

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Widdington Parish Council

County area (local councils and parish meetings only): Essex

### Financial year ending 31 March 20xx

Prepared by (Name and Role): Katrina Levy (Clerk/RFO)

Date: 31/03/2022

	£	£
<b>Balance per bank statements as at 31/3/23:</b>		
Current	18,631.91	
Savings	24,418.63	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
	43,050.54	43,050.54
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/22 <b>(enter these as negative numbers)</b>		
N/A		
[add more lines if necessary]		
		-
Add: any un-banked cash as at 31/3/22		
N/A		
		-
<b>Net balances as at 31/3/22 (Box 8)</b>		<b>43,050.54</b>