

Woodham Mortimer With Hazeleigh Parish Council
ORDINARY MONTHLY PARISH COUNCIL MEETING

MINTUES - TUESDAY 12 APRIL 2016

Convened at Woodham Mortimer Village Hall
following the Annual Parish Meeting at approximately 08:30pm

In attendance

Parish Councillors: Simon Brady (SB) Chairman, Pauline McDonald (PM), Andrew Macmorland (AM), Stephen Pemberton (SP)

Andrew Ritchings (AR) Clerk to the Council recording proceedings)

One member of the public.

54.16 APOLOGIES OF ABSENCE

Parish Councillors Kim Broadhurst and Kim McDonald were unable to attend due to work commitments. District Councillors Henry Bass and Mark Durham were unable to attend due to other meeting requirements. County Cllr Penny Channer who had been attending the prior Annual Parish Meeting gave apologies and departed to attend a further local meeting.

55.16 DECLARATIONS OF INTEREST

AM declared a non-pecuniary interest to Planning Item 58.16 (The Grange), the interest being a business association with the applicant though unrelated to the planning application LBC/MAL/16/00274 subject to discussion.

56.15 OPEN MEETING TO THE PUBLIC

The member of the public in attendance raised no discussion matters.

57.16 PREVIOUS MINUTES

AM proposed and PM seconded that the minutes of the Ordinary Council Meeting held on 08 March 2016 were a true record of events, this was agreed by all Cllrs present at that meeting and duly signed by the Chairman.

58.16 PLANNING

LAND OPPOSITE MILL COTTAGE – No activity

OUT/MAL/14/01103 – LAND SOUTH OF WYCKE HILL AND LIMEBROOK WAY

MALDON – *Outline application for up to 1,000 dwellings, employment area, primary school, open space, allotments sports playing field, landscaping, vehicle access onto existing highway network and associated infrastructure, including footway link from Royal Oak PH and provision of Public Rights of Way linking Maldon to Purleigh. DECISION TBA FROM PLANNING AUTHORITY*

Correspondence with the PA confirmed that the application was considered and resolved to be approved in June last year, however since then work has been ongoing through drafting, negotiating and soon to be finalising the section 106 legal agreement which is complex. Once finalised, signed and sealed the Council will be in a position to then issue the planning permission.

FUL/MAL/15/00146 – LAND NORTH EAST OF WOODHAM MORTIMER LODGE,

LODGE ROAD, WOODHAM MORTIMER – *Brick pier and metal entrance gates to barn site. Alterations to internal arrangement including foaling box and alterations to fenestration (retrospective). DECISION TBA FROM PLANNING AUTHORITY*

The above mentioned application has been on the Councils Agenda since June 2014 when it had been reported that possible planning infringements had occurred to the approved application FUL/MAL/13/00821. Following MDC enforcement enquiries a retrospective application FUL/MAL/15/00146 was received by the PA in February 2015.

As it has now been 1 year and 9 months since the original enquiry and no decision has been made by the PA Cllrs have requested clarification of the issues surrounding the protracted decision also receiving enquiries from local residents. The PA advised it has been working with the applicant for an amended application and will shortly be determining a decision.

ILLUMINATED SIGN AT A414 HAND CAR WASH – there had been no further information from MDC, it had also been reported to the Council that one of the exit signs has disappeared at the entrance to the establishment and the Council has some concern with respect to a hazardous exit/entry onto the A414.

FUL/MAL/16/00013 – HERMES BURNHAM ROAD – *Demolition of current dilapidated bungalow and construction of 2 storey house plus double garage.* **REFUSED**

HOUSE/MAL/16/00037 – GREEN GABLES 26 CONDUIT LANE – *Proposed single storey rear extension from larger dormer and new pitched roof over small dormer at rear.*

APPROVED

OUT/MAL/15/01327 – LAND NORTH AND WEST OF KNOWLES FARM WYCKE HILL MALDON – *C3 residential development (up to 370 homes) of mixed form, size and tenure, small scale B1 employment development (up to 2,000sqm), C2/D1 community uses, a new relief road to the north of A414, strategic landscaping, pedestrian and cycle linkages, estate roads, open space, drainage and sewerage (including SUDS) and other associated development.* **DECISION TBA FROM PLANNING AUTHORITY**

AGR/MAL/16/00182 – SOUTHLANDS BRYANTS LANE WOODHAM MORTIMER – Agricultural Barn for the storage of arable crops and associated machinery. **PRIOR APPROVAL NOT REQUIRED**

LBC/MAL/16/00274 – LAND ADJACENT THE GRANGE SOUTHEND ROAD WOODHAM MORTIMER – Conversion of barn to residential annexe. Demolition of outbuilding with replacement outbuilding to serve the dwelling and annexe. **CLLRS TO RESOLVE A REPRESENTATION**

The Council supported the previous refused application FUL/MAL/15/00692 at this site and resolved to maintain its opinion that the current application would be an improvement to the amenity of the site – all Cllrs agreed to resolve support for the application except AM who abstained from comment.

AR advised that a further application (FUL/MAL/16/00273) at the same site had been received shortly before the meeting and therefore was too late to be included on the agenda. Clarification with the PA advised the application was exactly the same except it was not for listed building consent. The Council therefore resolved not to convene an extra meeting just to resolve a decision for application (FUL/MAL/16/00273) but just to submit support for LBC/MAL/16/00274.

Actions AR to seek clarification of entry/exit signage onto A414 at the hand car wash.
AR to submit representation of support at The Grange

59.16 DISTRICT/COUNTY COUNCILLORS REPORT

Full reports supplied by the County and District Cllrs had been circulated to Cllrs prior to the meeting and no matters were moved for discussion. The reports would be made available for the public on the Parish Council's website.

60.16 HIGHWAY MATTERS

Lodge Road - verge defects - from its junction with the A414 to Hazeleigh Hall Lane - **Enquiry 2319066** - (HA assessed 06/11/2014). No activity

Footpath 11 Hazeleigh - flooding issues southern side of nature reserve reported by local resident **Enquiry 2391077** (reported 12/03/2015 assessed 03/07/2015). No activity

Lodge Road - excess surface water issues – **Enquiry 2438287** logged 28/12/2015. No activity

Footpath 13 Hazeleigh – missing fingerpost - **Enquiry 2426505** HA to investigate within 28 days (06/10/2015). No activity

Footpath 22 Woodham Mortimer – missing fingerpost - **Enquiry 2426504** HA to investigate within 28 days (06/10/2015). AR advised the Council had been copied into an

email sent by the Ramblers advising the Highway Authority about the finger post issue which has materialised is not actually missing but has fallen across the path.

Rectory Lane – manure deposits and highway disruption. The Council await a response from either County or District Cllrs following a further email sent on 11/04/2016.

Lodge Road 'unsuitable for heavy goods vehicles' signage – **TO BE DECIDED BY LHP**

61.16 VILLAGE HIGHWAY SIGNAGE

AR advised that no response had been received from Bicarce Parish Council following a request of information regarding reduce speeding signs. Cllrs requested AR follow up with a polite reminder.

Actions AR to seek further contact with Bicarce PC re speeding signs

62.16 NEIGHBOURHOOD PLANNING SCHEME

No news to report.

63.16 ASSOCIATED MEETING REPORTS

AR advised he had attended the Clerks forum at Heybridge on 15/03/2016 – a presentation had been made by a company offering a system of recording Council meetings with the ability to provide proceedings live via the internet.

MDC's Chief Executive Fiona Marshal briefly discussed the proposed governments Devolution deal which has become stalled as agreement had not been found with respect to central government wanting a larger combined authority and a Mayor. Essex authorities are further studying the proposals.

MDC's Director of Planning and Regulatory Services Nick Fenwick advised that the Local Development Plan will now continue its examination in public but no timetable has been provided by the Inspectorate. He also advised the PA have produced an updated Planning Application response form which will be provided to Clerks in due course.

64.16 CORRESPONDENCE

The following correspondence was put into circulation for cllrs perusal: MDC T&CPA 1990 lists w/ending 11, 18, 24, March, 01, 08, 14 April 2016; Helen Rollason Charity ride flyers; Magpas Air Ambulance appeal letter; Essex & Herts Air Ambulance – Royal Afternoon Tea flyer; East Anglian Children's Hospice – Donation request flyer; Woodham Walter Annual Report 2015.

For Discussion:

UK Power – street lighting liabilities – following months of seeking clarification the latest correspondence with UK Power has verified the street lighting apparatus maintained by the Council is not the responsibility of UK Power although the poles used to attach the apparatus are owned by UK Power. The Council will now seek estimated insurance costs to include the apparatus in its schedule of assets.

Unity Trust Bank – changes to terms and conditions. AR advised that recent correspondence from the Council's bankers mean they intend to introduce a standard monthly charge of £6.00/month to administer the Council's banking services. One of the main reasons the Council changed to UTB from Natwest a few years ago was due to the nil charges offered and felt this was not acceptable for Council budgets. Cllrs requested AR seek alternative organisations offering the same service at lower or nil charges.

Actions AR to obtain estimate for street lighting apparatus from existing insurer
AR to seek alternative banking facilities

65.16 BALANCE OF ACCOUNTS AND FINAL STATEMENTS FOR 2015/16

AR advised balances of; Tailored Account £360.70. Tailored Deposit Account £2447.63 Alto Debit Card £85.51 - Total deposits held on account = £2893.84

AR also advised the application for Transparency Code funding has been approved and a cheque to the sum of £437.53 had been received. AR would now procure the appropriate scanner/printer and extra hours incurred in order to meet the requirements could be approved at the next meeting.

AR presented the end of year March 2015 financial figures report which would be provided to the Internal Auditor along with full accounting summary details and documents required for the Council's Annual Return to be submitted to the regulatory Auditor in June 2016. The Annual Return and Internal Auditor report should be available for Cllrs approval at the May meeting. This year the Council had received a contract of provision of an Internal Audit service which the Chairman also duly signed in order for the Internal Auditor to commence the review.

Non signatory Cllr SP reviewed the final banking statements for the year end which were approved and duly signed by the Chairman along with the final 2015 financial figures report.

66.16 AUTHOURISATION OF PAYMENTS

A & J Lighting Solutions (SO) April	13.80	(11.50 excl VAT)
E.ON non-metred electricity (DD) April	14.36	(13.68)

The above payments were proposed by PM and seconded by SP to be authorised and agreed by all Cllrs present.

67.16 PARISH COUNCILS COMPLAINTS PROCEDURE

This document is still being constructed by AR and it is hopeful to be finalised in time for the June meeting.

68.16 INFORMATION ONLY

AR had finally received a Street cleaning schedule from MDC to be forwarded to all Cllrs. Cllrs have been invited to the Danbury Annual Parish Meeting and the Woodham Walter Annual Parish Meeting both to be convened on 18/04/2016.

Correspondence had been received from Purleigh PC thanking the Council for its time considering the matter regarding Clerks hours wishing to inform the Council the requested information was to form a contract review which has now been concluded.

Date of next meeting being the Council's Annual Meeting - Tuesday 10 May 2016 at 7:30pm.

..... *Simon Brady*..... (Simon Brady Chairman to the Council)

10 May 2016