhurst (KB).

County Cllr Jane Flemming (JF)

Andrew Ritchings (AR) – Clerk to the Council recording proceedings

**120.21 APOLOGIES OF ABSENCE**

None received.

**121.21 DECLARATIONS OF INTERESTS**

SP declared a pecuniary interest to Planning Item 'Proposed Crematorium', being the landowner of the pre-Planning Application proposal. SB declared a non-pecuniary interest in Highways item Fambridge Road being related to landowners subject to the potential footpath.

**122.21 PUBLIC FORUM**

There were no members of the public in attendance.

**123.21 PREVIOUS MINUTES**

The Minutes of Extraordinary Council Meeting 25 August 2021 were approved as a true record of events as proposed by KM and seconded by RB and agreed by all Cllrs present at that meeting.

**124.21 PLANNING**

**21/00529 & 21/00530 OAK CORNER COTTAGE SOUTHEND ROAD WOODHAM MORTIMER** – *Two dormers to front of roof slope and replacement of window/door to ground floor with single three casement window.* **PENDING CONSIDERATION BY LPA**

**21/00729 – HILL PLACE RECTORY LANE WOODHAM MORTIMER** – *Formation of internal door opening to ensuite bathroom from first floor landing.* **APPROVED**

**21/00693 – GOLF DRIVING RANGE BURNHAM ROAD WOODHAM MORTIMER** – *Outline planning permission with the matter of access for consideration is sought for the demolition of the building and replacement of the driving range and pitch and putt with up to 25 new one and two single storey dwellings and public open space with an equipped play area.* **PENDING CONSIDERATION BY LPA**

**PROPOSED CREMATORIUM** – *Pre-Application discussions in respect to a proposed crematorium to be situated opposite Woodham Mortimer Church. SB has been approached by a private Company (Elegy Ltd) in respect to proposals of siting a crematorium on land opposite Woodham Mortimer Church. No application has yet been made to the LPA as the applicants wish to engage with the Parish Council initially. SB recommended to the applicant that a public meeting be convened and notices be posted to all residents in Woodham Mortimer and Hazeleigh. Before a public meeting is convened the applicant wishes to invite Parish Cllrs to a pre application presentation. Applicant has suggested 28/29 September in the evening as a potential date for a presentation.*

**BRADWELL B POWER STATION** – SB has a meeting in November and will feed back any appropriate information.

**125.21 PROVISION OF RESOURCES FOR PLANNING AGENDA ITEMS**

Cllrs not in favour of spending money on a projector and screen, the preference is to provide paper copies at each meeting which AR will print and bring along to meetings, concern is large plans printing at A4 so the agreed process will be reviewed at the

December meeting whilst setting the 2022-23 precept when it can be decided if an A3 printer is required or to reinvestigate the projector suggestion.

#### **126.21 DISTRICT/COUNTY COUNCILLORS REPORT**

County Cllr Jane Flemming circulated a monthly report which included the following topics: Maldon Heritage open days; Promoting Tourism in our area; Police and Crime Survey; Essex County Council libraries; Essex County Council Energy Switch; Essex County Council Army & Navy Roundabout consultation; Essex Highways Chelmsford North East bypass project; Backing Essex Business; Maldon District Council Welcome Back Fund; Maldon District Council annual canvass; Senior Safety & Silver Sunday Event.

#### **127.21 HIGHWAY MATTERS**

**Fambridge Road (Limebrook Way RAB to Royal Oak PH) - Detailed design of footpath (LMAL142006 £7,000)** (originally requested 22/04/2014) and **(LMAL162099) - Walkable verge/footway**. AR advised this scheme is noted on LHP as completed and awaiting funding which is confusing, JF advised it had been discussed at the recent LHP meeting on 10/09/2021 and that she had requested the item not be removed. KB advised that discussions are ongoing between landowners and developer in respect to a permissive path which is close to conclusion. The path will be 1.2 metres wide at a reported cost of approximately £24,000 to construct which will be met by the new housing developer.

**A414 Pedestrian Crossing – measures to aid parishioners to cross the hazardous A414 Maldon Road**. AR advised this scheme is now listed on the LHP minutes of 11 June 2021 with the following information: “*since the 50mph limit / signs were installed and further site visits taken place, the engineer understands the scheme may be possible but further investigatory work is required. Recommend undertaking an outline design which would cost £9,500. Members support the decision to proceed for the outline design and move to the funded schemes.*”

The Steering Group representative also reported a meeting had taken place with Cllr Flemming and an attempt will be made to convene a public meeting as evidence is required to substantiate the need for the crossing.

**Lodge Road – (adjacent to Old Mill House) (enquiry Nos. 2525149 logged 15/07/2017) and 2705814 logged 01/03/2021) rotten verge reflector posts**. No activity.

**Footway Defect A414 – Foliage/soil restricting width of footway/pavement between Runsell Green Danbury and Woodham Mortimer Church**. Photographs taken by 2 parishioners evidencing the obstruction/foliage overgrowth were sent to JF who will follow the matter up in an attempt to get the pavement/footway cleared.

**Conduit Lane – proposed 20mph speed restriction**. No activity to report.

**Lodge Road ECC storage compound – earth deposits**. JF had followed up the request by the Council to remove the earth and fly tipped waste but it was rejected by ECC due to resource and budget restraints.

**Lodge Road (junction with A414 Maldon Road) – earth deposits on verge** (ref No. 2710764 logged 29/03/2021). No activity to report.

**Fambridge Road – Multiple pot holes**. No activity to report.

#### **128.21 HIGHWAYS DEVOLUTION SCHEME**

SB to contact EALC seeking clarification of cost effectiveness.

#### **129.21 PUBLIC RIGHTS OF WAY MATTERS**

Appointment of Public Rights of Way Liaison Representative – nothing further to report. AM to provide maps to an enquirer.

#### **130.21 PARISH COUNCILLOR EXPENSES POLICY**

Debate ensued whether a policy is necessary, agreed a policy should be in place, module document to be assessed and modified to suit the Parish Council. Cllrs to assess for November meeting.

#### **131.21 FINANCIAL MATTERS**

**1<sup>st</sup> Quarter Financial Review** – AR circulated the first quarter financial activity 01/04-30/06/2021 which was reviewed by all Cllrs and no matters of concern were raised. Non

signatory KM scrutinised bank account statements for the same period and confirmed all appeared in order.

**Balance of Accounts** - AR advised T1 Current Account balance of £376.32 and Instant Access Account of £5,209.89. Total funds on deposit = £5,586.21

**Authorisation of payments** - payments were authorised for the following:

Clerk Salary (Nett)	608.78
Clerk Salary (HMR&C)	152.20
Clerk Allowances (work from home 12 weeks)	48.00
Lodge Information Services (Domain Registration 12 months)	78.00

In order to have enough funds available in the current account to meet the above payments it was resolved to transfer £1,000 from the Instant Access Account.

AR advised that the annual Zoom fee was due in October and asked whether the programme is still required since meetings had resumed at the Village Hall. As the option was available to purchase single monthly access Cllrs resolved not to continue with another annual subscription.

All the above financial items were proposed by KM and seconded by AM to be approved with all Cllrs in agreement.

**132.21 INFORMATION ONLY**

Date of next meeting will be 12/10/2021

..... *Simon Brady*..... (Chairman to the Council) 12 October 2021