

Woodham Mortimer with Hazeleigh Parish Council

ANNUAL COUNCIL MEETING

MINUTES - FRIDAY 03 MAY 2019

Convened at Woodham Mortimer & Hazeleigh Village Hall at 7:30pm

In attendance: Simon Brady (SB), Kim McDonald (KM), Pauline McDonald (PM), Andrew Macmorland (AM), Kim Broadhurst (KB), Richard Britton (RB)
Andrew Ritchings Clerk to the Council recording proceedings

Following local elections on Thursday 02 May 2019 both Woodham Mortimer and Hazeleigh were uncontested elections; Simon Brady, Andrew Macmorland, Kim McDonald and Stephen Pemberton were duly elected for the Parish of Woodham Mortimer. Kim Broadhurst and Pauline McDonald were duly elected for the Parish of Hazeleigh.

51.19 ELECTION OF CHAIRMAN

Having been duly elected as a Cllr for Woodham Mortimer SB was proposed by KM and seconded by KB to be the Chairman of the Council for year commencing May 2019-20 being the sole nominee SB duly accepted and signed the declaration of acceptance.

52.19 APOLOGIES OF ABSENCE

County Councillor Penny Channer was unable to attend due to other engagements.

53.19 ELECTION OF VICE-CHAIRMAN

Having been duly elected as a Cllr for Hazeleigh PM was proposed by KM and seconded by AM to be the Vice Chairman of the Council which she duly accepted.

54.19 COUNCILLORS ACCEPTANCE OF OFFICE

SB, AM, and KM signed the Declaration of office representing Woodham Mortimer, KB and PM signed the Declaration of office representing Hazeleigh.

55.19 NOTICE OF CASUAL VACANCY HAZELEIGH

Due to administrative errors associated with electoral nomination forms, previous Cllr RB was unable to be elected as a Councillor representing Hazeleigh and there is now a vacancy for the 3rd Councillor for the Hazeleigh Parish, as the election was uncontested The Council will now publish a notice of Casual Vacancy and if within 14 days from the date of the notice local electors do not request an election the Council will be able to fill the vacancy by co-option.

56.19 DECLARATIONS OF INTEREST

No interests to Agenda items were declared by Councillors.

57.19 PUBLIC FORUM

There were no members of public in attendance.

58.19 PREVIOUS MINUTES

Minutes of Ordinary Council Meeting 09 April 2019 as proposed by KM and seconded by AM were agreed as a true records of events by Cllrs at that meeting.

59.19 APPOINTMENT OF VILLAGE HALL REPRESENTATIVE

Cllr **Pauline McDonald** was the sole nominee for the role of Village Hall Representative as proposed by KB and seconded by AM. PM accepted the position for the next Parish Council year.

60.19 APPOINTMENT OF FALKLANDS TRUST REPRESENTATIVE

Cllr **Simon Brady** was the sole nominee for the role of Falklands Trust Representative as proposed by PM and seconded by KM. SB accepted the position for the next Parish Council year.

61.19 APPOINTMENT OF CHURCH LIAISON REPRESENTATIVE

Cllr **Andrew Macmorland** was the sole nominee for the role of Church Liaison Representative as proposed by KB and seconded by KM. AM accepted the position for the next Parish Council year.

62.19 APPOINTMENT OF PUBLIC RIGHTS OF WAY LIAISON REPRESENTATIVE

Cllr **Andrew Macmorland** was the sole nominee for the role of Public Rights of Way Representative as proposed by PM and seconded by KB. AM accepted the position for the next Parish Council year.

63.19 REVIEW AND ADOPTION OF STANDING ORDERS

AR advised there had been no notified changes to the Model Standing Orders as last approved on 11 December 2018, no further amendments were considered necessary by Cllrs and the Standing Orders as proposed by KM and seconded by KB were re-adopted unchanged and duly signed by SB.

64.19 REVIEW AND ADOPTION OF FINANCIAL REGULATIONS

The Councils Financial Regulations were readopted without amendments as last approved on 08 May 2018 and as proposed by AM seconded by KB and duly signed by SB.

65.19 REVIEW AND ADOPTION OF COUNCILS RISK ASSESSMENT

The Councils Risk Assessment of activities was proposed by KM and seconded by KB to be readopted without amendment and agreed by all Cllrs in attendance.

66.19 REVIEW OF COUNCILS ASSET LIST

The Council's Asset List was updated to reflect increases in insurance values as proposed by KB seconded by PM and accepted by all Cllrs in attendance.

67.19 PLANNING

OUT/MAL/15/01327 – LAND NORTH AND WEST OF KNOWLES FARM WYCKE HILL MALDON – *C3 residential development (up to 320 homes) of mixed form, size and tenure, small scale B1 employment development (up to 2,000sqm), C2/D1 community uses, a new relief road to the north of A414, strategic landscaping, pedestrian and cycle linkages, estate roads, open space, drainage and sewerage (including SUDS) and other associated development.* Committee Date 23/03/2017. **DECISION TBA BY LPA**

17/00048 WOODHAM MORTIMER PLACE – *New development within grounds without approved planning permission (04/02/2019)* – No further information received from LPA.

18/01373 – NEW PROPERTY SOUTH OF HATCH HOUSE FARM BURNHAM ROAD HAZELEIGH – *variation of access to agricultural workers dwelling.* **WITHDRAWN**

18/00117 BACONS LODGE ROAD WOODHAM MORTIMER – *Change of use of land from agricultural to residential and erection of cart lodge/wood store.* **APPEAL DISMISSED**

19/00101 LAND SOUTH OF WYCKE HILL AND LIMBROOK WAY MALDON – *Application for modification to Section 106 legal agreement.* **DECISION TBA BY LPA**

19/00138 OUTBUILDINGS OAK MANOR CHELMSFORD ROAD WOODHAM MORTIMER – *Claim for a lawful development certificate for the existing use of domestic ancillary storage of garden equipment, furniture and family cars.* **WITHDRAWN**

19/00121 LAND REAR OF HILL BARN RECTORY LANE WOODHAM MORTIMER – *Proposed conversion of existing equestrian/storage building to form 1 No.new dwelling including the addition of a first floor single storey front extension, replacement sing storey side extension, demolition of the existing open bay lean-to, changes to the fenestration and associated works.* **REFUSED**

19/00217 TIPPATES FARM HOUSE BURNHAM ROAD HAZELEIGH – *Erection of farm workers dwelling previously approved under applications 14/01182/OUT and 16/01377/RES. Proposed amendment to the scheme: creation of new access point and track.* **APPROVED**

18/01298/FUL – LAND SOUTH WEST OF OAK ACRES MALDON ROAD WOODHAM MORTIMER – *removal of all buildings and hardstanding and construction of two detached dwellings and cartlodes.* **DECISION TBA BY PLANNING INSPECTORATE**

18/01063/FUL LITTLE GRANGE FARM MARLPITS ROAD WOODHAM MORTIMER – Convert 2 No. redundant agricultural barns to a live/work unit with an extension. Convert 2 No. smaller outbuildings to formal live/work. Demolish 1 No. barn and lean to extension. New build 1 No. cart lodge and 1 No. cart lodge with office above. **DECISION TBA BY PLANNING INSPECTORATE**

19/00347/FUL – LAND ADJACENT RICKERBY FAMBRIDGE ROAD HAZELEIGH – Change of use of the land for the stationing of a caravan for permanent residential occupation, removal of existing caravan, form base and new mobile home, install septic tank, erect timber frame garage and form a new access point. Cllrs do not feel there will be any detriment to the street scene and recommend GRANTING permission

19/00431/FUL – HILL PLACE RECTORY LANE WOODHAM MORTIMER – construction of a stable block and menage. Some Cllrs felt the proposals would constitute overdevelopment at the site but others thought the stables and menage would not cause a detrimental effect to the locality, a vote was taken and a majority decision resolved to recommend GRANTING permission.

68.19 DISTRICT/COUNTY COUNCILLORS REPORT

County Cllrs April Report has been circulated to Councillors and uploaded to the Councils website

69.19 HIGHWAY MATTERS

Proposed extension of the 30mph limit currently imposed on the A414 Chelmsford Road from Oak Corner Roundabout along Maldon Road to Rectory Lane.

To introduce a 40mph limit on Maldon Road from Rectory Lane to Lodge Road.

Lodge Road – (adjacent to Old Mill House) (enquiry No. 2525149 logged 15/07/2017) rotten verge reflector posts. There are not matters to report.

Lodge Road (junction with A414) – (enquiry No.s 20385657, 2502209,3146993)

Continuous running water from ditch adjacent to storage compound. EH have been advised ditch has now been cleared and the Council await engineers to return and clear the culvert under Lodge Road

Lodge Road Essex Highways storage compound – (ECC61171240119 & Ecc5099301 08 18) fly tipped rubbish. AR has contacted EH seeking a clearance schedule.

Conduit/Bryants Lane – (enquiry No. 2580097) blocked drains causing flooding (02/09/2018). No activity

LIST OF SCHEMES ON LOCAL HIGHWAYS PANEL:

- 1. Fambridge Road – Walkable verge/footway from Limebrook Way to Royal Oak Public House (LMAL162099)** – No further news
- 2. Tom Tit Lane/A414 – Request for Unsuitable for heavy goods vehicle signage (LMAL172025 £2,500 Budget)** – No further news
- 3. A414 Maldon Road Oak Corner to Post Office Road – Measures to help pedestrians cross the road to bus stops (LMAL182016)** – No further news
- 4. Southend Road and B1010 Burnham Road – Speed limit reduction (LMAL182028) -** No further news
- 5. Fambridge Road – Detailed design of footpath from Limebrook Way to Royal Oak Public House (LMAL142006)** – No further news

Chimney Lane – measures to mitigate use by Heavy Goods Vehicles. AR sent Local Highways Panel Scheme request to Essex Highways, but was advised there has been a change in procedures and requests can only be applied online by the relevant County Cllr.

Highway Authority Complaint – To discuss the proposal of raising a formal complaint to Essex Highways for the standard of service – contact DHGPC seeking advice if the subject is worthy of adding to a future agenda.

Tom Tit Lane junction with A414 – long term car parking on highway verge. Cllrs have been advised of the aforementioned issue by parishioners and the matter has been notified to Essex Highways and the County Cllr.

70.19 CORRESPONDENCE

18/01462 – Land To the west of Tyndales Farm Southend Road Woodham Mortimer. The ongoing matter of a modified Parish Council response to the aforementioned planning application has finally received a response from the District Council which Councillors felt did not address one of the main concerns raised in respect to why the Council's original submission had been amended before being uploaded to the Planning Portal. Cllrs requested the response be forwarded to the County Councillor for information.

National Audit Office new Code of Audit Practice consultation – Cllrs found the information confusing and wished to make no comments.

EALC Affiliation response – Following the Council's request for an explanation of the significant increase in EALC/NALC affiliation fees a reply received explained that fees are based on a complex calculation per number of electorates in the parish, there were 493 electors in 2018/19 compared to 510 in year commencing 2019/20. This raised the chargeable band from 400 to over 500 electorate's and therefore introduced a higher charge of affiliation fees. Cllrs found the information interesting as it was not realised the affiliation fees were based on number of parishioner electors.

71.19 PUBLIC RIGHTS OF WAY MATTERS

There were no matters to report.

72.19 FINANCIAL MATTERS.

Balance of accounts; AR advised T1 Current Account balance of £616.22 and Instant Access £4670.12

Authorisation of Payments; there were no payments to authorise.

73.19 GENERAL DATA PROTECTION REGULATIONS

No further work on the Data Audit had been achieved.

74.19 INFORMATION ONLY

No matters of information were raised.

..... *Simon Brady*..... (Chairman to the Council) 11 June 2019