

The West Stockwith Gertrude Morris Memorial Hall Charity

Registered Charity Number: 228098

Minutes of the Meeting of the West Stockwith Gertrude Morris Memorial Hall Charity held on Tuesday 7th March 2023 at 7.45pm in the Gertrude Morris Hall.

Present: Cllrs Beecroft, Downes, Nixon, Chair: Cllr S Harford, and Secretary D Harford.

1. APOLOGIES FOR ABSENCE

Cllrs Cruickshank (work commitments), Hauser (family commitments)

2. DECLARATIONS OF INTEREST

None

3. MINUTES OF PREVIOUS MEETING

3.1 Meeting held on Thursday 9th February 2023

It was proposed by Cllr Beecroft, seconded by the Cllr Nixon that the minutes from 9th February 2023 be passed as a correct record.

Resolution: Motion carried.

4. MATTERS OUTSTANDING FROM OWNERSHIP TRANSFER

4.1 Finance: Utility Bills Paperwork (COMPLETED)

Resolution: Completed.

4.2 Finance: Bank Account Access – Secretary

The secretary stated that all the paperwork had been completed and submitted to HSBC.

Resolution: Secretary to update the charity at the next meeting.

4.3 Parking Permit Process (Software copy) (COMPLETED)

The secretary confirmed that this was no longer necessary since the policy had been authorised.

Resolution: Completed.

4.4 Deep Clean (COMPLETED – REVISIT IN JUNE)

Resolution: Revisit in June.

4.5 Social Media Details (Facebook) (COMPLETED)

Resolution: Completed.

4.6 Safety - Fire Extinguishers (Checking) (COMPLETED)

The secretary stated that the fire extinguishers had been serviced on Monday 6th March.

Resolution: Completed

4.7 Return of Bingo Machine (COMPLETED)

Resolution: Completed.

5. MATTERS ARISING FROM PREVIOUS MEETINGS

5.1 Window Repair – J Downes

The secretary stated that this was still outstanding.

Resolution: Secretary to update the trustees at the next meeting.

5.2 Grass Area At Rear of Village Hall – Secretary

The secretary stated that this was still outstanding.

Resolution: Secretary to update the trustees at the next meeting.

5.3 Asset Register – Secretary

The secretary stated that a second draft had been completed, and the final document will be ready to sign off at the next meeting.

Resolution: Secretary to update the charity at the next meeting.

5.4 Charity Constitution V1 – All

The secretary passed the document to all the councillors for signing.

Resolution: Cllr Cruickshank/Hauser to sign at the next meeting.

5.5 Clothing Bank – Secretary

The secretary stated that the company had responded and stated that the bank could be positioned where the bins currently are. The chair asked the secretary to pursue the matter on behalf of the charity.

Resolution: Secretary to update the charity at the next meeting.

6. CORRESPONDENCE

The secretary stated that there were no issues to raise.

Resolution: Noted.

7. OTHER MATTERS FOR CONSIDERATION

The secretary stated that there were no issues to raise.

Resolution: Noted.

8. FINANCIAL MATTERS8.1 Update on HSBC Bank Account – Secretary

The secretary stated that all the paperwork had been completed and submitted to HSBC.

Resolution: Secretary to update the charity at the next meeting.

8.2 Finance Update – Secretary

The secretary presented the monthly update for the finances of the Charity. It was proposed by Cllr Nixon, seconded by Cllr Beecroft that the details be accepted.

Resolution: Motion Carried.

9. HEALTH & SAFETY ISSUES

The secretary stated that there were no issues to raise.

Resolution: Noted.

10. ANY OTHER BUSINESS10.1 4th May Elections – Secretary

The secretary stated that the paperwork had been received from Bassetlaw DC. At the last elections in 2021, the charge was £260.00. After discussion, Cllr Beecroft proposed that a charge of £300.00 should be levied for the hall. This was seconded by Cllr Nixon. The chair asked the secretary to contact DCllr Brand to see what Misterton charge as a comparison.

Resolution: Secretary to complete the necessary paperwork.

10.2 Volunteers – Chair

The chair suggested that an item should be included in the newsletter asking for volunteers to assist the charity. The secretary confirmed that volunteers could be included at the meetings since it is separate from council business.

Resolution: Clerk to include an item in the monthly newsletter.

11. NEXT MEETING

The next meeting will take place on Tuesday 11th April 2023 at 7.00pm.

Resolution: Noted.

There being no further business, the meeting closed at 8.15pm.

SIGNEDChair

DATE