

The West Stockwith Gertrude Morris Memorial Hall

Registered Charity Number: 228098

As a member of West Stockwith Gertrude Morris Memorial Hall Charity, you are respectfully summoned to attend the Meeting of the Charity which will take place on Thursday 11th May 2023 commencing at 7.00pm in the Gertrude Morris Hall.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

3. MINUTES OF PREVIOUS MEETING

3.1 Meeting held on Thursday 11th April 2023

4. MATTERS OUTSTANDING FROM OWNERSHIP TRANSFER

- 4.1 Finance: Utility Bills Paperwork (COMPLETED)
- 4.2 Finance: Bank Account Access – Secretary
- 4.3 Parking Permit Process (Software copy) (COMPLETED)
- 4.4 Deep Clean (COMPLETED – REVISIT IN JUNE)
- 4.5 Social Media Details (Facebook) (COMPLETED)
- 4.6 Safety - Fire Extinguishers (Checking) (COMPLETED)
- 4.7 Return of Bingo Machine (COMPLETED)

5. MATTERS ARISING FROM PREVIOUS MEETINGS

- 5.1 Window Repair – J Downes
- 5.2 Grass Area At Rear of Village Hall – Secretary
- 5.3 Asset Register – Secretary
- 5.4 Charity Constitution V1 – All

6. CORRESPONDENCE

7. OTHER MATTERS FOR CONSIDERATION

8. FINANCIAL MATTERS

8.1 Update on HSBC Bank Account – Secretary

8.2 Accounts for Approval and Payment

8.2.1	Ambien Heating	Monthly Charge (January 2023)	£22.50
8.2.2	HSBC	Monthly Charges (Nov-Dec 2022)	£5.40
8.2.3	Ambien Heating	Monthly Charge (February 2023)	£22.50
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8.2.9	HSBC Business Money Manager	Transfer to Confirm Account	£1.00

8.3 Income

8.3.1	West Stockwith Parish Council	Village Hall Usage (GMH2023/08)	£90.00
8.3.2	West Stockwith Parish Council	Village Hall Usage (GMH2023/11)	£30.00
8.3.3	HSBC Charitable Account	Transfer to Confirm Account	£1.00

8.4 Accounts Check – January - April 2023 – All

8.5 Village Hall Finance Update – Clerk

9. HEALTH & SAFETY ISSUES

10. ANY OTHER BUSINESS

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- 5.2 Grass Area At Rear of Village Hall – Secretary
- 5.3 Asset Register – Secretary
- 5.4 Charity Constitution V1 – All

6. CORRESPONDENCE

7. OTHER MATTERS FOR CONSIDERATION

8. FINANCIAL MATTERS

8.1 Update on HSBC Bank Account – Secretary

8.2 Accounts for Approval and Payment

8.2.1	Ambien Heating	Monthly Charge (January 2023)	£22.50
8.2.2	HSBC	Monthly Charges (Nov-Dec 2022)	£5.40
8.2.3	Ambien Heating	Monthly Charge (February 2023)	£22.50
8.2.4	HSBC	Monthly Charges (Dec22 – Jan23)	£5.00
8.2.5	Ambien Heating	Monthly Charge (March 2023)	£22.50
8.2.6	HSBC	Monthly Charges (Jan - Feb 2023)	£5.00
8.2.7	Ambien Heating	Monthly Charge (April 2023)	£22.50
8.2.8	HSBC	Monthly Charges (Feb - Mar 2023)	£5.00
8.2.9	HSBC Business Money Manager	Transfer to Confirm Account	£1.00

8.3 Income

8.3.1	West Stockwith Parish Council	Village Hall Usage (GMH2023/08)	£90.00
8.3.2	West Stockwith Parish Council	Village Hall Usage (GMH2023/11)	£30.00
8.3.3	HSBC Charitable Account	Transfer to Confirm Account	£1.00

8.4 Accounts Check – January - April 2023 – All

8.5 Village Hall Finance Update – Clerk

9. HEALTH & SAFETY ISSUES

10. ANY OTHER BUSINESS

None

11. NEXT MEETING

The West Stockwith Gertrude Morris Memorial Hall

Registered Charity Number: 228098

As a member of West Stockwith Gertrude Morris Memorial Hall Charity, you are respectfully summoned to attend the Meeting of the Charity which will take place on Thursday 11th May 2023 commencing at 7.00pm in the Gertrude Morris Hall.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

3. MINUTES OF PREVIOUS MEETING

3.1 Meeting held on Thursday 11th April 2023

4. MATTERS OUTSTANDING FROM OWNERSHIP TRANSFER

- 4.1 Finance: Utility Bills Paperwork (COMPLETED)
- 4.2 Finance: Bank Account Access – Secretary
- 4.3 Parking Permit Process (Software copy) (COMPLETED)
- 4.4 Deep Clean (COMPLETED – REVISIT IN JUNE)
- 4.5 Social Media Details (Facebook) (COMPLETED)
- 4.6 Safety - Fire Extinguishers (Checking) (COMPLETED)
- 4.7 Return of Bingo Machine (COMPLETED)

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