

# Woodham Mortimer With Hazeleigh Parish Council

## ORDINARY PARISH COUNCIL MEETING

### MINUTES - TUESDAY 08 NOVEMBER 2016

Convened at Woodham Mortimer & Hazeleigh Village Hall 7.30pm

#### In attendance

Parish Councillors: Simon Brady (SB) Chairman, Andrew Macmorland (AM), Pauline McDonald (PM), Kim McDonald (KM) Stephen Pemberton (SP), Kim Broadhurst (KB)

District Cllr Henry Bass (HB)

Andrew Ritchings (AR) Clerk to the Council recording proceedings.

There were no members of the public in attendance.

#### 175.16 APOLOGIES OF ABSENCE

County Councillor Penny Channer was not able to attend and District Cllr Mark Durham sent apologies as he was in attendance at another meeting.

#### 176.16 DECLARATIONS OF INTEREST

Cllr SP declared a pecuniary interest to item 181.16 Land South of Wycke Hill that interest being a landowner of part of the area of land concerned.

Cllr AM declared non-pecuniary interests to agenda item 181.16 Land North East of Woodham Mortimer Lodge and Land on east side of Hazeleigh Hall Lane Woodham Mortimer, those interests being business associations with the applicants though unrelated to the planning applications.

Cllr SB declared a non-pecuniary interest to item 181.16 Bryants Nurseries being an adjacent property owner.

#### 177.16 OPEN PUBLIC FORUM

#### 178.16 CASUAL VACANCY

AR advised the EALC have confirmed that if more than one candidate seeks co-option onto the Council, the procedure has to be carried out with the public in attendance and the voting can be conducted by secret ballot, however if any Cllr wishes the voting of each Cllr to be recorded by name this can be requested. AR suggested this procedure to be written into the Council's Standing Orders if agreed by all.

PM proposed to amend the Council's Standing Orders to allow for a secret ballot for the purposes of co-option for new Cllrs, seconded by AM with all Councillors in agreement.

**Actions** AR to update Standing Orders

#### 179.16 PREVIOUS MINUTES

The minutes of the Ordinary Council Meeting held on 11 October 2016 and the Extraordinary Meeting held on 31 October 2016 were proposed by KM and seconded by PM as a true record of events agreed by those present at that meeting and duly signed as such by the Chairman.

#### 180.16 COUNCIL DECISIONS TO PLANNING APPLICATIONS

Following EALC confirmation that Cllrs must be present at meetings in order to register their individual vote against a specific proposal, options were discussed with respect to Cllrs not being able to attend a particular meeting and how to register their representation. It was resolved to maintain the present circulation details system of which the comments of any non-attending Cllr to be included as part of the discussions leading to a decision by other Cllrs present at each respective meeting.

#### 181.16 PLANNING

**LAND OPPOSITE MILL COTTAGE** – It has been reported to the Council that activity on the land subject to the re-stocking order has been noted and a large transport container is now residing on the site, it is not known the nature of the activities or whether the siting of

the container constitutes a breach in planning regulations. The Council instructed AR to contact the Planning Authority (PA) for clarification.

**OUT/MAL/14/01103 – LAND SOUTH OF WYCKE HILL AND LIMEBROOK WAY**

**MALDON** – Outline application for up to 1,000 dwellings, employment area, primary school, open space, allotments sports playing field, landscaping, vehicle access onto existing highway network and associated infrastructure, including footway link from Royal Oak PH and provision of Public Rights of Way linking Maldon to Purleigh. **DECISION TBA FROM PLANNING AUTHORITY**

**FUL/MAL/15/00146 – LAND NORTH EAST OF WOODHAM MORTIMER LODGE, LODGE ROAD, WOODHAM MORTIMER**

– Brick pier and metal entrance gates to barn site. Alterations to internal arrangement including foaling box and alterations to fenestration (retrospective). **ON APPEAL WITH PLANNING INSPECTORATE**

**ILLUMINATED SIGN AT A414 HAND CAR WASH** – No further updates from the PA.

**OUT/MAL/15/01327 – LAND NORTH AND WEST OF KNOWLES FARM WYCKE HILL**

**MALDON** – C3 residential development (up to 370 homes) of mixed form, size and tenure, small scale B1 employment development (up to 2,000sqm), C2/D1 community uses, a new relief road to the north of A414, strategic landscaping, pedestrian and cycle linkages, estate roads, open space, drainage and sewerage (including SUDS) and other associated development. **DECISION TBA FROM PLANNING AUTHORITY**

**COUPA/MAL/16/01055 – BYANYTS NURSERIES BRYANTS LANE WOODHAM**

**MORTIMER** – Prior approval of proposed change of use of agricultural building to storage. **DECISION TBA FROM PLANNING AUTHORITY**

**FUL/MAL/16/01076 – LAND ON EAST SIDE OF HAZELEIGH HALL LANE WOODHAM**

**MORTIMER** – Erection of general purpose agricultural building to vineyard **DECISION TBA FROM PLANNING AUTHORITY**

**HOUSE/MAL/16/01134 – THE CHESTNUTS BURNHAM ROAD WOODHAM MORTIMER**

– Proposed single storey front extension and internal alterations. All Cllrs were in **SUPPORT** of the application.

**16/01810/OUT - LAND EAST OF RUNSELL VIEW & LITTLE FIELDS AND NORTH OF MALDON ROAD DANBURY CHELMSFORD**

- Outline planning application for up to 140 residential dwellings (including up to 35% affordable housing), introduction of structural planting & landscaping, informal public open space & children's play area, surface water flood mitigation & attenuation, 2 no. vehicular access points: 1 no. from Maldon Road & 1 no. from Runsell Lane and associated ancillary works. All matters to be reserved with the exception of main site access.

Click to View - <http://publicaccess.chelmsford.gov.uk/online-16/01810/OUT>

Cllrs considered the application to be over development on the outskirts of Danbury close to the parish boundary of Woodham Mortimer. Extreme concerns are also raised with respect to other large developments proposed and approved in the Dengie area and the severe impact of additional traffic flows along the already severely stressed A414 though Woodham Mortimer. The Council do not feel enough attention and consideration has been given to infrastructure requirements and proposed to **OBJECT** to the application, all Cllrs in agreement.

**INVITATION FROM CHELMSFORD CITY COUNCIL TO REGISTER FOR ONLINE CONSULTATIONS**

– AR received an email from CCC inviting the Council to register on their online Planning Portal in order to make representations to and track specific applications. Cllrs agreed that it would be beneficial if the Council could submit comments to applications in the Chelmsford area if they perceive to have an impact on either Woodham Mortimer and/or Hazeleigh.

**INVITATION FROM DANBURY PC** – AR received an email from Danbury Parish Council advising of 3 large developments currently being appraised by Danbury PC and making WMHPC aware of an arranged public meeting on 29 November at 7:00pm at The Mission.

The applications to be considered are the aforementioned Land east of Runsell View, land south of Maldon Road and proposals for a Care Home on land adjacent to the Danbury Medical Centre.

**ROYAL OAK QUARRY WATER LEVELS** - SB had contacted ECC who had advised they were monitoring water levels. Cllrs felt the response did not clarify the concerns of local residents with respect to the high water levels, there is also concern with respect to increased activity at the Bryants Lane end when it was considered the extraction had completed in this area. SB would seek further clarification from ECC.

**FUL/MAL/13/00100 LAND ADJACENT COLTS PIGHTLE POST OFFICE ROAD WOODHAM MORTIMER CHELMSFORD - Construction of new dwelling – POTENTIAL BREACH OF PLANNING**

**Actions** AR to contact the PA re: land opposite Mill Cottage  
AR to submit representation of support re: The Chestnuts  
AR to submit representation of objection re: Land east of Runsell View  
SB to contact ECC re: Quarry activity and water levels

**182.16 DISTRICT/COUNTY COUNCILLORS REPORT**

District Cllr Mark Durham sent the following report: I am able to advise that the police have had some success with arrests for rural crimes last week. Three individuals were arrested following a high speed chase involving the helicopter last Thursday night. There is some evidence that the individuals may have been responsible for the recent spate of farm and other similar burglaries.

**183.16 HIGHWAY MATTERS**

**Footpath 11 Hazeleigh** - flooding issues southern side of nature reserve reported by local resident **Enquiry 2391077** (reported 12/03/2015 assessed 03/07/2015). - No longer appears on EH reporting system.

**Lodge Road** - excess surface water issues – **Enquiry 2438287** logged 28/12/2015. - No longer appears on EH reporting system.

**Footpath 13 Hazeleigh** – missing fingerpost - **Enquiry 2426505** HA to investigate within 28 days (06/10/2015). - No longer appears on EH reporting system.

**Footpath 22 Woodham Mortimer** - missing fingerpost - **Enquiry 2426504** HA to investigate within 28 days (06/10/2015). – “*This issue has been assigned to an inspector who will undertake an initial assessment which may include a site visit. The outcome of this assessment will determine what, if any, action may be taken*”.

AR advised that of all the above outstanding enquiries only the No. associated with Footpath 22 Woodham Mortimer is still active on the Essex Highways reporting system and the information provided for Enquiry No. 2426504 no longer indicates a relevant date that the enquiry was reported or when it was previously addressed. The Council feel this is unsatisfactory and requested AR to contact EH for an explanation including County Councillor Channer in the correspondence.

**Lodge Road** ‘unsuitable for heavy goods vehicles’ signage – **TO BE DECIDED BY LHP**

**Speed Activated Sign** – KB advised the most appropriate locations for the signs would be one outside Bury Farm Cottages as seen when travelling from Maldon towards Purleigh and one shortly after the 40 mile hour limit warning sign travelling towards the Royal Oak PH from Purleigh.

**Provision of additional parking at Woodham Mortimer Church** – No updates to report.

**Rectory Lane Closure** – Still no news from Essex Highways.

**Sale of cars on verge of A414** – Following the reported ‘for sale’ cars at various locations along the A414, MDC have confirmed the matter will be raised with the Street Scene Team and can be dealt with under the Neighbourhood and Environment Act 2005, the Council will be updated in due course.

**Actions** AR to seek clarification of missing Highways enquiries  
AR to complete and submit LHP application for SAS’s

#### 184.16 AGRICULTURAL AND LIVERY CRIME

The Council are aware there has recently been a proliferation of burglaries at many agricultural and livery properties with significant items of value being taken. Many property owners have been disappointed with the police response, having reported the burglaries police officers have not always visited the burgled sites to view potential evidence and offer advice. Questions raised with the Police have met with claims of lack of resources and prioritisation to other areas of crime.

AM reported he had attended a special meeting held with police representatives at Plume, which merely reasserted the police claims that their resources are not able to provide significant time detecting relevant perpetrators as priority to other crime areas was currently being pursued.

Cllrs believe the situation is unsatisfactory affecting the livelihood of many property owners and will raise the issue with the Police Commissioner and the local member of parliament Priti Patel. The item to remain on the Agenda until satisfactorily addressed.

**Actions** AR to write to the Police Chief Commissioner and Priti Patel conveying the Councils concerns

#### 185.16 NEIGHBOURHOOD PLANNING SCHEME

No matter to report.

#### 186.16 CORRESPONDENCE

**DHGPC Annual Quiz** - due to insufficient support and other local meetings taking place attendance at the annual quiz for Parish Councils in the Dengie area had to be cancelled.

**EALC Facebook page** – AR has been advised that EALC have invited Councils to apply for access to it's newly created Facebook page. AR suggested it could prove useful for information purposes and to be more connected to other Parish Councils. Cllrs resolved for AR to register the Council a Facebook Account in order to gain access to the EALC Facebook page.

**Actions** AR to register a Facebook account

#### 187.16 BALANCE OF ACCOUNTS

AR advised balances of:

Unity Trust T1 Current Account	£543.70
Unity Trust Deposit Account	£3599.41
Total funds	£4143.11

#### 188.16 PARISH COUNCIL ANNUAL INSURANCE PREMIUM

Quotations had been received from existing provider Zurich (£311.54), Aon (£366.40) and Came & Company (recommended insurer Hiscox £289.47). The Council last year changed providers from Aon to Zurich as some confidence had been lost with Aon due to a change in policy schedule details, the quotation supplied by Aon also being the most expensive. Although the quotation provided by Came & Company was marginally less than Zurich Cllrs were unfamiliar with the company known as Hiscox and as the quotation provided by Zurich was only marginally less the preference was to remain with the existing provider. Therefore having received three quotations from various providers the Council resolved to maintain its existing policy with Zurich Insurance. Proposed by KM & seconded by AM and agreed by all Cllrs.

**Actions** AR to instruct Zurich Insurance to proceed with the Councils schedule.

#### 189.16 AUTHOURISATION OF PAYMENTS

A & J Lighting Solutions (SO) November	13.80	(11.50 excl VAT)
E.ON non-metred electricity (DD) November	No invoice received	
Zurich Insurance	311.54	(00.00 )
Transfer from Deposit to Current account	500.00	

AR advised that the EALC had recommended that if Councils require relative software to be able to create PDF files in order to upload documents to websites as required by the relevant Transparency Code legislation then up to £200 can be claimed along with costs

associated with website hosting. AR suggested updating its existing Nuance software in order to be able to edit and modify PDF documents which would help with presentation and uploading of files to their own website, the update would cost approximately £80 which is within the Transparency Fund limits.

The above payments proposed by KM seconded by SP were agreed by all to be authorised

#### **190.16 PARISH COUNCILS COMPLAINTS PROCEDURE**

The drafted Complaints Procedure policy which had been drafted by the Clerk in conjunction with EALC and MDC was proposed by SP seconded by KM and agreed by all to be adopted. AR will upload the policy document to the Councils own website.

#### **191.16 INFORMATION ONLY**

KM and PM advised they had attended an exhibition with respect to a pre Development Application on **Land to the south of Maldon Road (nr Runsell Green)** which is just outside the western side of Woodham Mortimer's boundary. It is considered the proposed development would have a detrimental effect on traffic movements along the A414 through Woodham Mortimer. The Council await the formal Application with the intention of discussing the proposals at a future meeting. It is expected it will be discussed at the aforementioned Danbury Parish Council meeting at the Mission on 29/11/2016.

Full Council were made aware by some Cllrs that a meeting is being held in the Village Hall on 09/11/2016 regarding the potential **re-development of the Woodham Mortimer Golf/Driving Range.**

**MDC Bus Review Questionnaires** had been received by both the Chairman and Clerk and were handed out for information.

**Stow Maries Great War Aerodrome Remembrance Service** – The Council received an invitation today to attend the above mentioned service on Sunday 13/11/2016.

AR received correspondence from ECC confirming what they believed to be 2 **bus shelters** that were the responsibility of the Parish Council – those being at Post Office Road and Oak Corner. The Council agreed the assets were its responsibility and AR confirmed the items were included in the current Insurance schedule. No further correspondence is required.

SB advised he had enthusiastically enjoyed being part of the judging panel for the **District Conservation Design Awards** and confirmed the panel had chosen the Water Tower at Latchingdon as the winner.

PM noted that prior to this evenings meeting a member of the public had spoken to her regarding a complaint made about development activities associated with land adjacent to **Colts Pightle**, the nature of the complaint being that some construction characteristics and work activities did not conform to the plans and conditions as approved in FULL/MAL/13/00100 & FUL/MAL/15/01099. District Cllr HB would follow this up.

**Date of next Ordinary Meeting - Tuesday 13 December 2016 at 7:30pm.**

..... *Simon Brady* ..... (Simon Brady Chairman to the Council)

13 December 2016