

# Widdington Parish Council

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Clerk to the Council – Amanda Lindsell

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COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE COUNCIL TO BE HELD ON

THURSDAY 2nd APRIL, 2020

## **ON SKYPE**

### **AGENDA**

#### **1. CHAIR`S WELCOME**

#### **2. APOLOGIES FOR ABSENCE**

#### **3. DECLARATIONS OF INTEREST**

To receive any personal or personal and prejudicial interests relating to items on the agenda.

#### **4. PUBLIC PARTICIPATION**

15 minutes will be made available to address questions raised by members of the public to the Clerk by midday 02/04/2020.

#### **5. MINUTES OF LAST MEETING**

To approve and sign as a correct record the minutes of the March Parish Council Meeting.

#### **6. COUNTY COUNCILLOR`S REPORT**

#### **7. DISTRICT COUNCILLOR`S REPORT**

#### **8. CLERK`S REPORT**

To receive an update on matters agreed at the March Parish Council Meeting.

#### **9. FINANCE**

To receive a statement and review of accounts and approval of cheque payments.

#### **10. PLANNING**

To consider any response to be returned to Uttlesford District Council regarding planning applications;

i. UTT/20/0711/FUL - Land Adjacent To The Piggery, Cornells Lane, Widdington  
4 Bedroom detached dwelling with detached single bay cart lodge and store. (29/04/2020)

ii. UTT/20/0530/FUL - Ringers, Debden Road, Newport  
Demolition of existing dwelling and erection of 1 no. replacement dwelling. (08/04/2020)

To note the following planning decisions;

iii. UTT/20/0498/NMA - Pond Mead, High Street, Widdington

Non Material Amendment to UTT/19/2643/FUL - amendments to design, including changes to fenestration, addition of velux windows and removal of 1 no. chimney and changes to external finishes - Refused.

iv. UTT/20/0244/DOC - Plot 4, Pond Mead, High Street, Widdington

Discharge of condition 2 (Materials) attached to UTT/19/2648/FUL - Discharged in part.

v. To consider attendance at the virtual online planning webinar 17/04/2020.

#### **11. EMERGENCY POWERS**

Following recent advice from the Essex Association of Local Councils and the National Association of Local Councils, the Parish Council will consider;

i. Cancelling all public Parish Council meetings with immediate effect.

- ii. Co-ordinating Parish Council meetings on Skype. The Clerk will publish agendas for these meetings with at least three clear working days notice as required for usual Parish Council meetings. Residents wishing to raise items within the public forum, may contact the clerk in writing, by phone or email, before midday on the day of the meeting. Draft minutes of the meetings will be made available to the public within 48 hours on the Parish Council website the village notice board, Facebook page and circulated on the village email.
- iii. Devolving power to the Clerk to approve and make any payments below £500 in conjunction with the Chair.
- iv. Devolving power to the Clerk to approve and make any payments below £1500 with approval via email from three Councillors.
- v. Payments requiring approval above £1500 require approval from all Councillors via simple majority in the usual way, with the Chair's casting vote as necessary.
- vi. Decisions requiring prompt action to be made via new email chain, with approval from three Councillors.
- viii. Genuinely urgent decisions to be proposed to the Parish Council on email, and ratified by two of members of the Council. Any doubt as to promptness or urgency or whether it can wait until a Skype meeting to be settled by the Chair.
- viii. These powers to be in place for a period of three months, subject to review and cancellation at any point by simple majority, and renewal after three months on the same basis.

## **12. COUNCIL POLICIES**

To review the following Parish Council Policies;

- i. Standing Orders.
- ii. Financial Regulations.
- iii. Complaints Procedure.
- iv. Council Publication Scheme.
- v. Data Protection Policy.
- vi. Freedom of Information.
- vii. Training Policy.
- viii. Action Plan.
- ix. Equality Policy.
- x. Risk Assessment.

## **13. OTHER BUSINESS**

Subject to the discretion of the Chair, raised by Councillors with a view to being an item on the next agenda. Please note that no decisions can be lawfully made under this item.

## **14. DATE OF NEXT MEETING –07/05/2020.**



Amanda Lindsell, Clerk to the Council. 28/03/2020