

PARISH OF WIDDINGTON

EMERGENCY PLAN



**In the event of an emergency affecting the village of Widdington the co-ordinator (see VEC below) will immediately call 999 and liaise with the emergency services as required, and telephone the Uttlesford District Council Emergency Planning Officer,
Max Marcheselli: 01799 510 582
Email: mmarcheselli@uttlesford.gov.uk**

This plan covers the facilities and equipment that are likely to be available to the Volunteer Emergency Co-ordinator (VEC) if the Parish of Widdington has to respond to an emergency affecting the population and/or environment of the Parish in the short term until the emergency services are in place. The plan will be co-ordinated by the Volunteer Emergency Co-ordinator (VEC) or his/her deputy (see below).

Examples of possible village emergencies:

Air/Rail/Road transport collision, accident
Flooding
Fire
Severe weather - fallen trees
Power failure
Chemical spillage
Epidemic
Animals - disease outbreak
Terrorism

October 2023

The Emergency Plan for Widdington will be led/co-ordinated by one of the following 3 volunteers:

VOLUNTEER EMERGENCY CO-ORDINATOR (VEC)

Karen Riley

Address: Redwood, Church Lane, CB11 3SF

Mobile 07814875511

Role: Key Holder and point of communication, liaison with Major Emergency Services, Uttlesford District Council Emergency Planning Officer. She will also assess, inform and co-ordinate Widdington Village emergency responses.

The VEC will be supported by two deputy VEC's

DEPUTY VOLUNTEER CO-ORDINATORS (2)

Chris Peacock

Address: Roselea Barn

Tel: 01799 541844

Mobile: 07799 671242

Role: If the VEC is not available the first deputy contacted will take on the role of VEC

Linda Passfield

Address:

Mobile: 07986 126876

Role: If the VEC is not available the first deputy contacted will take on the role of VEC

EMERGENCY TRANSPORT CO-ORDINATOR (1)

Ian Southcott

Address: Lychgate House, Church Lane

Tel: 01799 540273

Mobile: 07885 593 433

Role: To liaise with VEC

To organise all ingress/egress of emergency vehicles

To assist emergency services in establishing a meeting/rendezvous point

**AT NO TIME SHOULD ANYBODY INVOLVED IN RESPONDING/VOLUNTEERING
DURING A VILLAGE EMERGENCY PUT THEMSELVES AT RISK
BUILDINGS & EMERGENCY EQUIPMENT AVAILABLE**

The Emergency Rendezvous Point (or Police command post) will be PRIOR'S HALL BARN parking area. Access via concrete farm track next to Well's Mead, off Spring Hill.

The VEC will identify one of the buildings named below, depending on the particular village emergency, to be an assembly point. These buildings offer places of safety, warmth, companionship and refreshment.

1. WIDDINGTON VILLAGE HALL

Key with VEC

Village Hall Wi-Fi – Confidential List

| | |
|---------------------------|--------------------------------------|
| Heat | Sandbags |
| Water | Telephone (phone box outside) |
| Toilets | Access for large vehicles |
| Lighting | Car parking |
| Cooking/bottle gas | Pets |
| Tables & chairs | Hi Vis Vests |
| Blankets | Silver Blankets |
| First Aid Equipment | Portable Gas Stove |
| Wind-up Torches | Wind-up radios |
| Empty 5L water containers | Loud hailers; battery life till 2020 |

2. FLEUR DE LYS PUBLIC HOUSE

Key with Landlord: Chris Rossetto
07886 324 932

| | |
|-------------|-----------------|
| Heat | Lighting |
| Cooking | Tables |
| Chairs | Toilets |
| Pets | Van/car parking |
| Car parking | Telephone |

3. ST. MARY'S CHURCH

Key with church warden (see page 5)

| | |
|---------|-----------------------|
| Heating | Lighting |
| Toilet | Limited cooking |
| Seating | Pets |
| Heating | Car parking (limited) |

October 2023

EMERGENCY SERVICES

999

UTTLESFORD EMERGENCY PLANNING OFFICER 01799 510582 (Max Marcheselli)
UDC council offices 01799 510510

ECC 0845 7430430
ECC Highways/Transport 01245 437065
Essex County Fire and Rescue 01376 576000

Police, local 101
Thaxted Neighbourhood Policing Team 07779037084
Stansted Airport 0844 335 1803

UTILITIES

Anglia Water (sewage) 08457 145145
Affinity Water (supply) 0845 782 3333
Environment Agency 0800 80 70 60
Network Rail 08457 11 41 41
UK Power Networks/loss of supply 0800 783 8838

HOSPITALS

Addenbrookes 01223 245151
Princess Alexandra 01279 444455
Radwinter Road 01799 562900
Herts and Essex 01279 444455

PARISH COUNCIL

Ian Southcott - Chair 01799 540273 / 07885 593433
Chris Firmin - Vice Chair 07798877996
Maggs (Margarita Webb) 01799 540304
Steve Smith 01799 543346 / 07875523214
Lynn Smith 01799 543346 / 07920255363
Albert Edward 01799 541265 / 07413676366
Katrina Levy - Parish Clerk 07392 066727
Teresa Petchey 01799 541266

PASTORAL

Rev. Peter Allan 01799 540339 / 07878176551
Sonia Whalley (church warden) 01799 540066 / 07842224646

EQUIPMENT AND RESOURCES

STANDING WATER

Newport Fire Station holds accurate and up to date records of local water sources. There are hydrants (marked with bright yellow paint) within the village and numerous swimming pools.

EMERGENCY LANDING AREA

(HELICOPTER)

Behind the Church – W3W enlighten.tucked.colonies

Behind Fleur de Lys Public House

Various – Wood End

SPECIFIC VEHICLES AND MACHINERY

The information relating to the location and accessibility to the following vehicles and machinery, on page 8, is held by the VEC and the Deputy Volunteer Co-ordinators only (this is personal information and not to be made public).

MEDICAL

Dr Hilary Binns – on Confidential List

Dr Justin Markiewicz – Confidential List

Dr Mike Tee – Confidential List

British Red Cross local representative has access to a range of health and personal care equipment

VOLUNTEERS

A list of volunteers willing to help in any general capacity including the roles of, driving, transport, cooking, refreshments and general assistance and support at the building chosen as the assembly point.

General Volunteers

These volunteers will be asked to help in any specific or general capacity by the VEC.

Area Volunteers

These volunteers will be identified by the VEC and under her/his direction will be responsible for making contact with residents in specific residential areas in the event of a village emergency. They will liaise with VEC during the emergency.

Areas to be covered by the Area Volunteers:

Lower High St/Spring Hill

High Street

South Green and Church Lane

Hamel Way

Lower Cornells Lane

Middle Cornells Lane

Upper Cornells Lane

Lower Wood End and Hollow Road

Upper Wood End

LOCATION OF SPECIFIC VEHICLES AND MACHINERY

(The details on this page will be held by the VEC and are confidential)

CHECK LIST OF FACTORS TO CONSIDER WHEN RESPONDING TO ANY VILLAGE DISASTER

Major affecting factors

- **Time of day:** therefore people at home/work/school
- **Communications:** telephone land lines/mobile coverage or use people as ‘runners’
- **Power:** whole village or just sections affected by any power outage
- **Access:** Into and out of village (Hollow Road access low bridge)
- **Injuries:** to villagers
- **Damage:** to properties

Set up Operations Room

- Village Hall as first choice, followed by pub and then Church
- Assess situation and its magnitude, what areas of village are affected?
- Contact Emergency Services and Uttlesford Emergency Planning Officer/Department
- Mobilise area volunteers by telephone or ‘runners’
- Designate 1 or 2 people to log communications decisions/listen to situation as described on local radio/confirm that emergency have been contacted and are sending help/continue contacting villagers.
- Log any actions with timings. All reports go to Operations Room.

Possible actions to be taken depending on type/scale of emergency.

- Prioritise injuries.
- Check access in/out of village: Spring Hill, Beadle Lane (towards the Debden Road), Hollow Road,
- Flooding: initial response to ensure drains are clear (especially South Green, Cornells Lane). Consider use of sandbags held at Village Hall and Prior’s Hall. Contact people with pumps if houses are flooded.
- Building damage: do residents need moving to place of safety?
- Consider using Village Hall as place of safety; it will offer warmth, hot drinks and company.
- Power cuts: action depends on which parts of the village are affected and the likely duration of the outage.
- Village area volunteers to check on people in their areas, especially those known to be vulnerable.

EMERGENCY PLAN APPROVED at Widdington Parish Council meeting on 5th October 2023