

Woodham Mortimer with Hazeleigh Parish Council

ORDINARY COUNCIL MEETING

MINUTES - TUESDAY 12 NOVEMBER 2019

Convened at Woodham Mortimer & Hazeleigh Village Hall at 7:30pm

In attendance: Parish Councillors: Simon Brady (SB Chairman), Kim McDonald (KM), Pauline McDonald (PM), Stephen Pemberton (SP), Kim Broadhurst (KB), Andrew Macmorland (AM) Richard Britton (RB)

District Cllr Mark Durham arrived during item 135.19 Highways

Andrew Ritchings Clerk recording proceedings

One member of public in attendance

129.19 APOLOGIES OF ABSENCE

District Cllr Karl Jarvis was unable to attend due to other commitments.

130.19 DECLARATIONS OF INTERESTS

SB and AM declared non-pecuniary interests in relation to item 138.19 Public Rights of Way in respect to Footpath 15 Woodham Mortimer adjacent to Rectory Lane. SB being an adjacent landowner and AM having business associations with the landowner.

131.19 PUBLIC FORUM

A member of the public attended the meeting asking whether the stiles on the line of Footpath 15 Woodham Mortimer between Rectory Lane and Post Office Road are going to remain in situ. Some members of the public find it challenging to negotiate the stiles and particularly difficult crossing the stiles when walking with dogs. It is understood that stiles are no longer a Highway Authority preferable structure and should be replaced with kissing gates. The Highway Authority had been alerted 12 months ago but the member of public is finding impossible to obtain any further information. Cllrs agreed that kissing gates would be a more preferable solution for all users without compromising security of animals kept in the field. The landowner contact details are not known by Cllrs but SB would make further enquiries so that The Council can write to the landowner asking if they could replace the stiles with gates.

132.19 PREVIOUS MINUTES

AR advised there was an error in the Draft minutes of the ordinary meeting 08 October 2019, it was originally reported that the insurance schedule increase was £2.04 but was actually an increase of £2.20. The minutes were amended and agreed by Cllrs. The minutes of ordinary meeting 08 October 2019 and extraordinary meeting 23 October 2019 which had been electronically circulated were approved as a true record of events by Cllrs in attendance at those meetings, as proposed by PM and seconded by RB. The minutes of 08 October meeting were duly signed by the Chairman but AR had neglected to provide a paper copy of 23 October meeting which would be signed at a later date.

133.19 PLANNING

OUT/MAL/15/01327 – LAND NORTH AND WEST OF KNOWLES FARM WYCKE HILL MALDON – C3 residential development (up to 320 homes) of mixed form, size and tenure, small scale B1 employment development (up to 2,000sqm), C2/D1 community uses, a new relief road to the north of A414, strategic landscaping, pedestrian and cycle linkages, estate roads, open space, drainage and sewerage (including SUDS) and other associated development. Committee Date 23/03/2017. **DECISION TBA BY LPA**

17/00048 WOODHAM MORTIMER PLACE – New development within grounds reported (04/02/2019). No activity

18/01063/FUL LITTLE GRANGE FARM MARLPITS ROAD WOODHAM MORTIMER – Convert 2 No. redundant agricultural barns to a live/work unit with an extension. Convert 2 No. smaller outbuildings to formal live/work. Demolish 1 No. barn and lean to extension.

New build 1 No. cart lodge and 1 No. cart lodge with office above. APPEAL No. APP/X1545/W/19/3223034. **APPEAL DISMISSED**

19/00347/FUL – LAND ADJACENT RICKERBY FAMBRIDGE ROAD HAZELEIGH – Change of use of the land for the stationing of a caravan for permanent residential occupation, removal of existing caravan, form base and new mobile home, install septic tank, erect timber frame garage and form a new access point. APPEAL No. APP/X1545/W/19/3231263. **APPEAL DISMISSED**

19/00912 – HIGHCLERE HOUSE LODGE ROAD WOODHAM MORTIMER – Claim for lawful development certificate for a proposed single storey detached swimming pool & changing areas. **REFUSED (NOT LAWFUL)**

19/00121 LAND REAR OF HILL BARN RECTORY LANE WOODHAM MORTIMER – Proposed conversion of existing equestrian/storage building to form 1 No. new dwelling including the addition of a first floor single storey front extension, replacement single storey side extension, demolition of the existing open bay lean-to, changes to the fenestration and associated works. APPEAL No. App/X1545/19/32366545. **DECISION TBA BY PLANNING INSPECTORATE**

19/01022 – FENEMORE 9 CONDUIT LANE WOODHAM MORTIMER – First floor extension, lifting the ridge by 1.3 metres to the right and left wings. Replace UPVC windows with timber windows. **DECISION TBA BY LPA**

19/00874 – LAND ADJACENT TO THE RISE BRYANTS LANE WOODHAM MORTIMER – Change of use of domestic field to private recreational equestrian use and the construction of a stable block located in the north east corner of the site. **DECISION TBA BY LPA**

19/01029/LBC & 19/01028/FUL – THE OLD FORGE CHELMSFORD ROAD WOODHAM MORTIMER – Single storey extension to outbuilding and its conversion to annexe accommodation, relocation of oil tank, alterations to French doors, new fence and hedge to the front boundary. Cllrs considered there would be no detriment to the current street scene and recommend GRANTING permission.

134.19 DISTRICT/COUNTY COUNCILLORS REPORT

District Cllr Mark Durham advised the Council that work at the currently closed Hoe Mill Bridge between Woodham Walter and Ulting is due to commence shortly. The bridge at present is in an unsafe condition and when work commences limited access may be introduced. The completion schedule will become more apparent once engineering works have commenced.

District Cllr Karl Jarvis although unable to attend the meeting circulated a monthly report from Maldon District Council which included the following topics: Accounts miss statutory deadline: North Heybridge Garden Suburb: MDC office relocation: Cinema: Maldon Yacht Club: MDC structure: New MDC Committees. The full report will be uploaded to the Councils website.

135.19 HIGHWAY MATTERS

Introduction of speed limits on the A414 Chelmsford Road from Oak Corner Roundabout along Maldon Road to Lodge Road. (initiated by resident in July 2017). No further info from County Cllr

Lodge Road – (adjacent to Old Mill House) (enquiry No. 2525149 logged 15/07/2017) rotten verge reflector posts. No activity.

Lodge Road Essex Highways storage compound – (ECC61171240119 & Ecc5099301 08 18) fly tipped rubbish (reported in July 2018). Essex Highways have advised that the clearance has been delayed because they were unable to access the Storage Area due to unplanned Water Company works in the vicinity of the site. The works have recently been completed which means the Contractor will be contacted to clear the waste.

Fambridge Road – Walkable verge/footway from Limebrook Way to Royal Oak Public House (LMAL162099) and Detailed design of footpath from Limebrook Way to Royal Oak Public House (LMAL142006 £7,000 budget) (originally requested 22/04/2014).

No further updates from EH since email of 27/08/2019.

Footway Repair Programme – *Parish Council's request to clear the length of footway/pavement between Runsell Green Danbury and Woodham Mortimer Church (PC response to Member request for schemes May 2019).* No further updates since County Cllr submission request of 09/09/2019.

Highway Authority Complaint – *Letter sent to Cllr Bentley on 23/07/2019, receipt acknowledged 25/07/2019.* No further response.

LOCAL HIGHWAYS PANEL FUNDED SCHEMES

Tom Tit Lane/A414 – *Request for Unsuitable for heavy goods vehicle signage - (LMAL172025 allocated budget £4,500).* Email sent to EH on 24/09/2019, no response received so further email sent 21/10/2019, response from received 23/10/2019 advising engineer has been contacted for further information. AR email sent 05/11/2019 requesting update in time for 12/11/2019 meeting, no response.

A414 Maldon Road Oak Corner to Post Office Road – *Measures to help pedestrians cross the road to bus stops (LMAL182016 allocated budget £6,500).* No further info.

Southend Road and B1010 Burnham Road – *Speed limit reduction (LMAL182028 allocated budget £12,500).* No further info.

LOCAL HIGHWAYS PANEL POTENTIAL SCHEMES

There are no parish schemes appearing on the potential schemes list.

136.19 CORRESPONDENCE

Parish Cllrs have been invited to the annual DHGPC Quiz 27/11/2019 at Southminster – Cllrs are unable to gather a team and will not be attending.

137.19 CLOSURE OF ESSEXINFO.NET (PARISH COUNCILS WEBSITE)

Further to recent information from the Council's current email service supplier suggesting that the present system employed is not GDPR compliant, AR sought advice from the EALC who have advised the Council that GDPR requires implementation of APPROPRIATE technical and organisational measures to ensure the processing of personal data securely, there is no prescriptive statement about technology or email encryption. Article 32 of the GDPR includes encryption as an example of an appropriate technical measure. The Act does NOT require state of the art security technology to protect data. Therefore emails are not required to be encrypted but appropriate policies should be in place to ensure the security of data.

AR advised as the current supplier will be ceasing its email service at Christmas other suppliers have been contacted in order to procure a similar service as the current system: Websites4Communities, Simpleweb Solutions and 2Commune Ltd have provided estimated costs. Lodge Information Services have submitted an estimate of new costs for their upgraded enhanced service.

Given the aforementioned information Cllrs resolved that the current system is an adequate service in respect to the type of data presently processed by the Council providing low risk security concerns and agreed to maintain a similar service rather than upgrading to an enhanced service at a substantial cost beyond The Council's current budget and funds which is deemed unnecessary. The service and estimated cost offered by Websites4Communities at the competitive cost of approximately £180/yr would meet the Council's current requirements compared to the estimated cost of approximately £400 to maintain the contract with the existing supplier. AR to contact Websites4Communities for final details and a confirmation of fees.

138.19 PUBLIC RIGHTS OF WAY MATTERS

Other than Footpath 15 Woodham Mortimer as discussed in the 'Public Open Forum' there were no other public rights of way matters to report.

139.19 FINANCIAL MATTERS.

Balance of Accounts – AR advised account balances of: T1 current account £701.23
Instant access account £2,477.15, total funds on account = £3178.38

Authorisation of payments – Cllrs approved payments for: Stationery £9.50

DHGPC affiliation fee £15.00; Donation to Royal British Legion for Remembrance Sunday Service £17.00

140.19 DURATION OF MEETINGS

SB asked if Cllrs would prefer to set a finish time for all meetings so that busy agenda meetings would not run on too long, Cllrs were concerned that any unfinished business might cause confusion and incoherence between meetings and decided that the current situation was working quite well and resolved to continue with meetings without setting a finish time.

141.19 INFORMATION ONLY

Members of the Parish Council have been invited to a public exhibition for a proposed new development at the site of the Woodham Mortimer Driving Range on Wednesday 20th November 2019 at the Village Hall. Cllrs will endeavour to attend during the open public session after 3:00pm.

The following planning application was received by the Clerk after the November agenda had been published. The deadline set by the Planning Authority expires before the next ordinary Council meeting, therefore the details will be circulated and should Cllrs require a representation to be submitted by the expiry date an extraordinary meeting open to the public will be convened - **19/01093 – LAND SOUTH OF WYCKE HILL AND LIMEBROOK WAY (WESTERN) MALDON** – *Full planning application for infrastructure works, including: foul and surface water drainage; provision of highways; site levelling and associated works for the western parcel of planning permission FUL/MAL/18/00071.*

Date of next ordinary Council Meeting 10 December 2019.

..... *Simon Brady*..... (Chairman to the Council) 10 December 2019