

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed “Year ending 31 March 2024” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: WIDDINGTON PARISH COUNCIL

County area (local councils and parish meetings only): ESSEX

### Financial year ending 31 March 20xx

Prepared by (Name and Role): Katrina Levy (Clerk/RFO)

Date: 30/03/2024

	£	£
<b>Balance per bank statements as at 31/3/24:</b>		
Current Account	5,352.3	
Savings Account	71,189.0	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
	76,541.3	
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/24 <b>(enter these as negative numbers)</b>		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/24		
		-
<b>Net balances as at 31/3/24 (Box 8)</b>		<b>76,541.3</b>