

Woodham Mortimer and Hazeleigh Parish Council

ORDINARY PARISH COUNCIL MEETING

MINUTES – TUESDAY 14 JULY 2026

Convened at Woodham Mortimer & Hazeleigh Village Hall at 7:30pm

In attendance: Parish Cllrs: Simon Brady (SB), Pauline McDonald (PM), Peter Harland (PH). Graham Harle (GH); Andrew Ritchings Clerk to the Council recording proceedings.

95.26 APOLOGIES OF ABSENCE

Parish Cllrs Stephen Pemberton was unable to attend due to harvest commitments and Kim McDonald was unwell. District Cllrs Simon Morgan and Mark Durham were unable to attend due to other meeting commitments.

96.26 DECLARATIONS OF INTERESTS

No declarations were made by Cllrs.

97.26 PUBLIC FORUM

There were no members of the public in attendance.

98.26 PREVIOUS MINUTES

Minutes of Ordinary Parish Council Meeting 09 June 2026 were approved as a true record of events as proposed by PH and seconded by PM.

99.26 PARISH COUNCILLOR VACANCY

Cllrs to continue encouraging applicants to come forward. A specific notice will be placed in the next month's village magazine.

100.26 PLANNING

24/01014/OUTM – LAND SOUTH OF MALDON ROAD DANBURY – *Outline application with all matters reserved except for access for the erection of up to 72 dwellings with associated infrastructure. LPA Deadline 18/04/2025 TO BE DETERMINED BY THE LPA*

25/00160/FULM – LAND SOUTH OF WYKE HILL AND LIMEBROOK WAY MALDON – *Construction of 90 dwellings (Use Class C3), open landscape, landscaping, vehicular and pedestrian infrastructure, sustainable urban drainage and other associated works. LPA Deadline 22/05/2025. TO BE DETERMINED BY THE LPA*

25/00277/OUT – LAND ADJACENT TO LITTLE OWLS POST OFFICE ROAD WOODHAM MORTIMER – *Outline application with all matters reserved for demolition of twin stable blocks and replacement with two single storey holiday lets (2 bedroom) to replicate square footage of previous buildings and configured/designed to appear as low level farm buildings in a yard. LPA Deadline 20/05/2025. TO BE DETERMINED BY THE LPA*

25/00612/FUL – LAND ADJACENT TO RICKERBY FAMBRIDGE ROAD HAZELEIGH – *Erection of 1no. self build dwelling. LPA Deadline 02/09/2025. TO BE DETERMINED BY THE LPA*

25/01022/FULM - LAND EAST OF BRIDGE WICK LANE DENGIE - *The construction, operation (including maintenance) and decommissioning of an onshore wind electricity generating facility and associated infrastructure, comprising up to 15 Wind Turbine Generators (WTGs), onsite substation, access tracks, underground cabling, temporary construction compounds, temporary concrete batching plant, and landscape and ecological mitigation and enhancement. LPA Deadline 17/02/2026. TO BE DETERMINED BY THE LPA*

25/00959/VAR - LAND SOUTH OF WYCKE HILL AND LIMEBROOK WAY Maldon - *Variation of condition 1 on approved planning permission 18/00531/RES (Approval of reserved matters (layout, scale, appearance and landscaping) for Phase 1 of the Eastern Parcel of the wider Land*

South of Wycke Hill and Limebrook Way site (LPA Application Ref. FUL/MAL/18/00071), comprising the construction of 200 residential dwellings (Use Class C3) and associated works.) to relocate 21 proposed trees. **LPA Deadline 22/01/2026 TO BE DETERMINED BY THE LPA**

25/00997/FUL LAND ADJACENT TO OAK CORNER COTTAGE SOUTHEND ROAD

WOODHAM MORTIMER - Erection of a new self-build dwelling and associated works Location.

LPA Deadline 18/03/2026. TO BE DETERMINED BY THE LPA

26/00027/FUL GRENO HOUSE POST OFFICE ROAD WOODHAM MORTIMER - Construct replacement dwelling with ancillary pool building and garage, with associated landscaping. **LPA Deadline 01/05/2026 TO BE DETERMINED BY THE LPA**

25/00578/OUTM – LAND WEST OF THE CEMETERY LONDON ROAD MALDON - Outline application with all matters reserved, except for access, for the erection of up to 275 residential units including affordable housing, land for a children's nursery (Class E), 1.8ha of land for an extension to Maldon Cemetery, drainage works, landscaping, vehicular access to the A414, pedestrian/cycle access to Spital Avenue and London Road, and associated infrastructure. works. **LPA Deadline 25/09/2025 REFUSED Appeal Ref: 6004910 APPEAL ALLOWED**

26/00293/PACUAR - BARN AT OLD MILL HOUSE VINEYARD HAZELEIGH HALL LANE

WOODHAM MORTIMER - Prior approval for change of use of agricultural building to one dwellinghouse (Class C3), including building operations reasonably necessary for the conversion.

LPA Deadline 05/07/2026 PRIOR APPROVAL GRANTED

26/00348/HOUSE - RANDALLS LODGE ROAD HAZELEIGH CHELMSFORD - Two storey front/side extension, single storey rear extension with veranda. Relocation of entrance door to side with porch and alterations to fenestration. **LPA Deadline 24/07/2026 TO BE DETERMINED BY THE LPA**

26/00363/HOUSE – PLACE LODGE RECTORY LANE WOODHAM MORTIMER – Single storey front and rear extension to existing bungalow. Conversion of existing garage into living space. PV panels to existing roof. - **LPA Deadline 23/07/2026 TO BE DETERMINED BY THE LPA**

26/00295/NMA - HALL FARM LAND AT HAZELEIGH HALL LANE HAZELEIGH

Application for non-material amendment following grant of Planning Permission 22/00934/VAR (The construction and operation of a solar photovoltaic farm and associated infrastructure, including inverters, security cameras, fencing, access tracks and landscaping.) Amendment sought: Amend condition 21 wording for revised drainage strategy document. **REFUSED**

101.26 COUNTY AND DISTRICT COUNCILLOR REPORTS

There were no District or County Cllrs in attendance.

102.26 FINANCIAL MATTERS

Quarter 1 Accounts and Budget Monitoring Report (April–June 2026).

Cllrs reviewed and approved the first quarter monitoring budget report April-June 2026 which raised no matters of concern. Bank statements for the same period were verified and approved.

Balance of Accounts

Unity Trust Instant Access Savings Account	£9,664.92
Unity Trust T1 Current Account	£709.26
Unity Trust Community Benefit Account	£4,258.08
Unity Trust Community Benefit 95-Day Account	£80,623.22
Total funds on deposit	£95,255.48
Lloyds Debit Card	ZERO

Authorisation of payments

Street Lighting maintenance new lamp	£96.00
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The annual street lighting inspection was carried out resulting in the replacement of one new lamp which was authorised by all Cllrs present.

Transactions since the previous meeting

MS365 monthly subscription fee	-£35.57
Choice Stationery (printer ink)	-£28.47
Clerk salary	-£863.30
Clerk work from home	-£52.00
HMRC PAYE	-£215.80
HMRC (late filing fine)	-£70.62
Hayesdec (bus shelter repairs/maintenance)	-£1,050.00
Lloyds Debit card fee	-£3.00
Bank service charge	-£7.00

HMRC late filing fine – AR advised following an appeal the fine has been cancelled. In order to receive the refund into the Council's account AR must complete an online form request.

Work from home allowance payment - AR advised he has recently discovered that the 'work from home' rate allowance payment had increased to £6 from April 2020 during the Covid pandemic, but the increase has not been applied since then. Cllrs considered and approved the allowance be increased to £6 immediately and a back payment be made to the Clerk from the beginning of 2025/26 finance year (01 April 2025).

103.26 GRANTS (APPLICATIONS BY THE PARISH COUNCIL)

Maldon District Council Legacy Fund – SB has sent a request to District Cllr Simon Morgan for the Parish Council to receive funding for two new bus shelters; he encourages fellow Cllrs to consider other village projects that could benefit parishioners. PH suggested that funding could be used to improve the landscaping and presentation of the Royal Oak roundabout, enhancing the entrance to the village. SB to contact Cllr Morgan seeking status of bus shelter application.

Maldon District Council Heritage Fund – MDC have applied to Central Government for funds associated with this initiative, meanwhile Cllrs will be considering where funds could be utilised should MDC be successfully awarded money.

Essex County Councillor Locality Fund – SB has been in discussions with the Village Hall Committee associated with a proposal to procure and install a defibrillator fixed to an external wall of the Village Hall. Once details about the defibrillator have been received AR will apply to County Cllr Justin Jay for the funds.

It has been questioned whether the defibrillator attached to the Hurdlemakers Arms has been registered, AR will contact the pub to find out.

104.26 VILLAGE HALL FUNDING – *request for Parish Council grant to assist with works projects.* The Council have been advised that the Village Hall Committee have made various funding applications and once it is known what applications have been successful and which projects will be funded, Cllrs will be able to discuss what projects remain and whether money from the Council's Community Benefit Fund can be utilised.

105.26 VILLAGE HALL NOTICE BOARDS - *to discuss condition and potential replacements*

No comments were received from the proposed removal of the Hazeleigh notice board mentioned in the village magazine and SB received no requests for its retention from attendance at Friday coffee mornings. AR advised since the Openness of Local Government

Bodies Regulations 2014, reinforced by the Transparency Code for Smaller Authorities (2015), there is a requirement to publish meeting agendas, minutes and the Annual Governance and Accountability Return on a Parish Council's website and therefore there is no legal requirement to publish notices on a village notice board. The only requirement for public notices is at times of elections which require notices to be displayed in a conspicuous place in the parish. This does not necessarily mean a village notice board and could be a bus shelter, fence, gate, temporary A-frame or lamppost etc. It was therefore resolved to arrange for the Hazeleigh notice board to be removed. SB will continue discussions with the Village Hall Committee to replace the dilapidated board attached to Woodham Mortimer Village Hall as parishioners have been keen to see this one remain in place. AR to contact Cllr Pemberton to discuss if he can arrange for the removal of the Hazeleigh board.

106.26 HIGHWAY MATTERS

Footpath 11 Hazeleigh (Dragons Path) – *gate restriction and return to previous character.*
Nothing to report.

Member Led Priority Scheme - A414 Road Markings. Nothing to report, AR to contact County Cllr Justin Jay for an update.

Local Highways Panel Schemes. The following projects remain on the list of schemes though they are not expected to be delivered due to the forthcoming closure of all LHP Schemes.

- **Footway Defect A414** – *Foliage/soil restricting width of footway/pavement between Bryants Lane and Runsell Green Danbury (LHP Scheme No. 36).*
- **A414 30mph Speed limit** – *between Oak Corner and Post Office Road.*
- **A414 40mph Speed limit** – *between Post Office Road and Limebrook Farm.*
- **Conduit Lane** – *Mobility vehicle/wheelchair access to bus stop*

TRUCAM – AR has requested the Community Safety Team assess the feasibility of speed camera operations at various village locations and is waiting to hear the outcome.

Rectory Lane – *fly tipping issues* - Reports of fly tipping in Rectory Lane by a local resident was dealt with promptly by Maldon District Council. Cllrs resolved to include advice in the village magazine how parishioners can report fly tipping incidents on MDCs website.

107.26 INFORMATION ONLY

The following planning application was received after the agenda was published and will be discussed at the next meeting in August.

26/00444/HOUSE – KINVARA MANOR LODGE ROAD HAZELEIGH - *Two storey rear extension of existing garage. - LPA Deadline 23/07/2026*

Date of next scheduled Ordinary Parish Council meeting is 11/08/2026 at 7:30pm

..... *Simon Brady*..... (Chairman to the Council) 11/08/2026