

Woodham Mortimer With Hazeleigh Parish Council

ORDINARY COUNCIL MEETING

MINUTES - TUESDAY 10 OCTOBER 2017

Convened at Woodham Mortimer & Hazeleigh Village Hall at 7:30pm

In attendance

Parish Councillors: Simon Brady (SB) Chairman, Pauline McDonald (PM), Kim McDonald (KM), Kim Broadhurst (KB), Stephen Pemberton (SP), Richard Britton (RB).

District Cllr Henry Bass (HB)

County Councillor Penny Channer (PC) (*arrived just before item 145.17*)

Andrew Ritchings (AR) Clerk to the Council recording proceedings.

130.17 APOLOGIES OF ABSENCE

Parish Councillor Andrew Macmorland sent apologies as he was on holiday

131.17 DECLARATIONS OF INTEREST

SB declared a non-pecuniary interest in planning item 134.17 Claremont Garden Centre the interest being a resident of Bryants Lane, he also declared a non-pecuniary interest in correspondence item 141.17 Mobile Library consultation, the interest being a former employee of ECC library services

132.17 PUBLIC FORUM

A representative of the refused development application at the site of the Driving Range (OUT/MAL/17/00286), raised questions with the Parish Council whether they thought the application should have been called before the Planning Committee, given that it was supported by the PC and many local residents. Cllrs advised they have no control over decisions made by the Planning Authority other than to make representation in the formal manner during the public consultation period. There is no formal process of appeal against the decision by the Planning Authority that the PC could undertake, although the applicant themselves would be entitled to raise an appeal against the decision and seek determination from the Planning Inspectorate should they so wish.

Further to refused development and aforementioned discussions the Council's views were sought with respect to the development of a potential garden of remembrance or a crematorium at the site. The Council advised it would be appropriate for an application of any such development type to be submitted to the Planning Authority in the formal manner so that they could review the details and comment accordingly.

133.17 PREVIOUS MINUTES

The minutes of the ordinary council meeting dated 12 September 2017 was proposed by KM seconded by SP as a true record of events, agreed by all Cllrs present at that meeting and duly signed by the Chairman.

134.17 PLANNING

OUT/MAL/15/01327 – LAND NORTH AND WEST OF KNOWLES FARM WYCKE HILL MALDON – C3 residential development (up to 320 homes) of mixed form, size and tenure, small scale B1 employment development (up to 2,000sqm), C2/D1 community uses, a new relief road to the north of A414, strategic landscaping, pedestrian and cycle linkages, estate roads, open space, drainage and sewerage (including SUDS) and other associated development. **DECISION TBA FROM PLANNING AUTHORITY**

WOODHAM MORTIMER PLACE WOODHAM MORTIMER – Reported unauthorised development. MDC advise a breach of planning has occurred and are in communication with the landowner. No further information has been advised.

ESS/35/MAL LAND AT ROYAL OAK QUARRY MALDON ROAD WOODHAM MORTINMER – Continuation of use of land for mineral extraction through a revised

phasing scheme without compliance with Conditions 20 (Soil Storage); 39 (Phasing Scheme) and 41 (Water Management) of planning permission ref no: ESS/19/14/MAL
DECISION TBA FROM PLANNING AUTHORITY

HOUSE/MAL/17/00781 RUSSET HOUSE GOAT HOUSE LANE HAZELEIGH – *New entrance porch, conversion of a front dormer into a skylight and first floor infill extension.*
APPROVED

FUL/MAL/17/00599 CLAREMONT GARDEN CENTRE BRYANTS LANE WOODHAM MORTIMER – *Extension to garden centre incorporating new coffee shop, external storage area and rationalisation of parking and outbuildings.*
DECISION TBA FROM PLANNING AUTHORITY

FUL/MAL/17/00937 CLAREMONT CHELMSFORD ROAD WOODHAM MORTIMER – *Removal of conditions 3, 4, 5, 6 & 7 on approved planning permission FUL/MAL/16/00581 (Replacement dwelling – single storey extension, re-roofing with rooms in roof and detached cart lodge)*
DECISION TBA FROM PLANNING AUTHORITY

135.17 CHURCHYARD MAINTENANCE

No responses received from Clerk's email of May 2017 to the Church Reverend and District Cllr Heny Bass.

136.17 DISTRICT/COUNTY COUNCILLORS REPORT

The only item to report by District Cllr HB was that MDC are just about to appoint a new planning director.

Cllr KB informed HB he had received complaints regarding the high cost of the golf activity provided on the Prom and would like the comments fed back to the appropriate officers at MDC

137.17 HIGHWAY MATTERS

Lodge Road - (enquiry No. 2438287 logged 28/12/2015) Continuous running water from the ditch at the junction with Hazeleigh Hall Lane. - No activity to report

Lodge Road - (enquiry No. 2525149 logged 15/07/2017) rotten verge reflector posts. - No activity to report

Footpath 22 Woodham Mortimer - (enquiry No.2426504) finger post to be installed within Diversion Order requirements by 11/01/2017. 2426504. - No activity to report

Lodge Road 'unsuitable for heavy goods vehicles' signage (application 28/03/2016) - Following the Clerks request of an update the LHP advised: the unsuitable for HGV signage at Lodge Road junction with the A414 has been added to the Maldon District Local Highway Panel Approved Works Programme under the 2018/19 Rolling Programme, using reference LMAL162075. The Panel will be starting to finalise their 2018/19 Approved Works Programme at their December Panel meeting and subject to the agreement of the Panel would be looking to implement this scheme in 2018/19.

Fambridge Road – vehicle speeding issues and proposed footway. - No activity to report

Community Speed Watch – volunteer response

Following the request for volunteer notice that appeared in the August and September parish magazines, three parishioners expressed an interest which unfortunately is not enough to make the scheme viable. Cllrs asked AR to write to the Essex County Fire & Rescue Speed Watch Co-ordinator seeking the feasibility of joining together with other neighbouring groups in order to share equipment and responsibilities

Lodge Road and Rectory Lane – proposed one way system

Cllr RB had spoken to some residents in Lodge Road seeking their views to a potential one-way restriction of Lodge Road and the idea did not appear to be the preference of most residents that made comments, Cllrs were in agreement not to proceed any further with the proposal unless future circumstances arise that may resurrect discussions again.

A414 Maldon Road – traffic volume and vehicle speeding issues

Following discussions with local residents at the September meeting and further correspondence with Maldon District Local Highways Panel, three Automatic Traffic Counts have been installed on the A414 between the Royal Oak roundabout and Morrisons roundabout and once the traffic data has been processed the data will be shared with the Parish Council

Lodge Road – Salt box condition at junction of Hazeleigh Hall Lane

ECC have confirmed the salt box is on their asset register and is therefore one that they should maintain. The Council have been advised that when damaged, the bins are inspected and a decision made to either replace/repair or just removed if certain criteria is not met. The salt bin at Lodge Road location will be assessed with a view to being either repaired or replaced

Actions *AR to contact Essex Fire & Rescue with results of volunteer response*

138.17 PUBLIC RIGHTS OF WAY REPRESENTATIVE REPORT

Cllr Macmorland (not in attendance) had advised AR via email of a damaged footbridge on the Footpath at its junction with Tom Tit Lane opposite Brook Cottage and has been reported on the Essex Highways website (reference No. 2536974), having reviewed the Definitive Map AR confirms the path in question is noted as Footpath 16 Woodham Walter and therefore not in the Council's own parish.

139.17 AGRICULTURAL AND LIVERY CRIME

Still no response had been received from Clerk's email dated 23/01/2017 to the Chief Inspector and District Commander for Chelmsford and Maldon Ronnie Eagan

140.17 NEIGHBOURHOOD PLANNING SCHEME

KM was not able to attend the most recent Neighbourhood Briefing at the EALC offices and will be seeking further course date information

Actions *KM to find out next available course date*

141.17 CORRESPONDENCE

Essex Highways Service Delivery Survey – a collective response was made to the Service Delivery Survey which AR would complete online on behalf of the Council

Remembrance Day Poppy Wreath – SB has made arrangements for a poppy wreath to be presented at the Remembrance Day service on behalf of the Council (invoice to be sent to the Clerk in due course)

Mobile Library consultation – Cllrs wanted the public to respond to the consultation if they wished to keep the service and/or to make any other comments and asked AR to arrange for relevant information to be placed in the Parish Magazine advising parishioners to respond to the consultation at <http://libraries.essex.gov.uk/news/mobile-library-service-consultation> or write to Susan Barker the Cabinet Member for Culture, Communities & Customer at Essex County Council

Actions *AR to complete Essex Highways online survey*

AR to arrange for mobile library consultation notification in parish mag

142.17 PARISH COUNCIL SHEDULE OF INSURANCE RENWAL

The Council have been advised its annual insurance premium from Zurich insurance has been offered at the renewal fee of £317.02. AR advised Aon Insurance had approached the Council in August seeking an opportunity to submit a quotation, he forwarded relevant requested information on 15/08/2017 but no further correspondence was received from Aon.

As the increase in premium is a minimal £5.48 and less than the amount agreed in the Council's 2017/18 budget (£328.00) with also no response from Aon, KM proposed and PM seconded to accept the renewal policy with Zurich with all Cllrs present in agreement

Actions *AR to confirm renewal acceptance with Zurich*

143.17 FINANCIAL MATTERS

Quarterly budget review - Copies of the current bank statements and the 2nd quarter budget review were emailed to Cllrs prior to the meeting, budget proposals are as expected

and no matters of concern were raised. Non signatory Cllr KM scrutinised bank statements and approved the figures

Balance of accounts – clerk advised account balances of: Deposit Account £3,753.13; Current Account £1,066.96; Lloyds Debit Card £00.00: Total funds on deposit £4,820.09

Review of Councils Debit Card – consideration was given to the Council’s current debit card usage, the monthly fee of £3.00 was not considered good value considering the few transactions completed. AR had reviewed the regulations regarding parish council and personal credit cards and sought advice from EALC who had commented it would not normally be acceptable for personal credit cards to be used as per Financial Regulations, in particular FR 6.20 states:

Any corporate credit card or trade card account opened by the council will be specifically restricted to use by the Clerk [and RFO] and shall be subject to automatic payment in full at each month-end. Personal credit or debit cards of members or staff shall not be used under any circumstances

Therefore Cllrs reluctantly agreed that the current debit card would have to remain in place. AR would monitor financial providers in order to seek a better value deal

Authorisation of payments – Lodge Information Services (2 years website hosting) £96.00; Lodge Information Services (1 year email provision) £30.00;

The aforementioned payments proposed by KB and seconded by SP were agreed and authorised by all Cllrs present

144.17 VILLAGE CHARITY (FOR RAISING COMMUNITY FUNDS)

There had been no response to the request for information circulated to other Essex Parish Councils via the EALC and EALC themselves have advised they are not aware of any Council’s that have set up Community Charity Funds. Given the aforementioned information and the potential administration ramifications Cllrs agreed not progress the matter further until other information may become available in the future

145.17 INFORMATION ONLY

FUL/MAL/17/00923 – LAND SOUTH WEST OF OAK ACRES MALDON ROAD

WOODHAM MORTIMER – *demolition of exiting buildings and construction of 2no. chalet bungalow dwellings*

The above application arrived with the Clerk after the October agenda had been published and would be put into Cllr circulation. In order for a representation to be made within the consultation deadline an extraordinary meeting would be required and the Chairman or Cllrs would advise the Clerk accordingly if a meeting was required.

AR informed the Council that new Data Control Regulations are due to come into effect in May 2018 and he would be reviewing the effect the changes may have on current Council business activities

Cllrs asked AR to review the temporary closure status of Rectory Lane as it seemed it had been closed for quite some time and the Council had not seen any recent closure orders.

Actions AR to seek current closure status of Rectory Lane

Date of next ordinary meeting 14 November 2017

..... *Simon Brady*..... (Chairman to the Council)

12 December 2017