

WHITCHURCH PARISH COUNCIL

CLERK TO THE COUNCIL MRS ANN-MARIE DAVIES

Minutes of the Whitchurch Parish Council will take place on Monday 14 August 2017 at 7.30pm in the St Johns Hall, to conduct the following business:

Present: Chairman Ashley Bond
Vice Chairman Charlotte Lincoln
Councillor David Meakin
Councillor Paul Alderman
Councillor Sue Ford

Plus 5 Residents

- 1. To receive apologies for absence** – Apologies were received from County Councillor Netta Glover and District Councillor Caroline Heron.
- 2. Declaration of interest** in items on the agenda: to declare any interests and agree any dispensation requests – Chairman Ashley Bond declared his interest as Members of the AVDC Strategic Development Control Group and also the Development Management Committee
- 3. Open Forum: (under adjournment)**. No County or District Councillors were in attendance so no update was received.

A resident reported that the light to the outside of 21 Ashgrove Gardens was still out. The Clerk would report once more. **ACTION: AMD**

The same resident asked what was happening with the old benches at the Recreation Ground as the new ones were now in situ. Councillors would discuss at a later date. She also reported that the bench by the bus stop opposite the Doctors surgery was in a poor state of disrepair. The Clerk referred to a fund that County Councillor Netta Glover was in receipt of and asked Councillors if she should seek some of this funding to replace the bench. Councillors agreed. The Clerk would advise Councillor Glover of our bid for funding. **ACTION: AMD**

Councillor Paul Alderman received thanks from a further resident for cutting bushes back by the Methodist Church.

Several complaints about the state of the village which included weeds that were overgrown and drains that were overflowing were received. The Clerk advised the group that a planned walkround for Wednesday 16 August with the Local Area Technician would aim to pick up all of these issues.

The Chairman asked the Clerk to once again speak to the Vale of Aylesbury Housing Trust about the overgrown Sandpath. **ACTION: AMD**

Councillor Charlotte Lincoln referred to the siding out machine that was owned by Stoke Hammond. She asked the Clerk to speak to them about borrowing it. **ACTION: AMD**

- 4. To agree the minutes** of the last meeting held on Monday 10 July 2017 – The minutes were agreed and signed as a correct record.
- 5. To update on matters arising** – The Clerk updated the group on several matters since the last meeting. She was yet to receive photos of the verges in Swan Close from Councillor Heron. This would be carried over till the next meeting. **ACTION: CH**

The Clerk thanked Councillor David Meakin for offering the St Johns Hall as a rest centre in an emergency situation.

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She updated the group that, following a site visit by the Chairman and Vice Chairman to Whistlers View to view their planning application, NO OBJECTION was offered.

She reminded Councillors of the planned walkround by the Local Area Technician on Wednesday 16 August, for a 10.30am meet up at the Recreation Ground car park.

Lastly, she said the Parish Councils plea to TFB to install double yellow lines to both of the corners of Ashgrove Gardens was still in progress and she would update when there was more news.

6. To consider correspondence and other communication received since the last meeting.

- a) To receive feedback from entry into Best Kept Village Competition – The Clerk was delighted to report that the village had received a HIGHLY COMMENDED certificate as it received 81 out of a possible 100 points in the competition. The Clerk had displayed the certificate on the PC noticeboard.
- b) To receive an update from Councillor Heron on her meet up with Weedon PC in regard to forming a WPAG group – Councillor Heron was absent. This item would be carried over to the next agenda. **ACTION: AMD**
- c) To update on the completion of the Wayleave Agreement – Councillor Charlotte Lincoln reported that the signing had taken place, and that the agreement was now in place. She still had the signed copy of the Wayleave Agreement and would bring back to the next meeting for the Clerk to store in safe keeping. **ACTION: CL**

The Clerk had received a request from WCCA to once again hold the Firework display and utilise the insurance of the Parish Council and also to ask the Clerk to arrange for footpath closures. Councillors agreed to this request and the Clerk would deal. **ACTION: AMD**

7. Planning: To discuss planning applications and make recommendation, and to include those planning applications received after this agenda is published, if urgent:

17/02578/APP – 27 High Street, Whitchurch, Bucks, HP22 4JU – Installation of new windows, doors and roof lights – Councillors considered this planning application and resolved to offer **NO OBJECTION**.

17/02579/ALB – 27 High Street, Whitchurch, Bucks, HP22 4JU – Internally alter and refurbish the kitchen, dining room, utility, WC and family room. Including the thermal upgrade of the existing building fabric and installation of new windows, doors, roof lights with some external garden alterations - Councillors considered this planning application and resolved to offer **NO OBJECTION**.

17/02058/APP - 4 Rickyard Close Whitchurch Buckinghamshire HP22 4NX - Installation of external flue - Councillors considered this planning application and resolved to offer **NO OBJECTION**.

The Clerk was asked to advise AVDC of these decisions through their planning portal.

ACTION: AMD

- ## 8. To update on the progress for the agreement to spend the £24,881 on a new Cricket pavilion and an outdoor gym –
- The Chairman and Councillor Caroline Heron had met on site to agree the positioning of the new outdoor gym. It was agreed to site it to the north of the children's play area. The Clerk told the group that AVDC insisted on appropriate signage being in place which indicated that the gym equipment should only be used by those over 14 years of age. Councillor Heron had asked for a price for a sign from the suppliers of the gym. They would contact the Clerk to deal. The Clerk also told the group that the Cricket Club were still in dialogue over their funding. They were looking to provide the necessary paperwork which indicated a long term lease agreement was in place with the landowner. The Clerk would check that our bid with AVDC for the outdoor gym would not be affected by this delay. **ACTION: AMD**

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9. Highways, Footpaths and Footways

- a) To report and update on issues and repairs – Councillor Charlotte Lincoln referred to a ‘phantom pruner’ that had rather brutally cutback the footpath to the rear of Tudor House which had upset the owners. She stated that whilst they appreciated that it had got particularly overgrown, no work should have taken place without the agreement of the owners as it was their land. The Parish Council was keen to support this message to others who may be looking to take cutting back footpaths into their own hands.
- b) To receive an update on the improvements to the wall adjacent to the bus stop in the High Street – The Chairman reported that his contact had now left Ashford’s. He would try another route and report back to a future meeting. **ACTION: AB**
- c) To invite Councillors to the village walkround with the LAT on Wednesday 16 August at 10.30 – The Clerk repeated the plea for Councillors to join in this walkround.

The Clerk reported an email she had received regarding overhanging bushes in Oving Road and scratches to a vehicle as a result. The Chairman said he knew about this matter and that the vegetation had now been cut back. The Clerk would respond to the sender.

ACTION: AMD

10. Street lighting

- a) To report and update on issues and repairs – The Chairman reported that the two obsolete columns at Swan Close had finally been removed!

11. Finance

- a) To agree the accounts for the month ending June 2017 – The accounts were agreed as a correct record.
- b) To draw cheques

The Council resolved to draw the following cheques:-

Aylesbury Mains Ltd	chq 605	£1185.00
Lynch Garden Services	chq 606	£440.00
Mazars LLP	chq 607	£120.00
PCC Whitchurch	chq 608	£16.00
Ann-Marie Davies	chq 609	£392.00

- c) To note confirmed sign off of Annual return for year ending 31 March 2017 and display as instructed – The Clerk reported that the External Auditors had signed off the Annual Audit. It was our duty to display the Notice of conclusion of the Audit Annual Return and as our website was not yet live the Clerk would display on our noticeboard. **ACTION: AMD**

Councillor Charlotte Lincoln agreed to speak to Councillor Caroline Heron in order to ascertain how the new website was progressing. **ACTION: CL**

12. To report on meetings attended on behalf of the Parish Council

- a) Winslow Local Area Forum – None held.

13. Recreation Ground – The Chairman reported that the new furniture had been received into the Recreation Ground but was not secure to the ground. Discussion then ensued over how the furniture could be fixed. Councillor Sue Ford raised concerns about any fixings being secured into

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a damp soggy ground. The Chairman would look into different options and bring back to a future meeting. **ACTION: AB**

The bench donated by the Foulger family was also discussed as it was now considered to be in a bad state. Councillor Paul Alderman agreed to speak to the family to ask for their opinion on the removal of the bench. **ACTION: PA**

14. To agree the date of the next meeting – The date of the next meeting was agreed as Monday 11 September at 7.30pm in the St Johns Hall.

Signed:

Date