

# PARISH OF WIDDINGTON

## EMERGENCY PLAN



**In the event of an emergency affecting the village of Widdington the co-ordinator (see VEC below) will immediately call 999 and liaise with the emergency services as required, and telephone the Uttlesford District Council Emergency Planning Officer,  
Max Marcheselli: 01799 510 582  
Email: mmarcheselli@uttlesford.gov.uk**

This plan covers the facilities and equipment that are likely to be available to the Volunteer Emergency Co-ordinator (VEC) if the Parish of Widdington has to respond to an emergency affecting the population and/or environment of the Parish in the short term until the emergency services are in place. The plan will be co-ordinated by the Volunteer Emergency Co-ordinator (VEC) or his/her deputy (see below).

**Examples of possible village emergencies:**

Air/Rail/Road transport collision, accident  
Flooding  
Fire  
Severe weather - fallen trees  
Power failure  
Chemical spillage  
Epidemic  
Animals - disease outbreak  
Terrorism

**January 2022**

The Emergency Plan for Widdington will be led/co-ordinated by one of the following 3 volunteers:

## **VOLUNTEER EMERGENCY CO-ORDINATOR (VEC)**

Jill Brookman

Address: The Cottage, High Street

Telephone 01799 540850

Mobile 07564 188 540

Role: Key Holder and point of communication, liaison with Major Emergency Services, Uttlesford District Council Emergency Planning Officer. She will also assess, inform and co-ordinate Widdington Village emergency responses.

The VEC will be supported by two deputy VEC's

## **DEPUTY VOLUNTEER CO-ORDINATORS (2)**

Chris Peacock

Address: Roselea Barn

Tel 01799 541844

Mobile 07799 671 242

Role: If the VEC is not available the first deputy contacted will take on the role of VEC

Sally Brown

Tumblers, Wood End

Tel 01799 540926, mob 07783 955 339

Role: If the VEC is not available the first deputy contacted will take on the role of VEC

## **EMERGENCY TRANSPORT CO-ORDINATOR (1)**

Ian Southcott

Lychgate House, Church Lane.

Telephone 01799 540273,

Mobile 07885 593 433

Role: To liaise with VEC

To organise all ingress/egress of emergency vehicles

To assist emergency services in establishing a meeting/rendezvous point

**AT NO TIME SHOULD ANYBODY INVOLVED IN RESPONDING/VOLUNTEERING  
DURING A VILLAGE EMERGENCY PUT THEMSELVES AT RISK**

## BUILDINGS & EMERGENCY EQUIPMENT AVAILABLE

**The Emergency Rendezvous Point (or Police command post) will be PRIOR’S HALL BARN parking area. Access via concrete farm track next to Well’s Mead, off Spring Hill.**

The VEC will identify one of the buildings named below, depending on the particular village emergency, to be an assembly point. These buildings offer places of safety, warmth, companionship and refreshment.

### I. WIDDINGTON VILLAGE HALL

Key with VEC

Heat	Sandbags
Water	Telephone (phone box outside)
Toilets	Access for large vehicles
Lighting	Car parking
Cooking/bottle gas	Pets
Tables & chairs	Hi Vis Vests
Blankets	Silver Blankets
First Aid Equipment	Portable Gas Stove
Wind-up Torches	Wind-up radios
Empty 5L water containers	Loud hailers; battery life till 2020

### 2. FLEUR DE LYS PUBLIC HOUSE

Key with Landlord: Chris Rossetto  
07886 324 932

Heat	Lighting
Cooking	Tables
Chairs	Toilets
Pets	Van/car parking
Car parking	Telephone

### 3. ST. MARY’S CHURCH

Key with church warden (see page 5)

Heating	Lighting
Toilet	Limited cooking
Seating	Pets
Heating	Car parking (limited)

## IMPORTANT TELEPHONE NUMBERS

### EMERGENCY SERVICES

999

**UTTLESFORD EMERGENCY PLANNING OFFICER 01799 510582 (Max Marcheselli)**

UDC council offices 01799 510510

ECC 0845 7430430

ECC Highways/Transport 01245 437065

Essex County Fire and Rescue 01376 576000

Police, local 101

Thaxted Neighbourhood Policing Team 07779037084

Stansted Airport 0844 335 1803

### UTILITIES

Anglia Water (sewage) 08457 145145

Affinity Water (supply) 0845 782 3333

Environment Agency 0800 80 70 60

Network Rail 08457 11 41 41

UK Power Networks/loss of supply 0800 783 8838

### HOSPITALS

Addenbrookes 01223 245151

Princess Alexandra 01279 444455

Radwinter Road 01799 562900

Herts and Essex 01279 444455

### PARISH COUNCIL

Marie Orr 07845 956359

Ian Southcott 01799 540273 / 07885 593433

Chris Firmin 07798877996

Maggs (Margarita Webb) 01799 540304

Steve Smith 01799 543346 / 07875523214

Lynn Harris 01799 543346 / 07920255363

### PASTORAL

Revd Neil McLeod 01799 540339

Sonia Whalley (church warden) 01799 540066

## EQUIPMENT AND RESOURCES

### STANDING WATER

Newport Fire Station holds accurate and up to date records of local water sources. There are hydrants (marked with bright yellow paint) within the village and numerous swimming pools.

### EMERGENCY LANDING AREA

(HELICOPTER)

Behind Fleur de Lys Public House

Behind Pond Mead Cottage

Various – Wood End

### SPECIFIC VEHICLES AND MACHINERY

The information relating to the location and accessibility to the following vehicles and machinery, on page 8, is held by the VEC and the Deputy Volunteer Co-ordinators only (this is personal information and not to be made public).

### MEDICAL

Dr Tee, Tel 01799 542626

Dr Hilary Binns, mob 07800 531 961

Dr Justin Markiewicz 01799 732438 ; mobile 07939 626165

British Red Cross local representative has access to a range of health and personal care equipment

## VOLUNTEERS

A list of volunteers willing to help in any general capacity, e.g. driving, transport, cooking, refreshments and general assistance and support at the building chosen as the assembly point.

### General Volunteers

These volunteers will be asked to help in any specific or general capacity by the VEC.

### Area Volunteers

These volunteers will be identified by the VEC and under her/his direction will be responsible for making contact with residents in specific residential areas in the event of a village emergency. There will be 2 people for each identified area (see below). They will liaise with VEC during the emergency.

Areas to be covered by the Area Volunteers:

Lower High St/Spring Hill

High Street

South Green and Church Lane

Hamel Way

Lower Cornells Lane

Middle Cornells Lane

Upper Cornells Lane

Lower Wood End and Hollow Road

Upper Wood End

**January 2022**

## **LOCATION OF SPECIFIC VEHICLES AND MACHINERY**

(The details on this page will be held by the VEC and are confidential)

## **CHECK LIST OF FACTORS TO CONSIDER WHEN RESPONDING TO ANY VILLAGE DISASTER**

### **Major affecting factors**

- **Time of day:** therefore people at home/work/school
- **Communications:** telephone land lines/mobile coverage or use people as 'runners'
- **Power:** whole village or just sections affected by any power outage
- **Access:** Into and out of village (Hollow Road access low bridge)
- **Injuries:** to villagers
- **Damage:** to properties

### **Set up Operations Room**

- Village Hall as first choice, followed by pub and then Church
- Assess situation and its magnitude, what areas of village are affected?
- Contact Emergency Services and Uttlesford Emergency Planning Officer/Department
- Mobilise area volunteers by telephone or 'runners'
- Designate 1 or 2 people to log communications decisions/listen to situation as described on local radio/confirm that emergency have been contacted and are sending help/continue contacting villagers.
- Log any actions with timings. All reports go to Operations Room.

### **Possible actions to be taken depending on type/scale of emergency**

- Prioritise injuries
- Check access in/out of village: Spring Hill, Beadle Lane (towards the Debden Road), Hollow Road,
- Flooding: initial response to ensure drains are clear (especially South Green, Cornells Lane). Consider use of sandbags held at Village Hall and Prior's Hall. Contact people with pumps if houses are flooded.
- Building damage: do residents need moving to place of safety?
- Consider using Village Hall as place of safety; it will offer warmth, hot drinks and company.
- Power cuts: action depends on which parts of the village are affected and the likely duration of the outage.
- Village area volunteers to check on people in their areas, especially those known to be vulnerable.