

**THE WEST STOCKWITH GERTRUDE MORRIS
MEMORIAL HALL CHARITY**

**GENERAL DATA PROTECTION REGULATIONS
(GDPR)**

**Declaration of No Personal Use of The
West Stockwith Gertrude Morris Memorial Hall
Charity Documentation**

I, the undersigned, as a member of West Stockwith Parish Council, do hereby declare that to meet the requirements of the above regulations, once I have viewed, commented or printed any Charity documentation, I will then delete/destroy all copies of the articles from my personal computer and/or documentation system.

The only exception to this is if I am dealing with a current issue that requires my involvement; however, I understand that when the issue is resolved and once all the relevant details are passed to the Secretary of the Charity for storage, I will then delete/destroy all copies from my personal computer and/or documentation system.

This signed statement will be stored by the Secretary of the West Stockwith Gertrude Morris Memorial Hall Charity for auditing purposes and will be reviewed on an annual basis.

NAME: SUSAN HARFOLD

SIGNED: Susan.

WITNESS: D. Harford

DATE: 15/6/23