

**Woodham Mortimer and Hazeleigh Parish Council**  
**ANNUAL PARISH COUNCIL MEETING**  
**AGENDA – TUESDAY 13 MAY 2025**

To be convened at Woodham Mortimer & Hazeleigh Village Hall at 7:00pm.

- 53.25 ELECTION OF CHAIRMAN**
- 54.25 ELECTION OF VICE CHAIRMAN**
- 55.25 APOLOGIES OF ABSENCE**
- 56.25 DECLARATIONS OF INTERESTS**
- 57.25 PUBLIC FORUM**
- 58.25 PREVIOUS MINUTES**

To approve the Minutes of the Ordinary Parish Council Meeting 08 April 2025.

- 59.25 APPOINTMENT OF VILLAGE HALL REPRESENTATIVE**
- 60.25 APPOINTMENT OF FALKLANDS TRUST REPRESENTATIVE**
- 61.25 REVIEW AND ADOPTION OF STANDING ORDERS**
- 62.25 REVIEW AND ADOPTION OF FINANCIAL REGULATIONS**
- 63.25 REVIEW AND ADOPTION OF COUNCILS RISK ASSESSMENT**
- 64.25 REVIEW OF COUNCILS ASSET LIST**
- 65.25 PLANNING**

**24/00262/VARM – HALL FARM LAND HAZELEIGH HALL LANE HAZELEIGH** – *Variation of condition 27 (Landscape and Ecological Management Plan (LEMP)) on approved planning application 22/00261/FUL (The construction and operation of a solar photovoltaic farm and associated infrastructure, including inverters, security cameras, fencing, access tracks and landscaping.) Variation seeks: - Inclusion of a Habitat Management and Monitoring Plan as an approved document. LPA Deadline 03/07/2024*

**24/00844 – GOLF DRIVING RANGE BURNHAM ROAD WOODHAM MORTIMER** – *Reserved matters application for the approval of all matters on approved planning application 22/00482/OUT (Outline application with all matters reserved for up to 18 dwellings with a provision for affordable housing) LPA Deadline 14/02/2025.*

**24/00869/FUL - LAND ON SOUTH SIDE MALDON ROAD WOODHAM MORTIMER -** *Demolish three existing buildings, redevelop the site for Gypsy and Traveller Use comprising the siting of a total of four mobile homes (including the retention of two existing mobile homes allowed on appeal under application ref. 22/00344/FUL), use of existing hay store building for storage together with associated facilities and landscaping. LPA Deadline 12/03/2025*

**24/01014/OUTM – LAND SOUTH OF MALDON ROAD DANBURY** – *Outline application with all matters reserved except for access for the erection of up to 72 dwellings with associated infrastructure. LPA Deadline 18/04/2025*

**25/00105/LDE - KEESTON CHELMSFORD ROAD WOODHAM MORTIMER -** *Claim for lawful development certificate for existing use of dwelling without complying with agricultural occupancy restriction as stated at condition 2, MAL/647/79. LPA Deadline 09/04/2025.*

**25/00019/PACUAR – LAND ADJACENT LODDARTS LODGE ROAD WOODHAM MORTIMER** – *Prior approval for conversion of agricultural barn to one dwellinghouse and for building operations reasonably necessary for the conversion. LPA Deadline 09/04/2025*

**25/00084/HOUSE – MILTON GRANGE POST OFFICE ROAD WOODHAM MORTIMER –**  
*Removal of existing garage roof with replacement roof to create first floor home office with balcony to rear. New garage door and stairs to side. LPA Deadline 09/04/2025.*

**24/00772/FULM – LAND ADJACENT 30 CONDUIT LANE WOODHAM MORTIMER –**  
*Construction of 4No.three bedroom detached dwellings and 2No. four bedroom detached dwellings with associated garages and carports. New vehicular accesses to each property. LPA Deadline 12/12/2024.*

**25/00160/FULM – LAND SOUTH OF WYKE HILL AND LIMEBROOK WAY MALDON –**  
*Construction of 90 dwellings (Use Class C3), open landscape, landscaping, vehicular and pedestrian infrastructure, sustainable urban drainage and other associated works. LPA Deadline 22/05/2025.*

## **66.25 COUNTY AND DISTRICT COUNCILLOR REPORTS**

## **67.25 FINANCIAL MATTERS**

### **Annual Governance and Accountability Return Year ending March 2025**

67.25.1 – To approve a Certification of Exemption from a Limited Assurance Review, the internal auditor report and consideration of accounting statements.

67.25.2 – Approval of Annual Governance Statement.

67.25.3 – Approval of Accounting Statements

### **Balance of Accounts**

Unity Trust Instant Access Savings Account	£TBA
Unity Trust T1 Current Account	£TBA
Total funds on deposit	£TBA

### **Authorisation of payments**

Heelis & Lodge Internal Audit	£TBA
Defibrillator battery and pads	£TBA
Transfer of funds from Savings to Current Account	£TBA
Npower Direct Debit Mandate	For annual payments

## **68.25 COMMUNITY BENEFIT AGREEMENT ASSOCIATED WITH THE HAZELEIGH SOLAR FARM**

## **69.25 HIGHWAY MATTERS**

**Footpath 11 Hazeleigh (Dragons Path) –** *gate restriction and return to previous character.*

**Vehicle Activated Speed Sign A414 adj Oak Manor Chelmsford Road. –** *VAS Installation.*

**A414 Chelmsford Road –** *hedge encroachment between Zara Restaurant and gravel pit (EH ref: 2942385).*

**A414 Maldon Road –** *verge condition central island crossing point church side of Crematorium.*

**Conduit Lane –** *Mobility vehicle/wheelchair access to bus stop.*

Local Highways Panel items:

**Footway Defect A414 –** *Foliage/soil restricting width of footway/pavement between Tom Tit Lane and Runsell Green Danbury (LHP Scheme No. 36).*

**A414 30mph Speed limit –** *between Oak Corner and Post Office Road.*

**A414 40mph Speed limit –** *between Post Office Road and Limebrook Farm.*

## **70.25 BUS SHELTERS -** *Graffiti removal updates.*

## **71.25 INFORMATION ONLY**

Next scheduled meeting is Ordinary Parish Council Meeting 10/06/2025.

.....*Andrew Ritchings*..... (Clerk to the Council) 08/05/2025