

# Woodham Mortimer with Hazeleigh Parish Council

## ORDINARY COUNCIL MEETING

### MINUTES - TUESDAY 14 JANUARY 2020

Convened at Woodham Mortimer & Hazeleigh Village Hall at 7:30pm

**In attendance:** Parish Councillors: Simon Brady (SB Chairman), Kim McDonald (KM), Pauline McDonald (PM), Andrew Macmorland.

County Cllr Penny Channer arrived at the end of Agenda item 7.20 Highway Matters

Andrew Ritchings (AR), Clerk recording proceedings

One member of public in attendance

#### 1.20 APOLOGIES OF ABSENCE

Parish Cllrs; Richard Britton (on holiday), Kim Broadhurst (not well), Stephen Pemberton (delayed leaving City). District Cllr Karl Jarvis (other MDC meeting).

#### 2.20 DECLARATIONS OF INTERESTS

No declarations were made.

#### 3.20 PUBLIC FORUM

Member or public in attendance wished to be advised of any highway item updates, particularly matters associated with speed limits along the A414. Cllrs advised they continue to be frustrated by lack of progress to all village highway issues and encourage all residents to make their feelings known to Kevin Bentley Deputy Leader of Essex County Council and Cabinet Member for infrastructure.

#### 4.20 PREVIOUS MINUTES

Minutes of Ordinary Parish Council Meeting 10 December 2019 as proposed by KM and seconded by PM were approved as a true record of events and signed as such by SB.

#### 5.20 PLANNING

**OUT/MAL/15/01327 – LAND NORTH AND WEST OF KNOWLES FARM WYCKE HILL MALDON** – C3 residential development (up to 320 homes) of mixed form, size and tenure, small scale B1 employment development (up to 2,000sqm), C2/D1 community uses, a new relief road to the north of A414, strategic landscaping, pedestrian and cycle linkages, estate roads, open space, drainage and sewerage (including SUDS) and other associated development, (Committee Date 23/03/2017). The Council have been advised that this application has been subject to ongoing Section 106 Agreement discussions and a decision will shortly be made.

**ENF/17/00048/03 WOODHAM MORTIMER PLACE** – New development within grounds reported (04/02/2019) – Appeal Ref: APP/X1545/C/19/3234346 Unauthorised operational development for the erection of a building on the land. No Decision

**19/00121 LAND REAR OF HILL BARN RECTORY LANE WOODHAM MORTIMER** – Proposed conversion of existing equestrian/storage building to form 1 No.new dwelling including the addition of a first floor single storey front extension, replacement sing storey side extension, demolition of the existing open bay lean-to, changes to the fenestration and associated works. APPEAL No. App/X1545/19/3236645. No Decision

**19/01029/LBC & 19/01028/FUL – THE OLD FORGE CHELMSFORD ROAD WOODHAM MORTIMER** – Single storey extension to outbuilding and its conversion to annexe accommodation, relocation of oil tank, alterations to French doors, new fence and hedge to the front boundary. **APPROVED 17/12/2019**

**19/01112 – ST FLORIAN BURNHAM ROAD WOODHAM MORTIMER** – Demolition of existing bungalow/garage and erection of a new dwelling and associated garage.

**APPROVED 13/01/2020**

**19/01093 – LAND SOUTH OF WYCKE HILL AND LIMEBROOK WAY (WESTERN) MALDON** – Full planning application for infrastructure works, including: foul and surface

*water drainage; provision of highways; site levelling and associated works for the western parcel of planning permission FUL/MAL/18/00071 No Decision*

**19/01097/RES – LAND SOUTH OF WYCKE HILL AND LIMEBROOK WAY (WESTERN PARCEL) MALDON** – *Reserved matters application for the approval of appearance, landscaping, layout and scale for Phase 1 of the Western Parcel of planning permission FUL/MAL/18/00071 (Variation of conditions 5,13,21,25,43,53,55,61,63,67,68,69,74,81,84 on approved application OUT/MAL/14/01103 (Outline application for up to 1000 dwellings, an employment area of 3.4 hectares (Use Classes B1, B2 and B8 uses), a local centre (Use Classes A1-A5, B1a, C2, C3, D1 and D2 uses), a primary school, two early years and childcare facilities, general amenity areas and formal open space including allotments, sports playing fields, landscaping, sustainable drainage measures including landscaped storage basins and SuDs features, vehicle accesses onto the existing highway network and associated infrastructure) comprising 106 residential dwellings (Use Class C3), new public open space and car parking No Decision*

**19/01120/LDE – RICKERBY FAMBMRIDGE ROAD HAZELEIGH** – *Claim for lawful development certificate for confirmation that the orangery accommodating a second reception room, four front dormers, two rear dormers and changes to the use of the rooms within the property is lawful. Cllrs considered the claim for lawful development and comment that the property lies outside of any village development boundary where policies of restraint apply, the Council were unaware development had taken place and would have welcomed an opportunity to scrutinise a relevant planning application. The Council are also aware a recent development application adjacent to the property was refused and given that permission for development does not appear to have been sought it would seem consistent to apply similar reasoning to that applied to the adjacent property.*

## **6.20 DISTRICT/COUNTY COUNCILLORS REPORT**

County Cllr Penny Channer provided the Council with an early January Report which has been circulated to Cllrs and includes the following topics: Persistent Rainfall prior to Christmas; Switching off duplicate street lights to save CO<sub>2</sub>; Double boost for plans to remove Army and Navy flyover prior to Christmas.

District Cllr Karl Jarvis provided the Council with a report of MDC matters which has been circulated to Cllrs and includes the following topics: Accounts; Budget; Citizen's advice; MDC Committees: Performance Governance and Audit; Strategy and Resources.

## **7.20 HIGHWAY MATTERS**

**Introduction of speed limits on the A414 Chelmsford Road from Oak Corner Roundabout along Maldon Road to Lodge Road.** (initiated by resident in July 2017)

County Cllr Penny Channer advised the Council that the Highway Authority have considered that a 50mph limit would be appropriate to introduce on the section of the A414 from the Royal Oak Roundabout to Lodge Road. Although the limits are not those requested by the Parish Council it is considered any reduction is an improvement. Details of the schedule of introduction will be provided in due course

**Lodge Road – (adjacent to Old Mill House)** (*enquiry No. 2525149 logged 15/07/2017*) *rotten verge reflector posts. No activity.*

**Lodge Road Essex Highways storage compound** – (*ECC61171240119 & Ecc5099301 08 18*) *fly tipped rubbish (reported in July 2018).* It has now been 18 months since the contaminated waste has been reported to the County Council which has still not been removed. Clerk to follow up with ECC member enquiries.

**Footway Repair Programme** – *Parish Council's request to clear the length of footway/pavement between Runsell Green Danbury and Woodham Mortimer Church (PC response to Member request for schemes May 2019).* The Council have not been informed if the request has been approved or not, there has been no activity of the footway clearance.

**Highway Authority Complaint** – *Letter sent to Cllr Bentley on 23/07/2019, receipt acknowledged 25/07/2019.* Cllrs continue to be disappointed that no response to the issues

raised by Cllrs has been received. SB will advise lack of response to other Parish Cllrs at the next Dengie Hundred Group of Parish Councils meeting.

**Conduit Lane** – *15/20mph speed limit request by resident (14/10/2019)*. Following a traffic survey data conducted in Conduit Lane of which the Council were unaware Cllrs would contact the resident who originally requested a speed limit to find out if they are aware of the conclusion of the survey.

### **LOCAL HIGHWAYS PANEL FUNDED SCHEMES**

**Tom Tit Lane/A414** – *Request for Unsuitable for heavy goods vehicle signage - (LMAL172025 allocated budget £4,500)*. Parish Council have been advised that Essex Highways are ready to share the signage design with the Council and the work has now been sent to the Direct Delivery team for construction, which involves the installation of a new “Unsuitable for HGVs” sign. AR advised Cllrs that the LHP list still notes the scheme as ‘completed’.

**A414 Maldon Road Oak Corner to Post Office Road** – *Measures to help pedestrians cross the road to bus stops (LMAL182016 allocated budget £6,500)*. This has now been noted on the Local Highways Panel Schemes as estimated completion for the fourth quarter of financial year 2019/20.

**Southend Road and B1010 Burnham Road** – *Speed limit reduction (LMAL182028 allocated budget £12,500)*. This has now been noted on the Local Highways Panel Schemes as estimated completion for the fourth quarter of financial year 2019/20.

### **LOCAL HIGHWAYS PANEL POTENTIAL SCHEMES**

**Fambridge Road** – *Walkable verge/footway from Limebrook Way to Royal Oak Public House (LMAL162099) and Detailed design of footpath from Limebrook Way to Royal Oak Public House (LMAL142006 £7,000 budget) (originally requested 22/04/2014)*. No further activity.

## **8.20 CORRESPONDENCE**

An information pack received from Chelmsford City Council regarding the Essex Coast Recreational Disturbance Avoidance and Mitigation Strategy was retained for general circulation.

## **9.20 CLOSURE OF ESSEXINFO.NET (PARISH COUNCILS WEBSITE)**

AR advised the Council’s new website <https://e-voice.org.uk/wmortimerhazeleighpc> will continue to be built and should be fully available by the end of March when **essexinfo.net** closes. Whilst this process continues the more imminent focus is to transfer Cllr email addresses to a new provider now that the current supplier has terminated the existing email system. AR has initially purchased two new accounts with Zoho Mail, one for the Clerk and one for the Chairman, these would be tested before purchasing further licenses for all Cllrs, Cllrs agreed to use their own personal email addresses for a short interim period until all new accounts had been tested and workable. It was not considered necessary to purchase an account for PM at this stage as she generally shares all email information via KM’s account, an individual account could be purchased for PM at a later date if required.

## **10.20 PUBLIC RIGHTS OF WAY MATTERS**

The Parish Council Public Rights of Way representative advised the Council that Footpath 11 Hazeleigh (off Lodge Road adjacent to the old graveyard) experienced fallen trees obstructing the route which has now been cleared.

## **11.20 CLERKS EMPLOYMENT AND SALARY UPDATED CONTRACT**

Following the review of Clerk’s salary at the December meeting the updated Contract of Employment was signed by the Chairman and Clerk.

## **12.20 FINANCIAL MATTERS**

- 1. 3<sup>rd</sup> Quarter review of finances** – Cllrs reviewed Statement of Accounts up to 31/12/2019 and no matters of concern were raised. Non signatory Cllr KM reviewed bank/debit card statements for period 01/10-31/12/2019 and agreed all was in order.
- 2. Chairman signature of precept demand for year 2020/21** – following the review of budget requirements for financial year 2020/21 and the setting of the Council’s precept

demand at the December meeting AR provided an updated Budget Prediction Statement which was duly signed by the Chairman.

3. **Balance of Accounts** – AR advised bank account balances of: T1 Current Account: £635.73; Instant Access Account £2479.65; Total funds on account = £3115.38
4. **Authorisation of payments** – Clerks remunerations were inadvertently missed for authorisation at the December meeting and Cllrs approved a payment for salary of £647.40 and work from home allowance of £52.00.

Payments were also authorised for two new email accounts (£19.20) and Canon printer ink (£14.60).

#### 13.20 **INFORMATION ONLY**

A new Planning application was received after the Agenda had been published for **KINVARA MANOR, LODGE ROAD HAZELEIGH (20/00001/HOUSE)** - *Proposed altered vehicular access and replacement garage.* – Details were put into circulation with Cllrs and Chairman will advise if extraordinary meeting is considered necessary or comments to be made at next monthly meeting.

Date of next ordinary Council Meeting 11 February 2020.

..... *Simon Brady*..... (Chairman to the Council) 11 February 2020