

Woodham Mortimer With Hazeleigh Parish Council

ORDINARY COUNCIL MEETING

MINUTES - TUESDAY 13 JUNE 2017

Convened at Woodham Mortimer & Hazeleigh Village Hall at 7:30pm

In attendance

Parish Councillors: Simon Brady (SB) Chairman, Pauline McDonald (PM), Kim McDonald (KM), Stephen Pemberton (SP), Kim Broadhurst (KB) Richard Britton (RB) Andrew Ritchings (AR) Clerk to the Council recording proceedings.

There were no members of the public in attendance

84.17 APOLOGIES OF ABSENCE

Andrew Macmorland was unable to attend due to seasonal farming activities. District Cllr Henry Bass and County Cllr Penny Channer were unable to attend due to other meetings

85.17 DECLARATIONS OF INTEREST

Cllr SB declared a non-pecuniary interest in Agenda Item 88.17 Planning - The Golf Driving Range, being a landowner of other land in the village that may be considered affected by the development.

86.17 PUBLIC FORUM

87.17 PREVIOUS MINUTES

The amended minutes of the Ordinary Council Meeting held on 11 April 2017 and the minutes of the Annual Council Meeting held on 09 May 2017 were proposed by KM and seconded by SP as a true record of events, agreed by all present at those meetings and duly signed by the Chairman.

88.17 PLANNING

LAND OPPOSITE MILL COTTAGE – No activity to report.

OUT/MAL/15/01327 – LAND NORTH AND WEST OF KNOWLES FARM WYCKE HILL MALDON – *C3 residential development (up to 320 homes) of mixed form, size and tenure, small scale B1 employment development (up to 2,000sqm), C2/D1 community uses, a new relief road to the north of A414, strategic landscaping, pedestrian and cycle linkages, estate roads, open space, drainage and sewerage (including SUDS) and other associated development.* **DECISION TBA FROM PLANNING AUTHORITY**

WTPO/MAL/16/01516 LAND OPPOSITE MILL COTTAGE BURNHAM ROAD

HAZELEIGH – *TPO 3/13 – All growth on west brow of east ditch coppice and 2m wide strip from top of brow for 30m from location (1) to location (2) as identified on annexe 'EJT 01' – Coppice G2 – Create a path that will extend the entire length of the eastern boundary by clearing all growth along a circa 1m wide strip on west side of drainage ditch and dress with 7mm MOT type 1 G3 – Replanting mixed species to replace woodland edge (marked Group 1 on plan) G4 – Planting of 2 no. Wild Cherry 1 no. Elder G5 – Replanting mixed species to replace woodland edge (marked Group 2 on plan) G6 – Hawthorne and Cherry trees (marked T2 and T3) on submitted plan to remain all others to be coppiced G7 – 360 degree crown lift to first row of trees adjacent to brow of east ditch by approximately 2.5m removing sub laterals cutting to birch collar. G8 – Clear original access from Burnham Road of brambles and surface growth G9 – 360 degree crown lift to Willow (marked T3 on plan) by approximately 2.5m removing sub laterals and cutting to branch collar.*

DECISION TBA FROM PLANNING AUTHORITY

WOODHAM MORTIMER PLACE WOODHAM MORTIMER – *Reported unauthorised development.* MDC advise a breach of planning has occurred and are in communication with the landowner.

17/00089/OUT LAND SOUTH OF MALDON ROAD AND EAST OF HYDE GREEN MALDON ROAD DANBURY CHELMSFORD – *Outline planning application for up to 100 dwellings with public open space, drainage and landscaping with all matters reserved except access into the site.* **DECISION TBA FROM PLANNING AUTHORITY**

ADV/MAL/17/00190 SPLENDID HAND CAR WASH MALDON ROAD WOODHAM MORTIMER – *Application for advertisement consent for 3 No. fascia signs.* **CONSENT GRANTED**

LBC/MAL/17/00289 LAND ADJACENT THE GRANGE SOUTHEND ROAD WOODHAM MORTIMER - *Variation of condition 2 on approved planning permission LBC/MAL/16/00274 (conversion of barn to residential annexe. Demolition of outbuilding with replacement outbuilding to serve the dwelling annexe.)* **CONSENT GRANTED**

HOUSE/MAL/17/00274 1 ROSE COTTAGES 21 CONDUIT LANE WOODHAM MORTIMER – *two storey rear extension.* **PERMISSION GRANTED**

FUL/MAL/17/00210 FAIRVIEWS POST OFFICE ROAD WOODHAM MORTIMER – *retrospective – amendment to planning permission FULL/MAL/15/01099 – Installation of window to rear of second floor and roof lights to rear, front and northern elevations.* **PERMISSION GRANTED**

OUT/MAL/17/00286 GOLF DRIVING RANGE BURNHAM ROAD WOODHAM MORTIMER – *Demolish building and cease driving range and pitch and putt uses Erect 8 No. two-storey detached dwelling houses and associated garages, lay out parking, amenity areas, estate road, footpaths landscaping and foul and surface water drainage infrastructure and alter access onto Burnham Road (B1010)* **DECISION TBA FROM PLANNING AUTHORITY.**

HOUSE/MAL/16/00740 4 BURY FARM COTTAGES FAMBRIDGE ROAD HAZELEIGH – *Proposed conversion of roofspace over garage area.* **PERMISSION GRANTED**

MALDON DISTRICT DESIGN GUIDE – Public consultation 22 May to 30 June

Following the circulation of the MDC District Design Guide, cllrs found the literary content of the document challenging reading including pleasant colourful drawings and photos. Other than the interesting facts that Woodham Mortimer is defined as arcadian and Hazeleigh defined as agricultural cllrs opinions were that the document did not contain any particular information considered informative or beneficial and question the necessity and expense of such a document and its consequent consultation.

Actions AR to submit comments to MDC

89.17 CHURCHYARD MAINTENANCE

There has been no response so far from the PCC to Clerk's email of 09 May 2017. There has also been no response to the Clerks email dated 22 May 2017 from the District Council with respect to the impending maintenance implications.

90.17 DISTRICT/COUNTY COUNCILLORS REPORT

There have been no reports submitted for discussion.

91.17 HIGHWAY MATTERS

Lodge Road - excess surface water issues – **Enquiry 2438287** logged 28/12/2015. There has been no response to the Clerk's email of 09/05/17.

Footpath 13 Hazeleigh – missing fingerpost - **Enquiry 2426505** HA to investigate within 28 days (06/10/2015). AR noted that the finger post has been re-erected, there had been no notification by the Highway Authority which means the post may have been re-sited by the landowner.

Footpath 22 Woodham Mortimer - missing fingerpost - **Enquiry 2426504** To be installed within Diversion Order requirements by 11/01/2016. No further activity since HA update of 09 May 2017.

Lodge Road 'unsuitable for heavy goods vehicles' signage – **TO BE DECIDED BY LHP**
Fambridge Road - relocation of restriction signs/gating effect - **TO BE DECIDED BY LHP.**

Further to the notification of 127 driver prosecutions at the April meeting the Council had deferred further activity in order for Cllr KB to provide any updated activities being located at the site subject to the speeding issues. It was reported that excessive speeds continue to cause much concern to the extent that a notable increase has been seen. Cllrs considered the option of volunteer hi-viz personnel being deployed with speed guns in order to monitor further traffic speeds and act as a deterrent. It was also resolved to make a further approach to MDC for them to reconsider the refusal of the Vehicle Activated Sign considering the recent prosecutions.

Actions AR to seek implementation of volunteer speed gun personnel and contact MDC for reconsideration to install a VAS

Rectory Lane Closure – No further activity.

92.17 AGRICULTURAL AND LIVERY CRIME

No updates to discuss.

93.17 NEIGHBOURHOOD PLANNING SCHEME

Cllr RB commented that other parishes appeared to have implemented NPS's and wondered if the Council should be considering the matter. KM advised the matter had been researched some months ago and the Council had resolved to question the value of such schemes as it is understood a large development in a nearby parish was approved against the wishes of the community even though the Parish Council had spent a substantial amount of time setting up and adopting a NPS which appeared to be ignored by the Planning Authority. The item remains on the Council's agenda in case there are any policy changes or further developments that suggest the Council should review its current position.

94.17 CORRESPONDENCE

FOR DISCUSSION:

Chairman of MDC – The Chairman of the Parish Council received notification of a forthcoming invitation to attend afternoon tea with the Chairman of the District Council.

ECC – The Council were again invited to participate in the 2017/18 Winter Salt Bag Partnership Scheme, however it was considered that no salt is required as stocks are adequate being held at the premises of Cllr SP. It was however noted that the salt box in Lodge Road is in poor condition and instructed AR to seek who is responsible for repairing and maintaining the box.

DHGPC – AR informed Cllrs of the invitation to the quarterly meeting to be held in Althorne Village Hall, at 8pm on 21/06/17.

FOR CIRCULATION:

The following information was disseminated for Cllrs circulation; Merchant Navy Day flyer; Helen Rollason Newsletter Vintage Fair flyer.

Actions AR to seek clarification of Lodge Rd salt box

95.17 BALANCE OF ACCOUNTS & AUTHOURISATION OF PAYMENTS

Balance of Accounts

AR advised current funds as follows: Unity T1 Current account £728.11

Unity Deposit account £4,752.08

Total £5,480.19

Lloyds debit card -£9.00

Authorisation of payments

Clerks Salary Nett 467.78

HMR&C 116.80

Printer paper 6.00 (No VAT)

The above payments were proposed by SP and seconded by KB to be authorised and agreed by all cllrs present. AR advised there were no other substantial payments due other than those authorised above and any transfer of funds between accounts was resolved to review at next month's meeting.

96.17 VILLAGE CHARITY (FOR RAISING COMMUNITY FUNDS)

There had been no response from EALC from the Clerk's email dated 29 May 2017 seeking advice for the potential setting up of a community charity fund. AR would follow this up.

97.17 INFORMATION ONLY

EALC had emailed AR a questionnaire on the subject of Neighbourhood Planning which would be forwarded to KM.

EALC have advised it is the final year for transparency code funding claims. The Council could still claim costs for website administration and Clerk time for adhering to the Transparency Code. AR to provide details of claim for next meeting.

The Pension Commission have advised the Council of its staging date to introduce the right for its entire staff to become members of a pension scheme. If employers have staff aged between 22 and state pension age they are eligible to be included in a scheme. Employers must provide staff a scheme if they earn over £192 a week (£833 a month). The Clerk is the Council's only employee and earns less than the requirement, this means AR has the option of being included in a scheme and has advised the Council he wishes NOT to be included. AR found the information provided is not clear whether the Council must set up such a scheme even though no members of staff will be making payments and is waiting for clarification from the Pension Commission.

AR asked if, now that the Council has appointed a Public Rights of Way Representative, whether they wish to introduce a PROW monthly agenda item. As Andrew Macmorland is the PROW representative the matter would be discussed at next month's meeting when he is in attendance..

The Chairman signed the acceptance of office document that AR had neglected to bring to the Annual Council Meeting.

Date of next Ordinary Council Meeting - Tuesday 11 July 2017 at 7:30pm.

..... *Simon Brady*..... (Simon Brady Chairman to the Council)

11 July 2017