**Dated Sunday 30th January 2022**

Present: Dennis Murray, Karen Carr, Barry Morton, Tracy Kenyon, Kim Gray, Simon Gray, P Bryan, Gill Turner, Terence Rixon, John Grimshaw Margaret ?? (Printed name illegible)

The meeting was in two parts the minutes reflect collective information. Initial meeting is for officers of the committee – Chair, Treasurer , Secretary , plot allocation officers acting in these roles. Second session (10.30 onwards) General members of the committee / support officers.

For the second part of the meeting of collective members of the committee – the Chair requested no mobile phones or recording devices be used, the meeting is not electronically recorded.

1. Plots Let / Plots vacant/ Plots vacated or terminated

Committee officers are still establishing the number and allocation of plots overall. Committee Informed that there are potentially 2 plots available to rent. The actual amount shall become apparent via rental collection and a walk round of the site using existing plot layout drawings to gather numbers. No existing plot records to refer to.

1. Individual Plot concerns / Rule breach concerns

No information presented to officers from tenants at this inaugural meeting.

1. Poultry plots issues

None raised by poultry rep / other sources.

1. Plot holder issues (including greenhouse / shed applications)

None raised to committee officers prior to the meeting for consideration.

1. Committee issues

Officers of the committee discussed the many issues facing developing the way forward since the last committee and the previous few years management of the society. At present there appears confusion over the roles on the committee. This was discussed at the 2nd half of the meeting. Officers are voted on to manage and ‘run’ the Society affairs and are responsible parties for the allocated roles, the other roles in the committee are ‘subcommittee’ in effect supporting the officers and the Society. In certain meetings the officers may have to discuss matters that contain GDPR material or not be in the public domain of members due to the issues raised etc, therefore they (the officers) are responsible for maintaining the integrity of such information that is relevant to sorting issues and society matters.

1. Council

SMBC have requested details of the officers of the committee and these shall be sent by the secretary in the next week or so.

1. Site wide (including site repairs / maintenance issues / work parties )

To be established going forward as this is the first meeting of the new committee., However since being installed the new committee in the last few weeks has ensured the plot with drainage issues has been attended to, water logging addressed and stone is on its way , ordered and to arrive in the following week. Tenant has expressed thanks for the actions of the new committee.

Chair suggested Jackie Howe to be appointed as the grant officer to assist in obtaining monies for site improvements. Seconded by Treasurer and voted with no opposition from those present

The committee officers mentioned that no person is to approach any outside party, company , organisation or others to obtain anything or arrange site visits on behalf of the society without first discussing it formally in the monthly committee meeting and getting approval of the committee officers. This is so that the society is represented correctly and no conflicts of interest arise as well as covering liability responsibility.

1. Expenses

These are not yet readily available to review, The one presented (accounts) to the AGM were incomplete and therefore cannot be signed off awaiting information from others on previous committee and on Bank details and bank statements. Subject to ongoing review of these and cash flow by the new treasurer. Awaiting information also from Trustee to change names on the society bank accounts.

1. Stores / Tool maintenance

New locks now applied to the office and container, Committee officers have these as part of their remit, Question over whereabouts of some tools and equipment left in the storage container in recent times that are apparently no longer there. Chair to chase up previous members of committee to seek explanation. Insurance of tools was discussed - see separate info below

1. Proposed future projects – (Improvements / Social etc)

This was discussed by all parties present and immediate actions will be the roof of the hut and office that need repair to make them weatherproof – however this may mean seeking a grant for this, the existing roof being dismantled and used for the container storage unit roofing requirement – a good environmentally sound use. Subjects such as disabled toilets and provision discussed – no details as of this time, likewise the wildlife area needs attention but this will be discussed in future meetings. Drains rodding is required – options include external contractors or society volunteers, again Chair re iterated the committee should be and is actively all open to ideas, contributions and setting up these as projects going forward.

Note the wildlife area is ‘out of bounds’ at present until such time as a survey of the safety of this can be ascertained. This does not preclude anyone from looking into ideas though! – it shall also be accessible for wheelchairs as part of the ongoing improvements.

There are so many improvements that it is suggested that notices for work parties be displayed at least 6 weeks prior to the event to ensure people know and maybe help out, this with agreement from the committee on what is being asked / instigated etc.

1. AOB / Date of next meeting

RENTS – These to be discussed in the interim between this and Feb’s meeting by the officers. Costing revaluated considering lots of variables including not only SMBC charges but also other memberships (allotment Stockport / NSALG etc) and insurance premium. Anticipated that collection shall be in March on given timeslots at weekends.

Q from the floor over what do we have as tools on site for member to use- Chair to work with the members to compile a list / inventory – also valuable to ensure machinery is serviced appropriately.

Insurance – Chair discussed this and suggested that equipment not be covered by theft insurance as the cost of adding these outweighs the value. Insurance to cover Liabilities – public, buildings and other miscellaneous areas as would be reasonable to expect.

One committee member brought up historical issues of harassment – however as the persons allegedly harassing the party had left the site / area and it was mentioned that the committee cannot enforce any actions due to this. It was recommended that if the police are involved, as alluded to, then this be dealt with via this conduit and that the Society had no influence in this. It was also stated that if the plot holder / committee member was still unhappy that this item please reflect that this was brought to the attention of others in committee roles previously and not this committee,-therefore as this was the first meeting there is little can be done.

Next Meeting Sunday 27th Feb 2022 10.00

10.00 - 10.30 Officers of the committee

10.30 -11.00 General committee members – location site hut