

The West Stockwith Gertrude Morris Memorial Hall

Registered Charity Number: 228098

As a member of West Stockwith Parish Council, you are respectfully summoned to attend the Meeting of the West Stockwith Gertrude Morris Memorial Hall Charity which will take place on Thursday 9th February 2023 commencing at 7.00pm in the Gertrude Morris Hall

AGENDA – Version 2

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

3. MINUTES OF PREVIOUS MEETING

3.1 Meeting held on Tuesday 10th January 2023

4. MATTERS ARISING FROM PREVIOUS MEETINGS

- 4.1 Finance: Utility Bills Paperwork – Secretary
- 4.2 Finance: Bank Account Access – Secretary
- 4.3 Parking Permit Process (Software copy) – Secretary
- 4.4 Deep Clean – Secretary
- 4.5 Social Media Details (Facebook) – Secretary
- 4.6 Safety - Fire Extinguishers (Checking) – Secretary
- 4.7 Return of Bingo Machine – Secretary

5. CORRESPONDENCE

- 5.1 Clothing Bank – Secretary
- 5.2 Car Parking Letter, Sunday 29th January 2023 – Secretary

6. OTHER MATTERS FOR CONSIDERATION

- 6.1 Window Repair – J Downes
- 6.2 Grass Area At Rear of Village Hall – Secretary
- 6.3 Asset Register – Secretary
- 6.4 Caretaker – Secretary
- 6.5 Cleaner – Secretary
- 6.6 Charity Documentation:
 - 6.6.1 GMH Pricing Form V0.1 – All
 - 6.6.2 Request For Usage V1 – All
 - 6.6.3 Village Hall Terms and Conditions V0.1 – All
 - 6.6.4 Charity Constitution V0.1 – All

7. FINANCIAL MATTERS

- 7.1 Update on HSBC Bank Account – Secretary
- 7.2 Finance Update – Secretary

8. HEALTH & SAFETY ISSUES

9. ANY OTHER BUSINESS

10. NEXT MEETING