

Woodham Mortimer with Hazeleigh Parish Council

ORDINARY COUNCIL MEETING

MINUTES - TUESDAY 11 JUNE 2019

Convened at Woodham Mortimer & Hazeleigh Village Hall at 7:30pm

In attendance: Parish Councillors: Simon Brady (SB Chairman), Pauline McDonald (PM), Andrew Macmorland (AM), Kim Broadhurst (KB), Steven Pemberton (SP)
Andrew Ritchings - Clerk to the Council recording proceedings
Richard Britton (RB)

75.19 APOLOGIES OF ABSENCE

Parish Cllr Kim McDonald sent apologies as he was not feeling very well. County Cllr Penny Channer and District Cllrs, Karl Jarvis and Mark Durham were unable to attend due to a Maldon District Council Finance Meeting.

76.19 CO-OPTION OF COUNCILLOR REPRESENTING HAZELEIGH

Due to insufficient candidates at the May Parish Council Elections insufficient appointed Cllrs for Hazeleigh means there is one vacancy and therefore The Council are able to co-opt an individual onto the Council. SP proposed and AM seconded Mr Richard Britton become the Councillor for Hazeleigh with all Cllrs in agreement, RB duly accepted the co-option and was welcomed back onto the Council.

77.19 COUNCILLORS ACCEPTANCE OF OFFICE

Parish Cllrs SP and RB duly signed their acceptance of office papers.

78.19 DECLARATIONS OF INTERESTS

There were no declarations of interests made. AR reminded Cllrs that if they had not already done so to complete their Register of Interests via the MDC online form.

79.19 PUBLIC FORUM

As there were no members of public in attendance no matters were raised.

80.19 PREVIOUS MINUTES

The minutes of the Annual Parish Council Meeting 03 May 2019 as proposed by KB and seconded by PM were agreed as a true record of events by Cllrs present at that meeting and the minutes were duly signed by SB.

81.19 PLANNING

OUT/MAL/15/01327 – LAND NORTH AND WEST OF KNOWLES FARM WYCKE HILL MALDON – C3 residential development (up to 320 homes) of mixed form, size and tenure, small scale B1 employment development (up to 2,000sqm), C2/D1 community uses, a new relief road to the north of A414, strategic landscaping, pedestrian and cycle linkages, estate roads, open space, drainage and sewerage (including SUDS) and other associated development. Committee Date 23/03/2017. **DECISION TBA BY LPA**

17/00048 WOODHAM MORTIMER PLACE – New development within grounds without approved planning permission (04/02/2019) – no further information received from the LPA.

19/00101 LAND SOUTH OF WYKE HILL AND LIMBROOK WAY MALDON – Application for modification to Section 106 legal agreement. Committee Date 21/03/2019 **DECISION TBA BY LPA**

18/01298/FUL – LAND SOUTH WEST OF OAK ACRES MALDON ROAD WOODHAM MORTIMER – removal of all buildings and hardstanding and construction of two detached dwellings and cartlodes. **DECISION TBA BY PLANNING INSPECTORATE**

18/01063/FUL LITTLE GRANGE FARM MARLPITS ROAD WOODHAM MORTIMER – Convert 2 No. redundant agricultural barns to a live/work unit with an extension. Convert 2 No. smaller outbuildings to formal live/work. Demolish 1 No. barn and lean to extension. New build 1 No. cart lodge and 1 No. cart lodge with office above. **DECISION TBA BY PLANNING INSPECTORATE**

19/00347/FUL – LAND ADJACENT RICKERBY FAMBRIDGE ROAD HAZELEIGH – *Change of use of the land for the stationing of a caravan for permanent residential occupation, removal of existing caravan, form base and new mobile home, install septic tank, erect timber frame garage and form a new access point.* **REFUSED**

Cllrs noted one of the reasons for refusal was due to the application site laying outside of the defined settlement boundary where policies of restraint apply. The Council are in possession of a settlement boundary plan for Woodham Mortimer but do not have one for Hazeleigh, AR to locate a relevant settlement boundary plan for Hazeleigh.

19/00431/FUL – HILL PLACE RECTORY LANE WOODHAM MORTIMER – *construction of a stable block and menage.* **APPROVED**

18/01440 – LAND SOUTH OF WYCKE HILL LIMEBROOK WAY MALDON – *Approval of reserved matters (layout, scale, appearance and landscaping) for Phase 2 of the Eastern Parcel of the wider land South of Wycke Hill and Limebrook Way site (LAP Application Ref. 18/00071) comprising the construction of 200 residential dwellings (use class C3) and associated work.* **DECISION TBA BY PLANNING INSPECTORATE**

19/00452 – SOUTH RIDING TYNDALES LANE CHELMSFORD – *Outbuildings (for residents domestic use as workshop and storage area).* Cllrs do not perceive any detrimental impact to the immediate vicinity and recommend GRANTING the application.

19/00486 – THE OLD FORGE CHELMSFORD ROAD WOODHAM MORTIMER – *Single storey extension to main house, single storey extension to outbuilding and conversion to annexe accommodation, and alterations to main house.* Cllrs do not feel the changes will have an adverse effect on the historic site and recommend GRANTING the application.

19/00355 – FENEMORE 9 CONDUIT LANE WOODHAM MORTIMER – *Outbuilding with pitched roof.* It appears to Cllrs there would not be any negative impact on the current street scene and recommend GRANTING the application.

19/00528 – OUTBUILDINGS OAK MANOR CHELMSFORD ROAD WOODHAM MORTIMER – *Change of use of land and extension to 2No. outbuildings.* Cllrs do not believe the extension would have a detrimental impact on the street scene and the change of land use would not be inappropriate at the site and recommend GRANTING the application.

82.19 DISTRICT/COUNTY COUNCILLORS REPORT

The County Cllr Report on Essex CC matters May/June has been circulated to cllrs and includes the following topics: *News from Trading Standards - Rogue Doorstep Trading in the Green Energy Sector, Safety Update, Be scam aware: Rough Sleeper Initiative Funding; Get back to nature with the Spirit of Essex festival; Are you ready to join the 30:30 Essex challenge?; Planet Essex Festival is coming; Solar panel scheme a success; Batteries are not general waste; Home Library Service volunteering; Space Chase, Summer Reading Challenge*

83.19 HIGHWAY MATTERS

Proposed extension of the 30mph limit currently imposed on the A414 Chelmsford Road from Oak Corner Roundabout along Maldon Road to Rectory Lane.

To introduce a 40mph limit on Maldon Road from Rectory Lane to Lodge Road.

The Councils proposed extension for the 30mph limit from Oak Corner Roundabout along Maldon Road to Rectory Lane has been refused by the Highway Authority, County Cllr Penny Channer is continuing discussions with the HA to explore a scheme incorporating a 40mph/50mph limit, but there are no details at this stage.

Lodge Road – (adjacent to Old Mill House) *(enquiry No. 2525149 logged 15/07/2017)* *rotten verge reflector posts.* No activity to report.

Lodge Road (junction with A414) – *(enquiry No.s 20385657, 2502209, 3146993)* *Continuous running water from ditch adjacent to storage compound.* Following further ditch clearance Essex Highways have attended the site and completed the jetting of the culvert under Lodge Road. The Council will monitor the area as it is considered the water is originating from the ECC storage compound rather than the now cleared ditches.

Lodge Road Essex Highways storage compound – (ECC61171240119 & Ecc5099301 08 18) fly tipped rubbish (reported in 07/2018) A Highways Officer recently met with the ECC Waste Team to look at the removal of the dumped material within the stone store. They have confirmed ECC are responsible for the stone store and arrangements are in the process of being made to remove all material inside this site. The stone store will then be relocked and monitored for further fly tipping. The material located outside the gate of the stone store, on the highway, is the responsibility of MDC and they have agreed to attend the site and clear the debris from the highway. The County Council understand that fly tipping is becoming more frequent and have to be mindful there may be more instances like this, should any further fly tipping occur it will be dealt with more rapidly.

Cllrs would like to know why ECC are only just scheduling the clearance given they became aware of the hazardous materials at the site visit with Parish and County Cllrs in July 2018. AR to contact Cllr Bentley seeking an explanation.

Conduit/Bryants Lane – (enquiry No. 2580097) blocked drains causing flooding (02/09/2018). SB reported he has spoken to an environmental officer from MDC and discussions are now progressing with ECC in order to seek a satisfactory conclusion.

LOCAL HIGHWAYS PANEL POTENTIAL SCHEMES LIST:

1. **Fambridge Road** – Walkable verge/footway from Limebrook Way to Royal Oak Public House (LMAL162099) – latest report from LHP website states “liaison ongoing regarding nearby development and footways planned with the development”.
2. **Tom Tit Lane/A414** – Request for Unsuitable for heavy goods vehicle signage (LMAL172025 £4,500 Budget) – latest report from LHP website states “validation replace existing weight limit sign and post with unsuitable for HGV sign and relocate existing weight limit sign to Old London Road”.
3. **A414 Maldon Road Oak Corner to Post Office Road** – Measures to help pedestrians cross the road to bus stops (LMAL182016) - latest report from LHP website states “in validation”.
4. **Southend Road and B1010 Burnham Road** – Speed limit reduction (LMAL182028) - latest report from LHP website states “in validation awaiting speed/volume survey data”

LOCAL HIGHWAYS PANEL APPROVED WORKS PROGRAMME 2018/19:

1. **Fambridge Road** – Detailed design of footpath from Limebrook Way to Royal Oak Public House (LMAL142006) – this scheme is now on the Approved Works programme 2018/19 with an allocated budget of £7,000.

Chimney Lane – measures to mitigate use by Heavy Goods Vehicles. A validation report has been sent to the design team to investigate further. It is likely a speed and volume survey will need to be carried out in order to determine how many HGVs are using the lane. If this is required the Parish Council will be asked to advise the best location.

Highway Authority Complaint – To discuss the proposal of raising a formal complaint to Essex Highways for the standard of service. Following the Council’s decision at the May meeting to request this item be added to a future DHGPC Agenda, it has been confirmed the matter will be discussed at the next meeting dated 19/06/2019, SB was able to attend the meeting and Cllrs agreed he should attend and present the highway complaints views on behalf of the Council.

Tom Tit Lane junction with A414 – long term car parking on highway verge. Parking seems to have reduced; Cllrs and parishioners will monitor the location.

Closure of Fambridge and Mundon Roads – Recent closures of these roads has caused traffic related issues of delays and overuse of other local lanes, in particular further verge damage has resulted in Lodge Road. Previous requests by the Parish Council for the Highway Authority to address verge damage in the lane by buses has been met with no action, however the extra use of the lane due to the road closures has led to more severe damage which the PC consider needs addressing, RB will send AR photos of damaged areas which will be forwarded to Essex Highways requesting relevant repairs.

Footway Repair Programme – A new initiative has been instigated by the Cabinet Member for Infrastructure Cllr Kevin Bentley; County Cllrs have been asked to nominate

respective footways they consider require repair and Penny Channer has invited the Parish Council to suggest any they believe should be considered. SB proposed to seek that the whole length of the footway from Runsell Green in Danbury to Woodham Mortimer Church be addressed, the Woodham Mortimer section commences near the entrance to the Royal Oak Quarry and passes by the Oak Corner Roundabout and alongside the A414 to the Church. It does not appear to have been cleared for quite some time and large areas of pavement are covered with various items of vegetation. Cllrs supported SB's proposal and AR will send the request to Cllr Channer. Photographic evidence has been requested to be submitted with the relevant request; however Cllrs consider it too hazardous to attempt taking photographs as deviation onto some sections of the unrestricted speed of A414 carriageway may be involved.

84.19 CORRESPONDENCE

Salt Bag Partnership scheme – SP advised salt stocks are adequate and no additional salt is needed.

85.19 PUBLIC RIGHTS OF WAY MATTERS

It has been reported that the footpath behind Hazeleigh Churchyard is impassable, and the narrow path off the corner of Bryants Lane towards the old racecourse is difficult to walk due to overgrowth. AR will report both paths on the ECC website.

86.19 FINANCIAL MATTERS.

Annual Governance and Accountability Return (AGAR) year ending March 2019

86.19.1 – Consideration of Accounting Statements and internal auditor report

Cllrs reviewed the accounting statements April 2018 to March 2019 which raised no matters of concern and considered the report provided by the internal Auditor; no comments were raised. RB thanked the Clerk for his efforts preparing the accounts.

86.19.2 – Approval of Annual Governance Statement

Cllrs confirmed adherence to the Governance Statements as provided in Section 1 of the AGAR 2019 which was duly signed by the Chairman and Clerk.

86.19.3 – Approval of Accounting Statements

Having reviewed the accounting statements provided by the Clerk and audited by the Internal Auditor Cllrs approved the accounts.

86.19.4 – Signature/date approval of presiding person to Accounting Statements and Certificate of Exemption

As approved in the aforementioned items by Cllrs Chairman SB duly accepted and signed the AGAR 2019 and the Council certified themselves exempt from a limited assurance review as per Section 9 of the Local Audit (smaller authorities) Regulations 2015. The Certificate of Exemption will be sent to the External Auditor and copies of the aforementioned documents will be made available on the Council's website.

86.19.5 Balance of Accounts – AR advised account balances of: T1 Current Account £613.22, Tailored Deposit Account £4,670.12, there are no outstanding payments due on the Lloyds Credit Card other than the usual £3.00 monthly fee.

86.19.6 Authorisation of payments

Payments as proposed by PM and seconded by SP were authorised for: Internal Audit fee £170.00. Clerks emoluments; April – June £699.40, transfer of £700 from Deposit to Current Account, as agreed by all Cllrs present.

87.19 GENERAL DATA PROTECTION REGULATIONS

No information to report.

88.19 INFORMATION ONLY

No information to report.

..... *Simon Brady*..... (Simon Brady - Chairman to the Council)

09 July 2019