

**Woodham Mortimer and Hazeleigh Parish Council**  
**ANNUAL PARISH COUNCIL MEETING**  
**AGENDA – TUESDAY 14 MAY 2024**

To be convened at Woodham Mortimer & Hazeleigh Village Hall at 7:30pm

**41.24 ELECTION OF CHAIRMAN**

**42.24 ELECTION OF VICE CHAIRMAN**

**43.24 APOLOGIES OF ABSENCE**

**44.24 DECLARATIONS OF INTERESTS**

**45.24 PUBLIC FORUM**

Members of the public to raise questions to agenda or other items of village interest.

**46.24 PREVIOUS MINUTES**

To approve Minutes of ordinary Parish Council Meeting 09 April 2024.

**47.24 APPOINTMENT OF VILLAGE HALL REPRESENTATIVE**

**48.24 APPOINTMENT OF FALKLANDS TRUST REPRESENTATIVE**

**49.24 APPOINTMENT OF CHURCH LIAISON REPRESENTATIVE**

**50.24 REVIEW AND ADOPTION OF STANDING ORDERS**

**51.24 REVIEW AND ADOPTION OF FINANCIAL REGULATIONS**

**52.24 REVIEW AND ADOPTION OF COUNCILS RISK ASSESSMENT**

**53.24 REVIEW OF COUNCILS ASSET LIST**

**54.24 PLANNING**

**24/00011/VAR – LAND OPPOSITE ST MARGARET’S CHURCH MALDON ROAD WOODHAM MORTIMER** - *Variation of condition 2 on approved planning permission 21/01276/FUL (Erection of a crematorium with ceremony hall, memorial arboretum and associated use of land, restoration of Coopers Monument, vehicular access, parking, landscaping, pedestrian crossing and diversion of footpath (PROW 269\_17)* **LPA Deadline 09/04/2024. WAITING DECISION**

**24/00059/HOUSE – HIGHLANDS BURNHAM ROAD WOODHAM MORTIMER** – *Single storey front porch extension, including covered veranda and staircases. Alterations to fenestration including additional cladding.* **LPA Deadline 02/04/2024. WAITING DECISION**

**23/00292/FUL BARN AT OLD MILL HOUSE VINEYARD HAZELEIGH HALL LANE HAZELEIGH** – *Convert agricultural barn into vineyard manager’s dwellinghouse with associated internal and external alterations, laying out of amenity area and planting of native hedgerows and trees.* **APPEAL Date 24/04/2024 REF: APP/X1545/W/23/3327753 WAITING DECISION**

**24/00125/FUL – LAND ON SOUTH SIDE MALDON ROAD WOODHAM MORTIMER** – *Demolish existing buildings, redevelop site and siting of two additional mobile homes with associated facilities for Gypsy and Traveller use.* **LPA Deadline 24/04/2024.**

**24/00229/FUL – SOUTHLANDS BRYANTS LANE WOODHAM MORTIMER** – *Construction of stable barn with associated hardstanding and fencing.* **LPA Deadline 16/05/2024 WAITING DECISION**

**24/00284/FUL – ST FRANCIS POST OFFICE ROAD WOODHAM MORTIMER** – *Demolition of existing bungalow and outbuildings, erection of replacement dwelling, with associated landscaping, parking, refuse and cycle storage.* **LPA Deadline 22/05/2024 WAITING DECISION**

**24/00262/VARM – HALL FARM LAND HAZELEIGH HALL LANE HAZELEIGH** – *Variation of condition 27 (Landscape and Ecological Management Plan (LEMP)) on approved planning*

application 22/00261/FUL (The construction and operation of a solar photovoltaic farm and associated infrastructure, including inverters, security cameras, fencing, access tracks and landscaping.) Variation seeks: - Inclusion of a Habitat Management and Monitoring Plan as an approved document. **LPA Deadline 03/07/2024 TO BE DISCUSSED BY THE COUNCIL**

**24/00311/VAR – GOLF DRIVING RANGE BURNHAM ROAD WOODHAM MORTIMER –** Variation of condition 6 on approved planning permission 22/00482/OUT (Outline application with all matters reserved for up to 18 dwellings with a provision for affordable housing). **LPA Deadline 02/07/2024 TO BE DISCUSSED BY THE COUNCIL**

**23/01181 – BARN AT HATCH HOUSE FARM BURNHAM ROAD HAZELEIGH –** Replacement of an agricultural building with a new self-build/custom-built dwelling in lieu of the deemed prior approval for conversion of a building into a dwelling subject of application 22/00158/COUPA **LPA Deadline 17/04/2024 TO BE DISCUSSED BY THE COUNCIL**

**24/00366/FULM – LAND SOUTH WEST OF THE WARREN HACKMANS LANE PURLEIGH –** Proposed solar farm together with sub-station, ancillary buildings, structures, landscaping, emergency lighting and access. **LPA Deadline 24/07/2024 TO BE DISCUSSED BY THE COUNCIL**

#### **55.24 COUNTY/DISTRICT COUNCILLORS REPORTS**

#### **56.24 SOLAR FARM ON HALL FARM LAND HAZELEIGH HALL HAZELEIGH**

**57.24 SOLAR FARM ON LAND NORTH OF MALDON ROAD –** To decide if any specific areas should be addressed with development representatives at the June meeting.

#### **58.24 HIGHWAY MATTERS**

**Member led Local Maintenance Scheme –** Invitation of applications to County Cllr.

**A414 Pedestrian Crossing –** measures to aid crossing the hazardous A414 Maldon Road. Scheduled for early 2023 feasibility study.

**Footway Defect A414 –** Foliage/soil restricting width of footway/pavement between Runsell Green Danbury and Woodham Mortimer Church. (First logged by Essex Highways at site meeting with SB 14/09/2018.

**Footpath 11 Hazeleigh –** width and gate restrictions.

**Burnham Road Hazeleigh gateway structure –** sightline restrictions.

**Vehicle Activated Speed Sign (VAS) A414 Oak Manor Chelmsford Road.**

**Conduit Lane –** Poor surface conditions.

**Bryants Lane –** Vehicle conflict from Claremont Garden entrance/exit

**Chimney Lane –** Weight restriction request

**Footpath 17 Diversion –** to discuss MDC's requested objection withdrawal

#### **59.24 BUS SHELTERS -** Graffiti removal.

#### **60.24 FINANCIAL MATTERS**

**Annual Governance and Accountability Return Year ending March 2024**

60.24.1 – To approve a Certification of Exemption from a Limited Assurance Review, the internal auditor report and consideration of accounting statements.

60.24.2 – Approval of Annual Governance Statement.

60.24.3 – Approval of Accounting Statements

**Balance of Accounts**

**Authorisation of payments**

#### **61.24 INFORMATION ONLY**

Next scheduled meeting 11/06/2024.