

Widdington Parish Council

Clerk to the Council – Katrina Levy

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COUNCILLORS ARE SUMMONED TO ATTEND THE PARISH COUNCIL MEETING, TO BE HELD
AT 8PM ON THURSDAY 5th September 2024 AT WIDDINGTON VILLAGE HALL, HIGH STREET, CB11 3SG

AGENDA

1. CHAIR`S WELCOME

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST - To receive any personal or personal and prejudicial interests relating to items on the agenda.

4. PUBLIC PARTICIPATION - 15 minutes will be made available for members of the public.

5. COUNTY COUNCILLOR REPORT

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7. MINUTES OF LAST MEETING - To approve & sign as a correct record the minutes of the July Meeting.

8. CLERK`S REPORT - To receive an update on matters agreed at the July Parish Council Meeting.

9. PLANNING –

9.1 To consider making representation to the [Uttlesford District Council](#) in response to planning application matters arising since July 2024 meeting (including those outlined below plus any arising after 30TH August 2024).

9.1i. Land North of Cornells Lane – update Appeals outcome.

9.1ii. UTT/24/2212/DOC- Pond Mead Widdington Saffron Walden Essex CB11 3SB– Application to discharge condition 13 (lighting) attached to UTT/23/1569/FUL– [Deadline for comments 19 September 2024](#).

9.1iii. UTT/24/2104/TCA- The Barns High Street Widdington Saffron Walden Essex CB11 3SQ - Proposed works to 7 no. trees of various species as per proposed works– [Determination deadline 26th September 2024](#)

9.1iv. UTT/24/1956/CLP- Old Post Office Cottage High Street Widdington Essex CB11 3SG - Change of use from separate main dwelling and annexe to 1 no. dwellinghouse– [Determination deadline 4th October 2024](#)

9.2 To note [Uttlesford District Council](#) planning decisions, decided since July Parish Council meeting.

9.2i. UTT/24/1600/HHF- Ketteridges Wood End, Widdington Essex, CB11 3SN - Proposed 2 No. rear replacement roof windows and internal alterations – [Approved](#).

9.2ii. UTT/24/1737/DOC - Midsummer House Now Demolished High Street Widdington Essex CB11 3SB - Application to discharge condition 4 (landscape) attached to UTT/22/2260/FUL– [Discharge conditions in full](#).

9.2iii. UTT/24/1297/HHF- Amberden House Cornells Lane Widdington Essex CB11 3ST- Single storey front extension and dormer above.– [Approved with conditions](#).

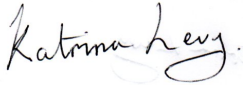
10. FINANCE –

1. To ratify re-imburement to Cllrs. Smith for Summer Event band - £300
2. To note conclusion of External audit.
3. To receive a statement and review of accounts and approval of payments.

11. PLAY PARK –

1. To discuss and agree actions to repair spinning equipment in playpark
2. To discuss and agree actions to improve surface under swings
3. To discuss and agree actions to reduce hedges within the playpark and other overgrowth.
4. To discuss and agree next steps for improving playpark.

- 12. PAYROLL SOFTWARE** – Update on current software provider changes, discuss proposals moving forward and agree future payroll software solution.
- 13. LOCAL PLAN REGULATION 19** – To discuss and decide on response from council.
- 14. STREET CLEANING (GUTTERS)** – To discuss and agree actions to highlight/push need to fix at County level
- 15. RETENTION OF DOCUMENTS POLICY** – To review and approve updated policy.
- 16. EQUALITY POLICY** – To review and approve updated policy.
- 17. OTHER BUSINESS** Subject to the discretion of the Chair, raised by Councillors with a view to being an item on the next agenda. Please note that no decisions can be lawfully made under this item.
- 18. DATE OF NEXT MEETING** – 8pm, Thursday 3rd October.



Clerk to the Council, Katrina Levy (30/08/2024)