

Woodham Mortimer with Hazeleigh Parish Council
ORDINARY COUNCIL MEETING
MINUTES - TUESDAY 10 SEPTEMBER 2019

Convened at Woodham Mortimer & Hazeleigh Village Hall at 7:30pm

In attendance: Parish Councillors: Simon Brady (SB Chairman), Kim McDonald (KM), Pauline McDonald (PM), Andrew Macmorland (AM), Kim Broadhurst (KB), Steven Pemberton (SP), Richard Britton (RB)
Andrew Ritchings (AR) - Clerk to the Council recording proceedings
No members of public attended.

100.19 APOLOGIES OF ABSENCE

Apologies were received from Count Councillor Penny Channer due to attendance at a Maldon District Council (MDC) Group meeting.

101.19 DECLARATIONS OF INTERESTS

There were no declarations of interest made by Councillors.

102.19 PUBLIC FORUM

Not applicable.

103.19 PREVIOUS MINUTES

Minutes of Ordinary Parish Council Meeting 09 July 2019 as proposed by AM and seconded by RB were approved by Cllrs and duly signed as a true record by the Chairman.

104.19 PLANNING

OUT/MAL/15/01327 – LAND NORTH AND WEST OF KNOWLES FARM WYCKE HILL MALDON – *C3 residential development (up to 320 homes) of mixed form, size and tenure, small scale B1 employment development (up to 2,000sqm), C2/D1 community uses, a new relief road to the north of A414, strategic landscaping, pedestrian and cycle linkages, estate roads, open space, drainage and sewerage (including SUDS) and other associated development. Committee Date 23/03/2017. Awaiting decision by LPA*

17/00048 WOODHAM MORTIMER PLACE – *New development within grounds reported (04/02/2019). No further notifications.*

19/00101 LAND SOUTH OF WYCKE HILL AND LIMEBROOK WAY MALDON – *Application for modification to Section 106 legal agreement. Committee Date 21/03/2019.*

APPROVED

18/01298/FUL – LAND SOUTH WEST OF OAK ACRES MALDON ROAD WOODHAM MORTIMER – *removal of all buildings and hardstanding and construction of two detached dwellings and cartlodes. Awaiting decision by Secretary of State (SoS) Appeal No. APP/X1545/W/19/322246*

18/01063/FUL LITTLE GRANGE FARM MARLPITS ROAD WOODHAM MORTIMER – *Convert 2 No. redundant agricultural barns to a live/work unit with an extension. Convert 2 No. smaller outbuildings to formal live/work. Demolish 1 No. barn and lean to extension. New build 1 No. cart lodge and 1 No. cart lodge with office above. Awaiting decision by Secretary of State (SoS) Appeal No. APP/X1545/W/19/3223034*

18/01440 – LAND SOUTH OF WYCKE HILL LIMEBROOK WAY MALDON – *Approval of reserved matters (layout, scale, appearance and landscaping) for Phase 2 of the Eastern Parcel of the wider land South of Wycke Hill and Limebrook Way site (LAP Application Ref. 18/00071) comprising the construction of 200 residential dwellings (use class C3) and associated work. APPLICATION WITHDRAWN*

19/00452 – SOUTH RIDING TYNDALES LANE CHELMSFORD – *Outbuildings (for residents domestic use as workshop and storage area). APPLICATION WITHDRAWN*

19/00528 – OUTBUILDINGS OAK MANOR CHELMSFORD ROAD WOODHAM MORTIMER – *Change of use of land and extension to 2No. outbuildings.* **APPROVED**

19/00347/FUL – LAND ADJACENT RICKERBY FAMBRIDGE ROAD HAZELEIGH – *Change of use of the land for the stationing of a caravan for permanent residential occupation, removal of existing caravan, form base and new mobile home, install septic tank, erect timber frame garage and form a new access point.* Awaiting decision by SoS Appeal No. APP/X1545/W/19/3231263

19/00719 SOUTHLANDS BRYANTS LANE WOODHAM MORTIMER – *Demolition of existing conservatory, new ground floor extension, balconies and revised exterior wall and roof finishes.* **APPROVED** – an extraordinary planning meeting was not considered necessary during the August recess and the application was subsequently approved by the LPA before this September meeting, therefore the Council resolved to make no comments.

WOODHAM MORTIMER AND HAZELEIGH DEVELOPMENT BOUNDARIES – Following the Councils enquiry dated 30/07/2019 regarding clarification of the Hazeleigh development boundary (AKA Village Envelope), MDC as the LPA advised the following:

The Local Development Plan (policy S8 page 44-46) groups settlements by size and function. The settlement hierarchy reflects the status and function of villages in the District. In preparing the LDP, settlement boundaries were reviewed in detail. As part of this process it was determined that any proposed additional settlement boundaries should not be applied to areas of dispersed development where the application of a boundary may:

- a) result in additional development or intensification of a scale or nature which may have a detrimental impact on local character or identity of the settlement and surrounding areas;*
- b) encourage growth which is not likely to be supported by an adequate level of local infrastructure, services or facilities.*

As a result, in the settlement hierarchy, Hazeleigh is listed under the ‘other villages’ category, which are ‘other rural villages with no defined settlement boundary’, along with Asheldham, Beacon Hill, Dengie, Great and Little Braxted, and Ulting.

105.19 DISTRICT/COUNTY COUNCILLORS REPORT

Report for Parish Councils on Essex County Council matters - Councillor Penny Channer Member for the Maldon Division provided details of the August/September 2019 report which included the following topics: Public urged to plan alternative travel arrangements to keep Chelmsford moving as Army & Navy flyover remains closed; Help us make walking the first choice transport for Essex; Young Essex Assembly member chairs Youth Select Committee investigation into knife crime; New-look Essex Lottery promising more cash prizes is just the ticket!; ACL celebrates great GCSE results.

106.19 HIGHWAY MATTERS

Introduction of speed limits on the A414 Chelmsford Road from Oak Corner Roundabout along Maldon Road to Lodge Road – County Cllr Penny Channer continuing discussions with Essex Highways to provide appropriate limits where possible.

Lodge Road – (adjacent to Old Mill House) (*enquiry No. 2525149 logged 15/07/2017*) *rotten verge reflector posts* - No activity.

Lodge Road (junction with A414) – (*enquiry No.s 20385657, 2502209, 3146993*) *Continuous running water from ditch adjacent to storage compound.* Following culvert works by Essex Highways there is now a large hole at the edge of the storage site adjacent to the ditch, there has been no further ditch flooding but considering the dry weather over the past few months the Council will continue to monitor the location into the wetter months.

Lodge Road Essex Highways storage compound – (*ECC61171240119 & Ecc5099301 08 18*) *fly tipped rubbish (reported in 07/2018).* Further to Essex Highways advice in July 2019 that the contaminated waste residing in the storage compound would be removed shortly it has been reported that part of the waste has been moved to the other side of the road and the Clerk will contact EH for an update to when the remaining waste will be

removed. As the waste has been identified by Essex Highways officers to contain asbestos the Council will include MDC Environmental Officers in further communications.

Conduit/Bryants Lane – (*enquiry No. 2580097*) *blocked drains causing flooding (02/09/2018)*. SB reported that the drains were cleared out by Colchester based engineers who noted oil, petrol and diesel present adding to the blockage conditions and a report would be sent to environmental officers. As there has not been any significant rainfall over the past few months the effect of the clearance has yet to be tested.

LOCAL HIGHWAYS PANEL SCHEMES

The rearrangement by ECC of the way schemes are now shown on the Local Highway Panel Lists has provided the Council with some confusion which of the Parish Council's various highway issues have received funding for implementation. Until further clarification is received the following details is information previously gained.

Tom Tit Lane/A414 – *Request for Unsuitable for heavy goods vehicle signage - (LMAL172025 £4,500 Budget)* - awaiting implementation.

A414 Maldon Road Oak Corner to Post Office Road – *Measures to help pedestrians cross the road to bus stops (LMAL182016)*

Southend Road and B1010 Burnham Road – *Speed limit reduction (LMAL182028)*

Both the A414 and Southend Road schemes are design only commissions scheduled to be completed at the end of this financial year.

Fambridge Road – *Walkable verge/footway from Limebrook Way to Royal Oak Public House (LMAL162099)* (first requested 22/04/2014)

Fambridge Road – *Detailed design of footpath from Limebrook Way to Royal Oak Public House (LMAL142006 £7,000 budget)* – On 14/08/2019 KB met with Essex Highways, and other interested parties at the site subject to the proposals in order to discuss the footway/footpath progress. The potential of a footway along the western side of Fambridge Road linking the Royal Oak PH to the future 3m wide cycleway was reviewed along with an alternative unbound footpath from the rear of the PH linking to the development. Essex Highways will undertake an informal consultation with businesses and residents seeking their comments to the proposals. EH advised the most appropriate time to identify the footpath requirement would have been during the Planning Application consultation by securing the path in a Section 106 Agreement. The feasibility of a path is being funded by the Local Highways Panel Scheme and the conclusion of the design would result in a recommendation for installation depending on the feasibility conclusions.

Further to the continuing footpath campaign the Parish Council have regretfully and sadly received reports that a serious accident recently occurred along the section of Fambridge Road where there is no verge or footway. The incident involved the collision of a vehicle with a pedestrian. Cllrs thoughts are with those affected and seriously injured by the accident and hope the footway situation is resolved as soon as possible in order to aid prevention of another regrettable incident.

Chimney Lane – *measures to mitigate use by Heavy Goods Vehicles (LMAL 192001)* - last advice from Essex Highways was that a traffic survey of Chimney Lane would be conducted but no news of the cable installation has been confirmed, AR to seek clarification.

Footway Repair Programme – *Parish Council's request to clear the length of footway/pavement between Runsell Green Danbury and Woodham Mortimer Church.* Following submission of schemes across the district by County Cllr Penny Channer Essex Highways have advised that officers are now working hard to assess, schedule and mobilise the resources needed to deliver the repairs requested under the initiative programme. EH have advised it is important that members appreciate delivery of the project is progressing alongside existing services, commitments and activities. The plan has always been to assess the sites identified over the coming months and deliver works through to March 2020, until each site is assessed it is difficult to advise repair completion date commitments. The Parish Council await clarification the requested footway clearance is approved for execution.

Highway Authority Complaint – Letter sent to Cllr Bentley on 23/07/2019. Other than a receipt acknowledged on 25/07/2019 indicating a full response will be given in due course Councillors have been disappointed that no further communication has been received. SB would raise the matter at the next DHGPC meeting on 18/09/2019 and any further action would be discussed at the next Parish Council meeting in October.

107.19 CORRESPONDENCE

AR reminded Cllrs of recent EALC correspondence should they wish to record their experiences of the 2019 Parish Election by completing the relevant survey.

108.19 FINANCIAL REGULATIONS UPDATE

Having received notification by EALC of an update to the Financial Regulations AR amended the Council's current document reflecting the new changes which was proposed by KM and seconded by SP to be approved and was agreed by all Cllrs and duly signed by the Chairman.

109.19 CLOSURE OF ESSEXINFO.NET (PARISH COUNCILS WEBSITE)

The County Council funded website hosting service EssexInfo.net has recently announced it will be closing with effect from March 2020. This means the Parish Council will no longer be able to utilise the service in order to provide Parish Council information on its own website. AR will undertake further enquiries and research in order to source an alternative service.

110.19 PUBLIC RIGHTS OF WAY MATTERS

AM had no matters to report.

111.19 FINANCIAL MATTERS.

Balance of Accounts – AR reported balances of; T1 Current Account £515.28; Instant Access Deposit Account £3,973.39. Total funds on deposit £4,488.67

Authorisation of payments – KM proposed and AM seconded to authorise payments in agreement with all Cllrs for:

- Information Commissioners Office annual standing order fee - £35
- Lodge Information Services, 24 month domain name registration - £96.00
- Clerks emoluments Jul-Sep 2019 Total £647.40 (Net £518.00), HMR&C PAYE £129.40, work from home allowance £52.00 (13 weeks @ £4.00)
- MDC Parish Council Election costs £138.30

Cllrs were confused that election costs had been levied for each Parish resulting in 2 election charges, the Council operates as a single Council and do not think it fair the Council should pay twice as much as other Councils that have the same number of Councillors. District Cllrs and EALC have been contacted for advice. Payment would be made and clarification for the extra costs be sought in order to satisfy any parishioner enquiries. Cllrs considered it would be practical to include the leader of MDC, County Cllr, local MP Priti Patel and other dual parish councils for their information.

Total above payments = £968.70; it was agreed to transfer £1,500 from the Deposit Account in order to meet debit payments from the Current Account.

Stationery provision (stock levels) – SB proposed that if the Clerk was running low on stationery items it might be prudent to increase stock levels than usually held given the current uncertain economic climate. AR to check stock levels and order extra if necessary.

112.19 INFORMATION ONLY

Date of next ordinary Council Meeting 08 October 2019.

..... *Simon Brady*..... (Chairman to the Council)

08 October 2019