

Woodham Mortimer With Hazeleigh Parish Council

ORDINARY PARISH COUNCIL MEETING

MINUTES - TUESDAY 14 JUNE 2016

Convened at Woodham Mortimer & Hazeleigh Village Hall 7.30pm

In attendance

Parish Councillors: Simon Brady (SB) Chairman, Andrew Macmorland (AM), Pauline McDonald (PM), Kim McDonald (KM), Ian Spurr (IS), Stephen Pemberton (SP), Kim Broadhurst (KB) Andrew Ritchings (AR) Clerk to the Council recording proceedings
4 members of the public.

102.16 APOLOGIES OF ABSENCE

There were no apologies received prior to commencement of the meeting.

103.16 DECLARATIONS OF INTEREST

Cllr SP declared a pecuniary interest to item 106.16 Land South of Wycke Hill that interest being a landowner of part of the area of land concerned.

Cllr AM declared non-pecuniary interests to agenda item 106.16 those applications associated with Land North East of Woodham Mortimer Lodge, land adjacent The Grange land south of Hatch House Farm and Church House Farm, those interests being business associations with the applicants though unrelated to the planning applications.

Cllr AM also declared a pecuniary interest in planning item The Elms being the applicant of the proposed conversion.

Cllr Ian Spurr declared a non-pecuniary interest to agenda item 106.16 Church House Farm being the adjacent landowner and friend of the applicant.

104.16 OPEN MEETING TO THE PUBLIC

The applicants of planning item Hermes Burnham Road explained to attendees their reasons for wishing to expand the size of the current dilapidated bungalow. Cllrs are concerned with the double entrance/exit onto Burnham Road close to the bend at the junction of Post Office Road, the Council is also concerned that smaller affordable houses are rapidly disappearing from the village.

The applicant of the additional agricultural barn at the site of land south of Hatch House Farm inquired if Cllrs had any questions regarding the application. Other than a query with respect to a public footpath not shown on the Council's plan received from the Planning Authority there were no matters raised for clarification.

A member of the public raised the issue of the ongoing long term closure of Rectory Lane understanding an ecological/environment study had now been completed and whether this meant the road could now be opened. The Council explained it was their understanding that remedial works were required to make the bridge across the brook safe but Essex Highways do not have the funds available for the repairs and the road would continue to be the subject of a Temporary Traffic Regulation Order until such time funds became available. Cllrs requested the Clerk seek clarification from the Highway Authority.

The Chairman closed the meeting for public speaking.

Actions AR to seek Rectory Lane closure status

105.16 PREVIOUS MINUTES

The minutes of the Annual Parish Council Meeting held on 10 May 2016 and the Extraordinary Council Meeting held on 25 May 2016 were proposed by KM and seconded by PM as a true record of events agreed by all present at those meetings and duly signed as such by the Chairman.

106.16 PLANNING

LAND OPPOSITE MILL COTTAGE – No activity.

OUT/MAL/14/01103 – LAND SOUTH OF WYCKE HILL AND LIMEBROOK WAY

MALDON – Outline application for up to 1,000 dwellings, employment area, primary school, open space, allotments sports playing field, landscaping, vehicle access onto existing highway network and associated infrastructure, including footway link from Royal Oak PH and provision of Public Rights of Way linking Maldon to Purleigh. **DECISION TBA FROM PLANNING AUTHORITY**

FUL/MAL/15/00146 – LAND NORTH EAST OF WOODHAM MORTIMER LODGE, LODGE ROAD, WOODHAM MORTIMER

– Brick pier and metal entrance gates to barn site. Alterations to internal arrangement including foaling box and alterations to fenestration (retrospective). **REFUSED**

ILLUMINATED SIGN AT A414 HAND CAR WASH – No report from Planning Authority.

OUT/MAL/15/01327 – LAND NORTH AND WEST OF KNOWLES FARM WYCKE HILL

MALDON – C3 residential development (up to 370 homes) of mixed form, size and tenure, small scale B1 employment development (up to 2,000sqm), C2/D1 community uses, a new relief road to the north of A414, strategic landscaping, pedestrian and cycle linkages, estate roads, open space, drainage and sewerage (including SUDS) and other associated development. **DECISION TBA FROM PLANNING AUTHORITY**

FULL/MAL/15/00477 – STRELLEY BARN POST OFFICE ROAD – New build single storey dwelling in grounds of existing residential barn conversion. **APPEAL IN PROGRESS**

FUL/MAL/16/00273 – LAND ADJACENT THE GRANGE SOUTHEND ROAD WOODHAM

MORTIMER – Conversion of barn to residential annexe. Demolition of outbuilding with replacement outbuilding to serve the dwelling and annexe. **APPROVED**

HOUSE/MAL/16/00471 – OAKLEA CHELMSFORD ROAD WOODHAM MORTIMER – Enlargement to existing garage. **APPROVED**

HOUSE/MAL/16/00313 – THE WILLOWS BRYANTS LANE WOODHAM MORTIMER –

External and internal refurbishment of the house with an uplift to its façade. First floor is to be rebuilt completely and an additional one-storey rear extension to be erected. **DECISION TBA FROM PLANNING AUTHORITY**

HOUSE/MAL/16/00415 – THE ELMS LODGE ROAD WOODHAM MORTIMER –

Conversion of existing double garage and rear extension to provide ancillary accommodation for family members of The Elms. Ground floor consisting a shower room and utility/boot room, in addition to living and combined kitchen/dining areas. First floor providing bedroom accommodation and a bathroom, with 4 No. dormers to increase head height on upper floor. **DECISION TBA FROM PLANNING AUTHORITY**

FUL/MAL/16/00522 – LAND SOUTH OF HATCH HOUSE FARM BURNHAM ROAD

HAZELEIGH – The erection of a new agricultural building.

Notwithstanding the matter raised with respect to Public Footpath 10 not being shown on the site plan supplied to the Council all Cllrs were in agreement to SUPPORT the application for the new agricultural building which would aid farming activities.

FUL/MAL/16/00505 – HERMES BURNHAM ROAD WOODHAM MORTIMER –

Demolishment of current dilapidated bungalow and construction of 2 storey house plus detached garage.

Following the refusal of FUL/MAL/16/00013, the reduced size of the proposed new application is SUPPORTED by the Council. Cllrs do however have concern with respect to the extra crossover entrance/exit onto the busy B1010 Burnham Road which is located south easterly in close proximity to a hazardous bend in the highway at the junction with Post Office Road.

FUL/MAL/16/00581 – CLAREMONT CHELMSFORD WOODHAM MORTIMER –

Proposed single storey extension, re-roofing with rooms in roof and detached cart lodge.

Although it was generally felt the development would not be too dissimilar to other properties in the street there was disagreement with respect to an overdevelopment at the

site, the Chairman asked for a show of hands for those in favour of supporting the application and those against resulting in 5 responses in support and 1 against, therefore the Council by majority decision resolved to SUPPORT the application.

AGR/MAL/16/00592 – CHURCH HOUSE FARM HAZELEIGH HALL LANE WOODHAM MORTIMER – prior notification for the erection of agricultural building.

This application is made pursuant to a General Permitted Development Order whereby permission is granted subject to prior notification, the Planning Authority has the opportunity to request additional information if it considers the proposal to have a significant impact on its surroundings.

Cllrs have no comments or further information to note.

107.16 DISTRICT/COUNTY COUNCILLORS REPORT

County Councillor Penny Channer provided a monthly report which has been uploaded to the Councils website covering the following topics: Techmums, record investment into Essex roads, active Essex, new chairman and vice chairman at ECC, events, annual resident survey, young people and plan B, Essex libraries catalogue goes mobile, free course for confidence, recycling and waste matters, drive cautiously please during the summer, grass verge cutting, living well with technology, reading well for young people, think globally, cycle locally, help make people safer in their home, new plan for vulnerable children and young people launched, registration services now live across the County, Trading Standards warning rogue tree surgeons.

108.16 ADOPTION OF COUNCILS RISK ASSESSMENT

Following the updated amended risk assessment circulated by the Clerk, the document was proposed by KM and seconded by PM to be adopted which was agreed by all Cllrs and duly signed by the Chairman.

109.16 COUNCILS ASSET LIST AND INSURANCE

Following the updated Asset List circulated by the Clerk, the document was proposed by PM and seconded by IS to be approved which was agreed by all Cllrs and duly signed by the Chairman.

110.16 HIGHWAY MATTERS

Lodge Road - verge defects - from its junction with the A414 to Hazeleigh Hall Lane - **Enquiry 2319066** - (HA assessed 06/11/2014). No updates to report.

Footpath 11 Hazeleigh - flooding issues southern side of nature reserve reported by local resident **Enquiry 2391077** (reported 12/03/2015 assessed 03/07/2015). No updates to report.

Lodge Road - excess surface water issues – **Enquiry 2438287** logged 28/12/2015. It was reported that Essex & Suffolk Water attended the site and repaired another leak. Running water is still evident and AM would initially inspect relevant areas with a review to reporting findings to Essex Highways.

Footpath 13 Hazeleigh – missing fingerpost - **Enquiry 2426505** HA to investigate within 28 days (06/10/2015). No updates to report.

Footpath 22 Woodham Mortimer – missing fingerpost - **Enquiry 2426504** HA to investigate within 28 days (06/10/2015). - No updates to report.

Lodge Road 'unsuitable for heavy goods vehicles' signage – **TO BE DECIDED BY LHP**
Actions AM to review Lodge Road surface water issues

111.16 VILLAGE HIGHWAY SIGNAGE

Following enquiries by SB to Harry Stebbing Workshops seeking the cost and provision of warning notices/wheelie bin stickers no response had been received. If no response prior to next meeting SB would seek other sources.

Actions SB to present design and costs at July meeting

112.16 NEIGHBOURHOOD PLANNING SCHEME

No news to report.

113.16 CORRESPONDENCE

For Circulation:

The following correspondence was put into circulation for cllrs perusal: Essex Heritage News, ECC – Temporary Prohibition of Traffic – Ulting Road Hatfield Peverel, Maldon District Community Voluntary Services – Essex SHED Network

For Discussion:

ECC invitation to join the **Winter Salt Bag scheme** – Cllr SP reported that salt stocks kept at his premises were ample and Cllrs agreed it was not necessary to apply for further supplies.

The Council has been advised by **Eon of an increase in non-metred electricity rates**. In the interest of best value for Parish Council funds the Clerk was requested to seek comparative costs from other energy suppliers.

EALC Notification of salary scales – AR advised an updated salary of scales had been received indicating to be backdated to January 2016, AR advised budgets had already been set including the Clerks salary as per his updated contract dated 12/01/2016 and suggested the updated rates should be applied at the Clerks remuneration annual review in December 2016. This was agreed by Cllrs and the Clerk.

DHGPC Notification of quarterly meeting (15/06/2016 7:30pm Bradwell Village Hall), Cllrs or Clerk were unable to attend the forthcoming meeting.

Actions AR to seek comparison electricity supply costs

114.16 BALANCE OF ACCOUNTS

AR advised balances of: Unity current Account T1 £981.76. Tailored Deposit Account £4597.63. Alto Debit Card £99.50. Total Council cash funds being £5678.89

AR advised the quarterly budget comparison was due following the end of June activities. Cllrs requested copies for approval be circulated prior to the July meeting.

Actions AR to present quarterly budget comparisons prior to next meeting.

115.16 TRANSPARENCY CODE FUNDING PAYMENTS

Following the receipt of government funding additional to the Parish Council precept income, the sum of £437.53 as per the Council's application was allocated to a scanner/printer, provision of Cllr specific domain email addresses and overtime hours spent by the Clerk for setting up a website including ongoing adherence costs to the Transparency Code regulations.

116.16 AUTHOURISATION OF PAYMENTS

A & J Lighting Solutions (SO) April	13.80	(11.50 excl VAT)
E.ON non-metred electricity (DD) April	14.36	(13.68)
Clerks salary (incl Transparency code)	572.16	
HMR&C payment	142.80	
Clerks allowance (work from home)	56.00	

The above payments proposed by SB and seconded by AM were approved by all Cllrs.

117.16 BANKING FACILITIES

Following the notification from the Council's current banking provider that a free service would be withdrawn from July 2016, AR had contacted Santander but they were not able to offer double authorisation. First Direct have also been contacted and their response is due. EALC also have same problem and have offered to send a general request for other suggestions in a newsletter to other parish councils.

118.16 PARISH COUNCILS COMPLAINTS PROCEDURE

AR advised the complaints procedure document was partially complete and hopeful to be presented at the next meeting.

119.16 INFORMAITON ONLY

Planning application item FUL/MAL/16/00626 – FORMER LYNFIELD POST OFFICE ROAD WOODHAM MORTIMER – Variation of Condition 2 on approved planning permission FUL/MAL/15/00338 to vary the design and position of the garage and the

parking arrangement to the front of Plot 1 and Plot 2 – the aforementioned application was received too late to included in the June agenda. A response is required to the Planning Authority before the next ordinary meeting, it was not considered necessary to convene an extraordinary meeting and the item would be added to the Agenda for resolution on 12 July 2016.

The Chairman advised that many local roads are due for surface dressing to be carried out over the coming few weeks.

Date of next Ordinary Meeting - Tuesday 12 July 2016 at 7:30pm.

..... *Simon Brady*..... (Simon Brady Chairman to the Council)

12 July 2016