

Woodham Mortimer With Hazeleigh Parish Council

ORDINARY COUNCIL MEETING

MINUTES - TUESDAY 12 DECEMBER 2017

Convened at Woodham Mortimer & Hazeleigh Village Hall at 7:30pm

In attendance

Parish Councillors: Simon Brady (SB) Chairman, Pauline McDonald (PM), Kim McDonald (KM), Kim Broadhurst (KB), Andrew Macmorland (AM), Richard Britton (RB).

District Cllr Mark Durham (MD)

Andrew Ritchings (AR) Clerk to the Council recording proceedings

There were no members of the public in attendance

161.17 APOLOGIES OF ABSENCE

County Councillor Penny Channer was unable to attend and sent apologies

162.17 DECLARATIONS OF INTEREST

No declarations of interest were made

163.17 PUBLIC FORUM.

164.17 PREVIOUS MINUTES

The minutes of ordinary Council meetings 10 October and 14 November as proposed by KM and seconded by AM were agreed as a true record of events by those Cllrs present and duly signed by the Chairman

165.17 PLANNING

OUT/MAL/15/01327 – LAND NORTH AND WEST OF KNOWLES FARM WYCKE HILL MALDON – *C3 residential development (up to 320 homes) of mixed form, size and tenure, small scale B1 employment development (up to 2,000sqm), C2/D1 community uses, a new relief road to the north of A414, strategic landscaping, pedestrian and cycle linkages, estate roads, open space, drainage and sewerage (including SUDS) and other associated development.* - No activity to report

WOODHAM MORTIMER PLACE WOODHAM MORTIMER – *Reported unauthorised development.* MDC advise a breach of planning has occurred and are in communication with the landowner. No further information has been received. - No activity to report

ESS/35/MAL LAND AT ROYAL OAK QUARRY MALDON ROAD WOODHAM MORTIMER – *Continuation of use of land for mineral extraction through a revised phasing scheme without compliance with Conditions 20 (Soil Storage); 39 (Phasing Scheme) and 41 (Water Management) of planning permission ref no: ESS/19/14/MAL* - No activity to report

FUL/MAL/17/00599 CLAREMONT GARDEN CENTRE BRYANTS LANE WOODHAM MORTIMER – *Extension to garden centre incorporating new coffee shop, external storage area and rationalisation of parking and outbuildings.* **APPROVED BY PLANNING AUTHORITY**

FUL/MAL/17/00923 – LAND SOUTH WEST OF OAK ACRES MALDON ROAD WOODHAM MORTIMER – *demolition of existing buildings and construction of 2no. chalet bungalow dwellings* - No activity to report

FUL/MAL/17/01128 – LAND EAST OF BRADWELL POWER STATION DOWNHALL BEACH BRADWELL-ON-SEA – *application to carry out preliminary ground investigations and associated works in connection with a potential new Nuclear Power Station at Bradwell-on-Sea, use existing building as core storage area and form site compound with associated parking area.* - No activity to report

WTPO/MAL/17/01215 – MANDALAY POST OFFICE ROAD WOODHAM MORTIMER –

T1. Beech – Remove 6 low limbs over garden and 2 sub laterals from first major limb on garden side. T2. Beech – remove lowest limb on south east side. Remove over extended limb to trunk on south side. Crown lift remaining crown on south side to balance (approx 4m) - No activity to report

FUL/MAL/17/01197 – E J TAYLOR AND SONS LTD MILL WORKS BURNHAM ROAD HAZELEIGH - Addition of two extensions for office use to the existing cottage/office building, creating a total additional floor area of 962sqm, and the provision of further parking facilities - No activity to report -

HOUSE/MAL/17/01211 – OAKLEA BURNHAM ROAD WOODHAM MORTIMER – New detached outbuilding - No activity to report

HOUSE/MAL/17/01306 – VALLEY HOLDING POST OFFICE ROAD WOODHAM MORTIMER – Extension to existing double garage and construction of new cart lodge style garage at front of property. Cllrs agreed the proposals did not appear to have any detrimental effect on the surrounding environment and recommend GRANTING the application

17/01902/OUT – LAND EAST OF RUNSELL VIEW & LITTLE FIELDS AND NORTH OF MALDON ROAD DANBURY – Outline planning permission for up to 90 residential dwellings (including up to 35% affordable housing) with public open space, landscaping, sustainable urban drainage (SuDS) and vehicular access off Maldon Road. All matters to be reserved with the exception of main site access

APPEAL REFERENCE APP/W1525/W/17/3176978 – planning appeal by Gladman Developments – outline planning permission for up to 140 residential dwellings (including up to 35% affordable housing), introduction of structural planting & landscaping, informal public open space & children’s play area, surface water flood mitigation & attenuation, 2 No. vehicular access points: 1 No. from Maldon Road & 1 No. from Runsell Lane and associated ancillary works, all matters to be reserved with the exception of main site access. Cllrs agreed that previous reasons for refusal to application 16/01810/OUT similar to the above but for 140 dwellings are also pertinent to this application and resolved to recommend REFUSAL due to its scale and overdevelopment nature on the outskirts of the Danbury/Woodham Mortimer boundary. The Council has particular concerns with respect to the approved increased dwellings currently in construction known as the South Maldon Garden Suburb and other large developments still being considered at Wyke Hill leading to a negative impact of additional vehicle movements along the already severely stressed A414 between Danbury and Maldon. Concerns are also raised with respect to the potential conflict of vehicle movements the proposals would have at the entrance and exit roads with large HGV’s movements currently flowing from the Timber Yard at Twitty Fee.

Actions Clerk to send recommendation of granting for Valley Holding
Clerk to send recommendation of refusal for Runsell View

166.17 DISTRICT/COUNTY COUNCILLORS REPORT

Report to Parishes Regarding Essex County Council- December 2017

Cllr PC circulated above mentioned report which includes the following items: Essex County Council won Transport Local Authority of the Year at this year’s National Transport Awards in the autumn; Let’s Talk Dementia – new pan-Essex dementia strategy launched; Essex County Council becomes one of the first local authorities to receive Disability Confident Leader status; Stay Well This Winter -No one in Essex needs to suffer because of the cold; Essex housing vision praised; Parents in Essex can apply for their children’s reception places; Essex County Council has launched a brand new website for Care Providers. The Care Provider Information Hub is a one stop shop of useful information to support businesses who are currently providing care or who may wish to provide care in the future; Sunday Sandon Park and Ride for festive shoppers; Small businesses get on board in Essex; Essex Libraries will help communities explore major health and wellbeing issues like stress, obesity, body image and even death; Business workshops available for Essex entrepreneurs; Make time for quality time with an adult learning course; Switch and save with Essex Energy Switch. The report has been uploaded to the Councils website.

167.17 HIGHWAY MATTERS

Lodge Road - (enquiry No. 2438287 logged 28/12/2015) Continuous running water from the ditch at the junction with Hazeleigh Hall Lane - No activity to report

Lodge Road - (enquiry No. 2525149 logged 15/07/2017) rotten verge reflector posts - No activity to report

Footpath 22 Woodham Mortimer - (enquiry No.2426504) finger post to be installed within Diversion Order requirements by 11/01/2017 - No activity to report

Lodge Road 'unsuitable for heavy goods vehicles' signage (application 28/03/2016) – To be decided at LHP meeting December 2017

Fambridge Road – vehicle speeding issues and proposed footway – following a request sent to Cllr M Durham for the siting of TrueCam devices in Fambridge Road, Cllr RB attended a meeting providing information about the TrueCam initiative and advised there would be fees associated with the use of such devices, Cllrs had not previously been made aware that TrueCam devices would incur costs and the Clerk was asked to seek clarification from District Cllr Durham

A414 Maldon Road – traffic volume and vehicle speeding issues – Mr Simmons of the LHP has advised the Council pedestrian/vehicle conflict surveys are being arranged though no specific dates have been advised

Lodge Road – Salt box condition at junction of Hazeleigh Hall Lane – following the Clerk's email sent in July 2017 and the confirmation from EH the salt bin would either be repaired or replaced, a follow up email was sent on 12/12/2017 to seek clarification of the current situation

Rectory Lane Hill Farm Bridge/Culvert No.2151 – road closure – County Councillor Penny Channer is seeking current status of bridge repairs/road closure

Lodge Road – new bus route – awaiting response from Passenger Transport with respect to the appropriate use of Lodge Road by large buses

Car sales – A414 layby – Following the suggestion at last month's meeting to report the selling of cars in the A414 layby MDC have advised this to be an Essex Highway matter, Cllrs asked the Clerk to seek clarification from District and County Cllrs

Actions Clerk to contact MD for clarification of TrueCam costs
AR to seek clarification of car sales in A414 layby

168.17 PUBLIC RIGHTS OF WAY REPRESENTATIVE REPORT

The Council have received reports that hedge gaps on Footpaths 16 and 23 Woodham Mortimer are overgrown and difficult to pass through, AM will attempt to contact relevant landowners seeking clearance of the gaps for easier public access.

169.17 AGRICULTURAL AND LIVERY CRIME

Nothing to report

170.17 NEIGHBOURHOOD PLANNING SCHEME

Nothing to report

171.17 CORRESPONDENCE

Communication had been received from the Charity Relations Manager of East London Textiles Ltd seeking the possible installation of a clothing bank in any relevant village locations. The Council had assessed the possibility previously and were not able to locate any suitable places, it is also noted that clothing banks are already located at other nearby places Morrisons, Tescos and the Fire Station

172.17 FINANCIAL MATTERS

- AR advised bank account balances of: Current Account £493.42, Deposit Account £3453.92, Total funds = £3947.34, there is currently no money owed on the Council's Debit Card
- **Budget proposals and precept demand 2018/19** – prior to the meeting the Clerk had provided a summary of the Councils up-to-date expenditure and expected income/outgoings for financial year 2018/19. The accounts show that a positive surplus

will be carried forward from year 2017/18 with a modest underspend than expected. Reasons for this include the Council moving from monthly electricity billing to annual, resulting in the next billing date of April 2018; monies set aside for potential discussions that may have led to outgoing expenditure of churchyard maintenance had not been utilised as there had been no further request from the Parochial Church Council and no further costs were expected other than usual yearly business activities. The successful claim for the final year of Transparency Code funding had aided budget costings towards website/email hosting and extra Clerk administration time. Monies budgeted for potential elections had not been required and this item was advised by an internal audit to be noted as reserves for future budgeting purposes. In consideration of the expected balance to be carried forward at the end of March 2018 and expected 2018/19 expenditure RB proposed there to be no increase to the previous year's precept of £3852.00, this was seconded by KM and agreed by all Cllrs present. The Clerk will complete the precept form and dispatch to MDC for the demand of **£3852.00**, this sum calculated with the recently received **308.4** Tax Base figure equates to a Parish Council band D equivalent charge of **£12.49**

- **Authorisation of Payments** – payments were authorised as follows:
 - Clerks normal quarterly salary plus 9 months transparency code compliance time (i.e. extra one hour per month) = £537.87 (nett)
 - Clerks PAYE HMR&C payment = £134.40
 - Clerks work from home allowance = £52.00
 - In order to have enough funds available for the aforementioned payments it was considered a transfer of £350.00 should be made from the Deposit Account to the Current Account

The above payments proposed by RB, seconded by KM and agreed by all present.

173.17 CLERKS EMPLOYMENT AND SALARY REVIEW

AR advised that all Parish Council Policies were now in place and business hours were averaging around 5 hours per week. Consideration was given to any prospective changes in practices for the 2018/19 financial year that might incur extra business undertakings. The introduction of the General Data Protection Regulation commencing May 2018 is not expected to affect the Councils current working practices, the only other known matter to consider is the full impact of MDC's decision to discontinue postal (paper) Planning Consultations commencing April 2018 which will be discussed at the January meeting. The Clerk and Cllrs agreed an increase in monthly hours was not required and the Council considered the Clerk be moved to the next SCP level as provided by NALC recommendations for part time workers. KM proposed to move Clerks SPC up one level to SPC 20 @ £10.099/hr (an increase of £7.12/month) to commence from April 2018, this was seconded by AM and agreed by all Cllrs present.

174.17 INFORMATION ONLY

AR advised Cllrs of the Temporary Traffic Regulation Order of Lodge Road, Woodham Mortimer, the intended closure of Lodge Road is due to commence on 19th January 2018 for 5 days. The closure is required for the safety of the public and workforce while Essex and Suffolk Water undertakes interim to permanent reinstatement after emergency work PM advised the Village Hall Burns night scheduled for 25 Jan 2018 is to be confirmed. It has been reported that the Hazeleigh village sign post has fallen over at the side of the B1010 at just before E J Taylors. AR to report issue on the Essex Highways website.

Date of next ordinary meeting 09 January 2018

..... *Simon Brady*..... (Chairman to the Council)

09 January 2018