Woodham Mortimer and Hazeleigh Parish Council

ORDINARY PARISH COUNCIL MEETING

MINUTES – TUESDAY 08 SEPTEMBER 2026

Convened at Woodham Mortimer & Hazeleigh Village Hall at 7:30pm

In attendance: Parish Cllrs: Simon Brady (SB presiding), Graham Harle (GH), Kim McDonald (KM), Pauline McDonald (PM), Stephen Pemberton (SP). District Councillor Simon Morgan (SM), Andrew Ritchings Clerk to the Council recording proceedings. One member of the public, (consequently co-opted to the vacant Council seat representing Woodham Mortimer (Martin Evans (ME)).

122.26 APOLOGIES OF ABSENCE

Parish Cllr Peter Harland was unable to attend due to holiday.

123.26 PARISH COUNCILLOR VACANCY CO-OPTION

Having considered the application received, resolved that Mr Martin Evans be co-opted as a Councillor for Woodham Mortimer and Hazeleigh Parish Council, Cllr Evans signed the Declaration of Acceptance of Office and took the vacant Woodham Mortimer seat.

124.26 DECLARATIONS OF INTERESTS

There were no declarations made.

125.26 PUBLIC FORUM

There were no other members of the public in attendance.

126.26 PREVIOUS MINUTES

Minutes of Ordinary Parish Council Meeting 11 August 2026 were approved as a true record of events as proposed by GH and seconded by PM.

127.26 PLANNING

24/01014/OUTM – LAND SOUTH OF MALDON ROAD DANBURY – *Outline application with all matters reserved except for access for the erection of up to 72 dwellings with associated infrastructure.* **LPA Deadline 18/04/2025 TO BE DETERMINED BY THE LPA**

25/00160/FULM – LAND SOUTH OF WYKE HILL AND LIMEBROOK WAY MALDON – *Construction of 90 dwellings (Use Class C3), open landscape, landscaping, vehicular and pedestrian infrastructure, sustainable urban drainage and other associated works***. LPA Deadline 22/05/2025. TO BE DETERMINED BY THE LPA**

25/00277/OUT – LAND ADJACENT TO LITTLE OWLS POST OFFICE ROAD WOODHAM MORTIMER – *Outline application with all matters reserved for demolition of twin stable blocks and replacement with two single storey holiday lets (2 bedroom) to replicate square footage of previous buildings and configured/designed to appear as low level farm buildings in a yard***. LPA Deadline 20/05/2025. TO BE DETERMINED BY THE LPA**

25/00612/FUL – LAND ADJACENT TO RICKERBY FAMBRIDGE ROAD HAZELEIGH *– Erection of 1no. self build dwelling.* **LPA Deadline 02/09/2025. TO BE DETERMINED BY THE LPA**

25/00959/VAR - LAND SOUTH OF WYCKE HILL AND LIMEBROOK WAY *Maldon - Variation of condition 1 on approved planning permission 18/00531/RES (Approval of reserved matters (layout, scale, appearance and landscaping) for Phase 1 of the Eastern Parcel of the wider Land South of Wycke Hill and Limebrook Way site (LPA Application Ref. FUL/MAL/18/00071), comprising the construction of 200 residential dwellings (Use Class C3) and associated works.) to relocate 21 proposed trees.* **LPA Deadline 22/01/2026 TO BE DETERMINED BY THE LPA**

25/00997/FUL LAND ADJACENT TO OAK CORNER COTTAGE SOUTHEND ROAD WOODHAM MORTIMER - *Erection of a new self-build dwelling and associated works Location.* **REFUSED BY THE LPA** – REASONS FOR REFUSAL: The proposed dwelling, by reason of its close proximity to Oak Corner Cottage, a Grade II listed building, would fail to preserve or enhance the setting of this property by eroding the spacious setting which defines the character of the property, causing harm to its setting and significance. The benefits of the development would not outweigh the harm caused and so the proposal would be contrary to policies D1 and D3 of the Maldon LDP.

26/00027/FUL GRENO HOUSE POST OFFICE ROAD WOODHAM MORTIMER - *Construct replacement dwelling with ancillary pool building and garage, with associated landscaping.* **LPA Deadline 01/05/2026 TO BE DETERMINED BY THE LPA**

26/00444/HOUSE – KINVARA MANOR LODGE ROAD HAZELEIGH - *Two storey rear extension of existing garage.* - **APPROVED BY THE LPA**

26/00441/FUL - AGRICULTURAL BARN AT LODDARTS FARM LODGE ROAD WOODHAM - *Demolition of the existing barn and part of the outbuilding, and erection of a new barn style dwellinghouse with alterations to outbuilding.* **LPA Deadline 08/09/2026 TO BE DETERMINED BY NORTHWEST AREA COMMITTEE ON 09/09/2026**

26/00464/LDP - LITTLE SMITHS FARM HOUSE BRYANTS LANE WOODHAM MORTIMER - *Claim for lawful development certificate for a proposed single-storey rear extension.* **APPROVED BY THE LPA**

26/00478/HOUSE - 52 ATKINS CRESCENT MALDON CM9 6JB - *Single storey garage/workshop 15/09/2026* **LPA Deadline 15/09/2026 TO BE DETERMINED BY THE LPA**

TREE PREVERVASION ORDER NO. 01/26 – *Field Between London Road & Tom Tit Lane – Woodham Walter/Woodham Mortimer* – Notification of Order. In respect of six oak trees (T1-T6), The Order took effect on a provisional basis from 12 August 2026. Following the making of a TPO, interested parties have been notified and given an opportunity to make representations. The Order remains provisionally effective while the District Council considers any comments received and decides whether to confirm the Order. The District Council must confirm, modify or otherwise determine the Order within six months of making it. – Members noted the notification of order and have no comments to make.

128.26 COUNTY AND DISTRICT COUNCILLOR REPORTS

District Councillor Simon Morgan advised the Government has withdrawn previous decisions on the Local Government Review affecting Essex and has paused the national reorganisation programme. Ministers stated this follows updated legal advice indicating parts of the process may not comply with the law, particularly around consultation and decision-making. No structural changes will take place before the May 2027 elections, which will proceed on existing boundaries.

Also advised was forthcoming enforcement action notice for planning development breaches at land on the south side of Maldon Road.

129.26 PROPOSED BOUNDARY CHANGES

AR advised a message has been received from the Executive Assistant to CX & Corporate Team Leader Legal and Governance Directorate 26/08/2026 who are looking into matters. Further contact on 04/09/2026 from Head of Democratic Services & Elections Legal and Governance Directorate seeking discussions. Members wish to acquire a clear map showing the properties affected including those already habited and those yet to be occupied. AR also to seek the proposed date of effect of the new boundaries.

130.26 FINANCIAL MATTERS

External Audit Report 2025/26 – Members noted the external auditor report and resolved that no further actions are required. Two items were raised by the EA involving a technical form completion matter not affecting any governance or financial issue and a Data Protection Policy matter that was rectified when highlighted by the internal auditor in May 2026.

Balance of Accounts

Unity Trust T1 Current Account	£469.05
Unity Trust Instant Access Savings Account	£9,664.92
Unity Trust Community Benefit Account	£4,258.08
Unity Trust Community Benefit 95-Day Account	£80,623.22
Total funds on deposit	£95,015.27
Lloyds Debit Card	ZERO

Authorisation of payments

Clerk emoluments: Quarterly salary July-September HMRC PAYE for clerk salary Home allowances 13 weeks	 £863.30 £215.80 £78.00
New Cllr email account per month	£3.91
ICE Connect annual domain registration	£78.00
Information Commissioners Office Data Protection fee	£47.00
Transfer from Savings to Current account	£1,500.00

Transactions since the previous meeting

MS365 monthly subscription fee	-£35.57
Lloyds Debit card fee	-£3.00
Bank service charge	-£7.00
HMR&C late filing fee refund	+£70.93

External Audit report, balance of accounts and authorisation of payments were approved by all Cllrs present as proposed by GH and seconded by SP.

131.26 GRANTS (APPLICATIONS BY THE PARISH COUNCIL)

Maldon District Council Legacy Fund – Following further information in respect to potential bus shelter ownership SB recommended to postpone the legacy fund application which was agreed by all Cllrs present.

Maldon District Council Heritage Fund – No further information to report.

Essex County Councillor Locality Fund – SB has consulted with the Village Hall Committee and recommended the Council proceed with an application to County Councillor Justin Jay seeking funds to enable the procurement and installation of a defibrillator to be attached to the front wall of the village hall, all Cllrs present in agreement.

132.26 VILLAGE HALL FUNDING – Nothing to report.

133.26 VILLAGE NOTICE BOARDS – GH advised he has surveyed the notice board at Hazeleigh and agreed given its decaying condition and how infrequent it is now used particularly at a location with no passing pavement; it would not be beneficial expending funds for a replacement and should be removed. Prior to removal it was resolved to leaflet drop all nearby residents advising the Council's decision.

134.26 HIGHWAY MATTERS

Member Led Priority Scheme - *A414 Road Markings*. No further activity.

Local Highways Panel Schemes. The following projects remain on the list of schemes though they are not expected to be delivered due to the forthcoming closure of all LHP Schemes.

- **Footway Defect A414** – *Foliage/soil restricting width of footway/pavement between Bryants Lane and Runsell Green Danbury (LHP Scheme No. 36)*.
- **A414 30mph Speed limit –** *between Oak Corner and Post Office Road*.
- **A414 40mph Speed limit –** *between Post Office Road and Limebrook Farm*.
- **Conduit Lane** – *Mobility vehicle/wheelchair access to bus stop*

TRUCAM – The Community Safety Team have advised the speed check location near the Royal Oak Public House has been approved for officers' action and the Trucam devices will soon be deployed. Further to the Council's request for re-evaluation of the location between Zara's restaurant and Oak Corner roundabout, the CST have advised they will be meeting with the police shortly to revisit the requested proposed site to see if there is any possibility of finding a suitable safe place to carry out the speed checks.

Following dispatch of the Agenda, the Council has been contacted by County Cllr Jay seeking details of all highway issues. AR to contact Cllr Jay.

135.26 INFORMATION ONLY

The following applications were received by the Parish Council after the September Agenda had been published and will be discussed at the Council's October meeting:

26/00604/WTPO TREE PREVERVASION ORDER – LAND OPPOSITE MILL COTTAGE BURNHAM ROAD HAZELEIGH - *Proposal - (W1 on TPO 03/13) T1 Willow, T2 Hawthorn - in solid contact with equipment and the mast, risking structural damage. Our certified team will attend site and cut both back to fence line to a height of 5 metres to ensure a 1 metre clearance away from the mast and equipment.* **LPA Deadline 27/10/2026**

26/00545/HOUSE – LITTLE ROBINS 53 CONDUIT LANE WOODHAM MORTIMER – *Conversion of existing garage into a home office and sung* **LPA Deadline 28/10/2026**

Date of next scheduled Ordinary Parish Council meeting is 13/10/2026 at 7:30pm

..... *Simon Brady*..... (Chairman to the Council) 13/10/2026