

Woodham Mortimer With Hazeleigh Parish Council
ORDINARY MONTHLY PARISH COUNCIL MEETING
MINUTES - TUESDAY 10 NOVEMBER 2015

Convened at Woodham Mortimer Village Hall 7.30pm

In attendance

Parish Councillors: Simon Brady (Chairman(SB)), Pauline McDonald (PM), Kim McDonald (KM) Stephen Pemberton (SP), Andrew Macmorland (AM).
District Councillor H. Bass arrived during item 147.15 (had been attending Langford PC meeting)
Andrew Ritchings (AR: Clerk to the Council recording proceedings)

135.15 APOLOGIES OF ABSENCE

Parish Cllr Kim Broadhurst (work commitments), District Cllr M, Durham (in attendance at MDC meeting)

136.15 DECLARATIONS OF INTEREST

Pecuniary interest declared by SP to 139.15 Planning item Barn A Brookhead farm and non-pecuniary declaration by KM & PM to 139.15 Planning item Lynfield Post Office Road. Both items were on the agenda for notification of decision purposes only and were not debated.

137.15 OPEN MEETING TO THE PUBLIC

There were no members of the public in attendance.

138.15 PREVIOUS MINUTES

SP proposed and AM seconded that the minutes of the Council Meeting held on 13 October 2015 were a true record of events, this was agreed by all cllrs present at that meeting and duly signed by the Chairman.

139.15 PLANNING

LAND OPPOSITE MILL COTTAGE – appeal hearing due 26/11/2015

OUT/MAL/14/01103 – LAND SOUTH OF WYCKE HILL AND LIMBROOK WAY

MALDON – *Outline application for up to 1,000 dwellings, employment area, primary school, open space, allotments sports playing field, landscaping, vehicle access onto existing highway network and associated infrastructure, including footway link from Royal Oak PH and provision of Public Rights of Way linking Maldon to Purleigh.* **DECISION TBA FROM PLANNING AUTHORITY**

FUL/MAL/15/00146 – LAND NORTH EAST OF WOODHAM MORTIMER LODGE,

LODGE ROAD, WOODHAM MORTIMER – *Brick pier and metal entrance gates to barn site. Alterations to internal arrangement including foaling box and alterations to fenestration (retrospective).* **DECISION TBA FROM PLANNING AUTHORITY**

Cllrs are curious why this application appears unresolved considering the length of time since the application was made. AR advised this retrospective application dated back to an original application (13/00821) granted on 07/11/2013. The PC raised initial concerns on 17/06/2014 which was formerly recognised as an enforcement investigation by the PA on 07/07/2014 that finally resulted in the aforementioned retrospective application being made on 10/02/2015. The PC submitted a recommendation for refusal on 16/04/2015 prior to the expiry of the consultation period dated 17/04/2015. There has been no further correspondence or decision from the PA. Cllrs requested AR contact the PA for information regarding the current situation.

HOUSE/MAL/15/00692 – LAND ADJACENT THE GRANGE SOUTHEND ROAD

WOODHAM MORTIMER – *Conversion of barn to residential annexe, demolition of outbuilding with replacement outbuilding to serve the dwelling and annexe.* **REFUSED**

AGR/MAL/15/00048 – SOUTHLANDS BRYANTS LANE WOODHAM MORTIMER –
Agricultural barn for the storage of arable crops and associated machinery. APPEAL WITH THE PLANNING INSPECTORATE

FUL/MAL/15/00819 – LYNFIELD POST OFFICE ROAD WOODHAM MORTIMER –
Variation of condition 2 of approved planning permission FUL/MAL/15/00338. Variation: addition of a garden room to the rear of each dwelling. APPROVED

FUL/MAL/15/00909 – 21 CONDUIT LANE WOODHAM MORTIMER – Conversion of existing dwelling to former use as two dwellings with additional two storey rear extension to the east unit. **REFUSED**

HOUSE/MAL/15/00797 – THE MAPLES BRYANTS LANE WOODHAM MORTIMER –
Single storey rear extension & alterations. **APPROVED**

FUL/MAL/15/00776 – BARN A BROOKHEAD FARM MALDON ROAD WOODHAM MORTIMER – Change of use of agricultural building to B1 light industrial. **APPROVED**

Actions AR to contact the PA re land NE of Woodham Mortimer Lodge

140.15 NEIGHBOURHOOD PLANNING SCHEME

No updates are available - KM to continue to seek further information from MDC. A request will be made to the Rural Community Council of Essex following their forthcoming Neighbourhood Planning coffee morning seeking any presentation papers – unfortunately KM is unable to attend due to other commitments.

Actions KM to contact RCCE

141.15 DISTRICT COUNCILLORS REPORT

District Councillor Bass advised that various changes are being made to the Council offices,- restructuring of office space and some demolition at the site will be carried out in order to provide more efficient use of the buildings and improve parking arrangements. The overall changes should provide significant long term cost savings.

A new Waste & Recycling contract will see the introduction of wheelie bins.

There has been so further news from the Secretary of State with respect to the Local Development Plan, though it appears as a result of a recent appeal an inspector was satisfied that the Council has an adequate 5 year supply of land proposed for new development. With respect to planning matters the DC have concerns regarding a new government policy initiate allowing conversion of agricultural buildings to residential property many of which could prove constraversial.

The DC had received extra income rates from the various new wind farm developments.

142.15 HIGHWAY MATTERS

Lodge Road - verge defects - from its junction with the A414 to Hazeleigh Hall Lane - **Enquiry 2319066** - (HA assessed 06/11/2014)

Bryants Lane - verge defects - from outside Claremont Nursery to the first house on the left hand side – **Enquiry 2319059** - (HA assessed 07/11/2014)

Footpath 11 Hazeleigh - flooding issues southern side of nature reserve reported by local resident **Enquiry 2391077** (reported 12/03/2015 assessed 03/07/2015)

B1010 Oak Corner - missing signage - **Enquiry 2324291** (reported 28/01/2015) repair scheduled (28/01/2015). According to the ECC website the sign has been delivered to be installed at the end of the month. There was some confusion between the Council with respect to the exact location of the missing sign as a B1010 sign and brown Golf Range sign had been seen on the Danbury side of the roundabout but some cllrs thought the sign should have been sited on the Burnham Road side. Cllr KM also noted a B1010 sign appears to be missing from its junction with Marlpitts Road. AR would review the ECC website for any updates of works completion.

Lodge Road - excess surface water issues. It has been difficult to assess the cause of surface water running down the hill just past the junction of Hazeleigh Hall Lane and AM would approach residents for clarification.

Footpath 13 Hazeleigh – missing fingerpost - **Enquiry 2426505** HA to investigate within 28 days (06/10/2015)

Footpath 22 Woodham Mortimer – missing fingerpost - **Enquiry 2426504** HA to investigate within 28 days (06/10/2015)

Hazeleigh Hall Lane – carriageway conditions

Cllrs have received complaints from residents regarding the road conditions in Hazeleigh Hall Lane. Recent activity has seen arctic lorries attending a site in the lane where significant stacks of straw are being sited, many tree branches have been reported to have broken being left strewn across the lane, along with substantial mud deposits. The Council will advise residents to raise the issue with County Councillor Penny Channer and report the highway issues on the ECC Highways website. It has been noted that there is a road sign at the junction of Lodge Road/B1010 stating 'unsuitable for heavy goods vehicles' but not at the A414 end. Conditions to be monitored.

Lodge Road – concerns had been brought to the Councils attention regarding numerous parked vehicles on the brow of the hill in Lodge Road which was regarded as a safety concern for other passing vehicles. Any escalation to be reported as a safety issue.

Actions AR to contact Essex Highways seeking further road sign at B1010 end of Lodge Rd

143.15 CORRESPONDENCE

For Circulation (not previously emailed):

MDC T&CPA 1990 lists w/ending 16, 23, 30 October, 06 November 2015

MDC report of the Council Aug/Sep/Oct

In Unity – bank newsletter

MDC – Heritage Winter Talks flyer

For Discussion:

Fambridge Road – letter from Priti Patel and response from Casualty Reduction Unit.

Priti Patel MP had written to the Council informing she is in correspondence with residents of Fambridge Road and police representatives regarding the continued presence of speeding vehicles and the hazardous conditions for pedestrians. PP also asked to be notified of any further communications. The response from the CRU advised Cllrs that the ability of The CRU to react to site specific concerns is increasingly difficult and Fambridge Road is now on a list of locations to receive enforcement from time to time. The overall strategy is to work towards behavioural change and re-education of offenders. Cllrs advised AR to forward the CRU response to PP.

PM suggested it may be prudent for Cllr Broadhurst to monitor and log accident and collision occurrences.

Actions AR to fwd CRU correspondence to PP MP

144.15 BALANCE OF ACCOUNTS

AR advised: Unity Trust Bank Tailored Account balance of £418.25. Unity Trust Bank Tailored Deposit Account balance of £4408.41 and Alto Debit Card balance of £22.53

145.15 ANNUAL INSURANCE RENEWAL

AR advised a renewal premium of £305.83 was received from Aon Insurance, there were significant changes to the policy schedule which is being underwritten by a new company called Maven, Cllrs are unfamiliar with the underwriters. The policy schedule seemed to be a general cover of items suitable for all Parish Councils including items such as playground equipment, gate/fences & mowers/machinery of which this Council does not have liability or ownership, the Council's laptop computer or specific village furniture was not specified in the policy as has previously been noted. AR sought clarification from Aon regarding the aforementioned matter but received no response in time for this meeting.

A further quotation was received from Zurich Town and Parish Insurance of £292.16 who had responded immediately and thoroughly with respect to clarification of certain policy items. AR had reviewed the policy schedule and confirmed all items as per previous policies were specified, some items had a higher monetary cover and it appeared overall the Zurich policy at least met the cover that was previously required.

AR and Cllrs had lost confidence with the exiting insurer Aon and resolved to accept the new schedule with Zurich, proposed by KM and seconded by SP all other cllrs present agreed.

It is still to be clarified if the villages 5 street lights are to be added to the policy schedule, the Chairman did not believe the assets to be the liability of the Council other than their annual maintenance and electricity use. AR to continue to clarify ownership.

Actions AR to Advise Zurich Town and Parish Insurance
AR to contact A&J Lighting and UK Power for further ownership information

146.15 AUTHOURISATION OF PAYMENTS

A & J Lighting Solutions (SO) November	13.80	(11.50 excl VAT)
E.ON non-metred electricity (DD) November	14.36	(13.68)
Computer Security Software (Kaspersky)	35.99	(29.99)
Canon Printer Ink	40.98	(34.15)
Chairmans' remembrance day wreath	17.00	-
Zurich Town and Parish Insurance	292.16	-
Transfer from Current to Deposit Account	800.00	-

AR advised that previous supplier of the computer security software McAfee had sent a link for subscription renewal but this was only noted in dollars and no response had been received for clarification of sterling price. Further research by AR via his Which?

Subscription recommended using the Kaspersky software which was a competitive price.

The above payments proposed by SP and seconded by AM were agreed by all present to be authorised. KM advised an invoice for Village Hall hirings should be received in time for the December meeting.

147.15 PRESS & MEDIA POLICY

AR advised he had commenced researching the requirements of the internal auditor advice for the Council to adopt a press and media policy. From information researched on other parish council websites it appears only a few have adopted policies. AR had been in contact with the EALC and would draft a policy in due course.

148.15 INFORMAITON ONLY

AR advised Cllrs that financial year 2016/17 budget requirements were due to be proposed and agreed at next month's meeting along with the Clerks salary review which had been approved for reviewing each December at the March 2015 meeting.

SP advised he had received the winter salt which is being stored at his farm premises.

AR advised the new website address was now active wmortimerhazeleigh-pc.gov.uk and Cllr personal email addresses will be rolled out in due course once AR has tested the stability of his own for a couple of weeks.

Date of next ordinary Meeting Tuesday 08 December 2015 at 7:30pm.

..... *Simon Brady* (Simon Brady Chairman to the Council)

Tuesday 08 December 2015