

Woodham Mortimer and Hazeleigh Parish Council

**ANNUAL COUNCIL MEETING
MINUTES - TUESDAY 04 MAY 2021**

Convened online via Zoom at 7:30pm

In attendance: Parish Councillors Simon Brady (SB), Kim Broadhurst (KB), Andrew Macmorland (AM), Pauline McDonald (PM), Kim McDonald (KM), Richard Britton (RB), Stephen Pemberton (SP). County Councillor Penny Channer (PCh) – joined during item 72.21

1 member of public

Andrew Ritchings (AR) – Clerk to the Council recording proceedings

56.21 ELECTION OF CHAIRMAN

Cllr **Simon Brady** was the sole nominee for the role of Chairman as proposed by PM and seconded by SP, SB duly accepted the position for the next Parish Council year.

57.21 ELECTION OF VICE-CHAIRMAN

Cllr **Pauline McDonald** was the sole nominee for the role of Vice Chairman as proposed by KB and seconded by AM. PM accepted the position of Vice Chairman for the next Parish Council year.

58.21 APOLOGIES OF ABSENCE

District Cllr Karl Jarvis was unable to attend due to attendance at another meeting.

59.21 DECLARATIONS OF INTERESTS

RB declared a pecuniary interest to Planning item Barn at Old Mill House being the Applicant. AM declared a non-pecuniary interest to the same item as some business is conducted with the Applicant. SB declared a non-pecuniary interest to Highway item Fambridge Road footway being related to the landowners. SP declared a non pecuniary interest to Planning item Bradwell B Power Station being a landowner of various infrastructure appraisal routes to the Power Station.

60.21 PUBLIC FORUM

No items were raised.

61.21 PREVIOUS MINUTES

SP requested an amendment be made to the draft minutes of Ordinary Council Meeting 22 April 2021. The request is to amend the declarations of interest item to reflect his non pecuniary interests. AR to amend the minutes for approval at the next meeting.

62.21 APPOINTMENT OF VILLAGE HALL REPRESENTATIVE

Cllr **Pauline McDonald** was the sole nominee for the role of Village Hall Representative as proposed by KM and seconded by AM. PM accepted the position for the next Parish Council year.

63.21 APPOINTMENT OF FALKLANDS TRUST REPRESENTATIVE

SB had held this position for many years and thought the time was right for a change in representation from the Council and nominated Cllr **Stephen Pemberton** to take the role forward, this was seconded by KM and agreed by all Cllrs. SP accepted the position for the next Parish Council year.

64.21 APPOINTMENT OF CHURCH LIAISON REPRESENTATIVE

Cllr **Andrew Macmorland** was the sole nominee for the role of Church Liaison Representative as proposed by SB and seconded by RB. AM accepted the position for the next Parish Council year.

65.21 APPOINTMENT OF PUBLIC RIGHTS OF WAY LIAISON REPRESENTATIVE

AM advised he wished to step down from the role of PROW Representative, no other Cllrs expressed an interest and it was considered the role may be suited for an interested member of the public to take forward. Cllrs will consider the matter for appointment at the next Ordinary meeting of the Council.

66.21 REVIEW AND ADOPTION OF STANDING ORDERS

AR advised there had been no notified changes to the Model Standing Orders as last amended on 03/05/2019 and reapproved by the Council on 19/05/2021. KM proposed the current Standing Orders be re-adopted without amendment, seconded by SP and agreed by all Cllrs – AR was delegated to sign as re-adopted.

67.21 REVIEW AND ADOPTION OF FINANCIAL REGULATIONS

EALC have advised that Financial Regulations have been updated and AR would review and advise changes for Cllrs consideration at the next Ordinary Meeting of the Council.

68.21 REVIEW AND ADOPTION OF COUNCILS RISK ASSESSMENT

Following a recent high profile court case in respect to lawful meetings of the Council being online or face-to-face during current pandemic rules and restrictions, it was decided to review the Council's risk assessment following the last stage of the Governments Road Map out of restrictions scheduled for 21/06/2021.

69.21 REVIEW OF COUNCILS ASSET LIST

Cllrs will review the previously adopted 2020 Asset List at the same time the Internal Auditor report for the Annual Governance and Accountability Return has been received.

70.21 PLANNING.

20/01337/FUL – BARN AT OLD MILL HOUSE VINEYARD HAZELEIGH HALL LANE WOODHAM MORTIMER – *convert agricultural barn into vineyard manager's dwellinghouse with associated internal and external alterations, layout amenity area and plant native hedgerows and trees (amended proposal).* **PENDING CONSIDERING BY LPA**

21/00435 – BURY FARM FAMBRIDGE ROAD HAZELEIGH – *Erection of an infill storage building (validated by LPA 22/04/2021) – As this had previously been an agricultural barn anyway Cllrs SUPPORT the Application.*

BRADWELL B POWER STATION – to set a date for separate public meeting. SB in correspondence and is awaiting confirmation for a date of attendance from the Bradwell B representative.

LAND ADJACENT TO A414 (ARTICLE 4 NOTICE) - no activity to report.

71.21 DISTRICT/COUNTY COUNCILLORS REPORT

PCh joined the meeting during Highway Matters (below) and had no further news to report than disseminated at the April meeting, other than to remind Cllrs of the forthcoming 06 May elections which may or may not see a change in Cabinet members, the Parish will definitively inherit a new County Cllr though as PCh previously advised was stepping down from her role as the current County Cllr.

72.21 HIGHWAY MATTERS

Fambridge Road (Limebrook Way RAB to Royal Oak PH) - *Detailed design of footpath (LMAL142006 £7,000) (originally requested 22/04/2014) and (LMAL162099) - Walkable verge/footway.* KB advised there are increasing numbers of patrons attending the Royal Oak and asking if a footpath/way could be built so that the hazardous Fambridge Road walk can be avoided? KB to email PCh with information so it could be passed on to the new County Cllr when elected.

A414 Pedestrian Crossing – *measures to aid parishioners to cross the hazardous A414 Maldon Road.* No further news/activity.

Lodge Road – (adjacent to Old Mill House) (*enquiry Nos. 2525149 logged 15/07/2017) and 2705814 logged 01/03/2021) rotten verge reflector posts.* No activity.

Footway Defect A414 – *Foliage/soil restricting width of footway/pavement between Runsell Green Danbury and Woodham Mortimer Church.* AR and parishioner to survey.

Conduit Lane – *proposed 20mph speed restriction.* No activity.

Lodge Road ECC storage compound – *earth deposits - AR to forward photos of waste.*

Lodge Road (junction with A414 Maldon Road) – *earth deposits on verge (ref No. 2710764 logged 29/03/2021).* No activity.

Fambridge Road – It was reported there are at least a dozen pot holes along the stretch of Fambridge Road between the Roundbush and the new Development at Limebrook Way. AR to report on the Essex Highways website.

73.21 PUBLIC RIGHTS OF WAY MATTERS

A parishioner has advised the Council that the recently installed stiles along the line of Footpath 16 Woodham Mortimer have been reported to the Highway Authority as they are finding it difficult to climb the stiles particularly when walking with dogs.

74.21 PARISH COUNCILLOR EXPENSES

Information how to claim to be provided by EALC

75.21 FURTHER MEETINGS IN RESPECT TO COVID-19

EALC have advised that the Government has not extended the period to hold online virtual meetings and therefore further meetings from 06/05/2021 should be convened in the Village Hall or other suitable building. The next PC meeting scheduled for 08/06/2021 would be before the final phase of the Government road-map of restrictions and would prove more difficult to manage, it was therefore decided to convene the next meeting on 22/06/2021 after final restrictions are relaxed. SB asked if it would be possible to install WiFi at the Village Hall to enable the PC access to various information when debating issues at future meetings. Kim/Pauline will raise the request at the next Village Hall Committee meeting.

76.21 FINANCIAL MATTERS

AR advised bank account balances of T1 Current Account £617.12 and Instant Access Deposit Account £6,209.89.

There were no payments to authorise.

77.21 INFORMATION ONLY

AR advised a new Planning Application (21/00191 Bury Farm - Erection of two storey side extension) had been received after the agenda had been published and should Cllrs wish to debate the merits of the Application and submit comments to the Planning Authority in time for their deadline, an extraordinary meeting would need to be convened. Cllrs decided given the ambiguity and difficulty of meetings no longer being allowed virtually the item would be discussed at the next meeting in June and it would be up to the Planning Authority whether they accept a late representation if it is decided to send any comments. SP advised his early apologies of attendance for the June meeting as he would be on holiday.

..... *Simon Brady* (Chairman to the Council) 22 June 2021