7<sup>th</sup> November 2024

## Dear Neighbour,

With the darker evenings now with us and winter ahead its time to review our security and ensure we are safe in the months ahead. The Windsor Drive estate is generally safe and we have a low crime rate but we need to keep our eyes and ears open while ensuring the buildings and grounds appear secure to unwanted visitors.

As a ground floor resident keeping the buildings looking safe and secure is all the more important.

## Here's how you can help:

- Ensure the outside doors to the block are kept shut and not latched open. The latches are there to assist residents when bringing items in and out. They should be left closed when not in use. It also helps keep your flat warm!
- Ensure that any gates are closed. This makes it safer for children to play and deters footpath walkers from coming onto private areas of the estate.
- Ensure the car parking areas are only used for the storage of one roadworthy, taxed and insured vehicle. Leaving untaxed and uninsured (SORN'ed) vehicles can attract undesirables to the estate. Also storing items in the garage bays can give criminals the tools to break in, do damage or commit theft. Other than a vehicle storage of anything else is NOT PERMITTED under the lease and/or by our Fire, Health & Safety guidance.
- Display the enclosed Neighbourhood Watch Sticker if you can. This should be
  placed in the lower corner of a window nearest to the block entrance to
  remind unwanted visitors that the estate is part of a scheme. We have
  lamppost signage to support this too.
- Report any issues to the police on the 101 number or via the Thames Valley Police web site: <a href="https://www.thamesvalley.police.co.uk">www.thamesvalley.police.co.uk</a>

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