

Widdington Parish Council

Minutes of a Parish Council Annual Meeting held on Thursday 2nd May 2024 at 7.00pm

Present Chair Ian Southcott, Cllr. Steve Smith, Cllr Teresa Petchey, Cllr. Lynn Smith, Cllr Albert Edwards

In Attendance 3 members of the public and Katrina Levy, Clerk to the Council.

05.24.01 ELECTION OF CHAIR

Cllr Southcott was nominated as Chair.

Proposed: Cllr .L. Smith Seconded; Cllr S. Smith

There were no other nominations.

Cllr Southcott was unanimously elected Chair and resolved to sign the Declaration of Acceptance of Office of Chair which was countersigned by the Clerk as Proper Officer of the Council.

05.24.02 ELECTION OF VICE-CHAIR

Cllr Firmin was nominated as Vice-Chair.

Proposed; Cllr Southcott. Seconded; Cllr. Edwards

There were no other nominations.

Cllr Firmin was unanimously elected Vice-Chair and prior to next attended meeting will resolve to sign the Declaration of Acceptance of Office of Vice-Chair.

05.24.03 CHAIR`S WELCOME

Chair Southcott welcomed those present to the meeting.

05.24.04 APOLOGIES FOR ABSENCE

Apologies for absence were received and noted from Cllr Chris Firmin.

05.24.05 DECLARATIONS OF INTEREST.

None

05.24.06 PUBLIC PARTICIPATION – Footpath Mole Hall farm yard to Brook end, doesn't drain and fallen tree over the path.

1 member of public joined the meeting.

05.24.07 COUNTY COUNCILLOR`S REPORT - None

05.24.08 DISTRICT COUNCILLOR`S REPORT - None

05.24.09 MINUTES OF LAST MEETING

The minutes of the April Parish Council Meeting were approved by Councillors as an accurate representation and Chair Southcott signed the minutes.

05.24.10 CLERK`S REPORT

The Clerk reported;

1. End of year finances completed and circulated to councillors.
2. Internal Audit completed.
3. AGAR forms started as part of audit process.
4. Organised Annual Parish Meeting.
5. Updated Assets register.
6. Reviewed Standing Orders.
7. Reviewed Financial Regulations.
8. Complaint to Essex County Council regarding Bus 301 cancellation, communicated with residents.
9. Reported illegal encampment on Beadle's lane.
10. VAT rebate claim sent.

05.24.11 PLANNING

1. Update on planning appeal for Land North Cornell's Lane – Appeal under consideration of one inspector, site visit 14th May, will adjudicate after this date.

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2. To consider making representation to the [Uttlesford District Council](#) in response to planning application matters arising since April 2024 meeting.

11.2i. UTT/24/0284/DOC - Pond Mead High Street Widdington Saffron Walden Essex CB11 3SB - Application to discharge condition 13 (lighting design scheme) attached to UTT/23/1569/FUL – [Deadline for comments 6th May](#).

11.2ii UTT/24/1132/FUL - Land Rear Of Malt Place Cornells Lane Widdington Essex - S73 application to vary condition 2 (approved plans) of UTT/21/2649/FUL (Demolition of five existing buildings, and erection of three new buildings forming 10 residential dwellings. Alternative scheme to that approved under references UTT/20/2154/FUL, UTT/20/0876/FUL and UTT/20/3016/FUL) - amendments to floor plans – [Deadline for Comments 24th May 2024 – Agree to continue objection to planning on this site and an objection will be considered and circulated ref. both this and NMA](#)

11.2iii UTT/24/1169/NMA- Land Rear Of Malt Place Cornells Lane Widdington Essex - Non Material Amendment to UTT/21/2649/FUL - amendments to floor plan– [Determination deadline 29th May 2024](#)

3. To note [Uttlesford District Council](#) planning decisions, decided since April meeting.

11.3i. UTT/24/0567/LB - William The Conqueror Cornells Lane Widdington Essex CB11 3S - New like-for like roof, salvaging and reusing existing slates (where possible). [Approved](#).

11.3ii. UTT/24/0810/NMA - Land Rear Of Malt Place Cornells Lane Widdington Essex - Non Material Amendment to UTT/21/2649/FUL - amendments to floor plans – [Refused](#).

11.3iii. UTT/24/0886/CLP - 1 Church View Widdington Essex CB11 3GU - Enclosure of existing porch including wall and brick pier to match existing, with windows to match house and access door. – [Refused](#).

05.24.12 FINANCE

05.24.12.1 Invoices; The clerk presented a statement of accounts and reconciliation to cash books which were agreed and approved for signature.

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|----------------------------|---------|
| Clerk Salary + Expenses | £549.84 |
| Appeal – Barrister invoice | £900.00 |

They were [approved for payment](#).

05.24.12.2 Read through and approved the Section 1 Annual Governance Statement of the Annual Governance and Accountability Return 2023/24.

05.24.12.3 Approved the annual accounts, signed the Section 2 Accounting Statements 2023/24.

05.24.13 SUMMER VILLAGE EVENT – Cllr. S. Smith, fete on the field behind the pub; 3rd August – beer garden. Voted unanimously to hold the event. Agreed Cllrs. Smiths to bring budget proposals to June meeting.

05.24.14 APPROVE REVIEW OF FINANCIAL REGULATIONS – Approved.

05.24.15 APPROVE REVIEW OF STANDING ORDERS – Approved

05.24.16 OTHER BUSINESS –

June meeting – WPC representative for Village Hall Committee to be agreed. Cllr. Smith reminded Clerk about storage bin replacement.

Village sign restoration for June Agenda.

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05.24.17 DATE OF NEXT MEETING

The next meeting of the Parish Council will be at **8pm** on **Thursday 6th June 2024**, in the Village Hall.

Meeting closed at: 19:30